



City of Ardmore  
 Community Development  
 15 First Street SE  
 Ardmore, Ok 73401  
 Office (580) 223-3477 \* (580) 221-7360 Fax

### Building Permit Application

Site Address \_\_\_\_\_ TIF \_\_\_\_\_

Type of Construction:  Residential  Commercial Flood Plain \_\_\_\_\_

Description of Work:  New  Renovation  Addition Zoning District \_\_\_\_\_

Other \_\_\_\_\_

**Property Owner Information:**

Name: \_\_\_\_\_ Email Address \_\_\_\_\_

Contact Phone # \_\_\_\_\_ Mailing Address \_\_\_\_\_

**Contractor / Architect / Engineer Information:**

Name: \_\_\_\_\_ Email Address \_\_\_\_\_

Contact Phone # \_\_\_\_\_ Mailing Address \_\_\_\_\_

Description of Project Proposed:  Plans attached / submitted Estimated Cost of Project \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Square Footage of the Lot \_\_\_\_\_ Proposed Construction Square Footage \_\_\_\_\_

I HEREBY CERTIFY THAT I HAVE THE AUTHORITY TO MAKE THE FORGOING APPLICATION, THAT THE APPLICATION IS CORRECT, AND THAT THE CONSTRUCTION WILL COMPLY WITH ALL LOCAL AND STATE BUILDING CODES, STATUTES, ORDINANCES AND WITH ALL CONDITIONS OF THIS PERMIT. I UNDERSTAND THAT THE ISSUANCE OF THIS PERMIT CREATES NO LEGAL LIABILITY EXPRESSED OR IMPLIED, ON THE DEPARTMENT OR MUNICIPALITY. BY SIGNING THIS APPLICATION, I GIVE PERMISSION FOR THE CITY TO ENTER THE PROPERTY FOR PURPOSES SPECIFIC TO THIS PERMIT.

\_\_\_\_\_  
 APPLICANT SIGNATURE

\_\_\_\_\_  
 DATE



# City of Ardmore Building Permit

FOR OFFICE USE ONLY

Date Received \_\_\_\_\_

PLANS

WATER /SEWER TAP FORM

Sent to Fire Marshall \_\_\_\_\_

Sent to City Engineer \_\_\_\_\_

Received from Fire \_\_\_\_\_

Received from Engineer \_\_\_\_\_

Emailed Comments to Applicant \_\_\_\_\_

**Permit #** \_\_\_\_\_

**Date Issued** \_\_\_\_\_

**Approved by** \_\_\_\_\_

Permit is valid for 6 months from the date of issuance. If construction has not begun within 6 months of the issue date, the permit is void. If construction extends beyond 6 months, the permit may be extended for additional 6 months at no charge.

**Permit Amount** \_\_\_\_\_

**Plan review Fee** \_\_\_\_\_

**Curb Cut Permit** \_\_\_\_\_

**C.O.** \_\_\_\_\_

**State Fee** \_\_\_\_\_

**Admin State Fee** \_\_\_\_\_

**Total** \_\_\_\_\_

Plan review fee is 25% of the permit amount. (commercial only)

The Certificate of Occupancy is required on all commercial projects.

The Certificate of Occupancy is \$50.00.

State fee is assessed on all permits. The state fee is \$4.00 per trade. (building, plumbing, electrical, HVAC)

State admin Fee is assessed on all state fees. The State Admin Fee is \$0.50 per trade.

**Comments:**

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