

CITY OF ARDMORE  
ENGINEERING DEPARTMENT  
Ardmore, Oklahoma

Commission Letter No.: 5629  
Meeting Date: February 6, 2023

Mayor and Commissioners  
City of Ardmore  
Ardmore, Oklahoma

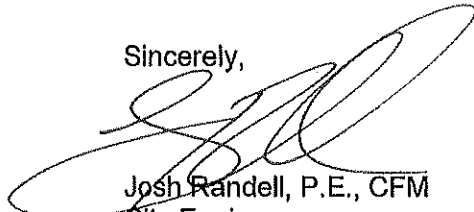
SUBJECT: Request to Declare Surplus for Destruction and Disposal

Dear Mayor and Commissioners:

The City's Streets Department has two (2) roadway sanders that have been removed from service due to their age and their ability to properly distribute sand during inclement weather and it has been determined that both should be disposed of. We therefore propose to dispose of the sanders, attached hereto, at OK Iron & Metal in accordance with the procedures established by the Purchasing Department, subject to Commission approval.


We recommend and request that the Commission declare the sanders attached to this letter be surplus and authorize said items be disposed of at OK Iron & Metal.

Sincerely,



Josh Randell, P.E., CFM  
City Engineer

Reviewed by:

  
City Manager

# FIXED ASSET REPORT

## ❖ Form 3 - Disposals ❖

Department: *STREET*  
Month Ending: *JAN 2023*  
Prepared By: *DON OLIVE*  
Pages: /

### DISPOSAL

Asset Number:	<i>006492</i>	
Detailed Description of Item:	<i>1996 STREET SANDER</i>	
Serial Number:	<i>72341.</i>	
Manufacturer:	<i>SWENSON</i>	
Model Number:	<i>N/A</i>	
Date Disposed:	<i>1-10-2023</i>	
Reason For Disposal:	<input checked="" type="checkbox"/> Obsolete <input checked="" type="checkbox"/> Surplus <input checked="" type="checkbox"/> Scrap <input checked="" type="checkbox"/> Broke <input type="checkbox"/> Seized <input type="checkbox"/> Court Ordered	
Method of Disposal:	<input type="checkbox"/> Auction <input type="checkbox"/> Landfill <input type="checkbox"/> Donation <input checked="" type="checkbox"/> OK Iron & Metal <input type="checkbox"/> Other (Explain)	
Location of Disposal: (Prior to Auction)	<input type="checkbox"/> City Hall Auction Room <input checked="" type="checkbox"/> 317 Veterans Blvd. (Where Specifically): <input type="checkbox"/> Other (Explain) <i>IN YARD</i>	
Unit No.:	<i>1121</i>	
Dept Fund:	<i>21-305</i>	
Original Purchase Amount:		
Auction Info:	Date:	Location: 317 Veterans Blvd.
Lot No.:		
Price Sold:		

Note:

\*\*\*\*\*FOR PURCHASING USE ONLY\*\*\*\*\*

Rec'd Date: \_\_\_\_\_ By: \_\_\_\_\_ Posted in DB: \_\_\_\_\_ By: \_\_\_\_\_  
Posted in Auction DB: \_\_\_\_\_ By: \_\_\_\_\_ Entered in Encode: \_\_\_\_\_ By: \_\_\_\_\_

# FIXED ASSET REPORT

## ❖ Form 3 - Disposals ❖

Department: STREET  
 Month Ending: JAN 2023  
 Prepared By: DON OLIVE  
 Pages: 1

### DISPOSAL

Asset Number:	<u>N/A</u>		
Detailed Description of Item:	<u>1997 WARREN 7.5 CY STREET SANDER</u>		
Serial Number:	<u>EC10742</u>		
Manufacturer:	<u>WARREN</u>		
Model Number:	<u>E/AC-2420A-12</u>		
Date Disposed:	<u>1-10-2023</u>		
Reason For Disposal:	<input type="checkbox"/> Obsolete <input checked="" type="checkbox"/> Surplus <input checked="" type="checkbox"/> Scrap <input checked="" type="checkbox"/> Broke <input type="checkbox"/> Seized <input type="checkbox"/> Court Ordered		
Method of Disposal:	<input type="checkbox"/> Auction <input type="checkbox"/> Landfill <input type="checkbox"/> Donation <input checked="" type="checkbox"/> OK Iron & Metal <input type="checkbox"/> Other (Explain)		
Location of Disposal: (Prior to Auction)	<input type="checkbox"/> City Hall Auction Room <input checked="" type="checkbox"/> 317 Veterans Blvd. (Where Specifically): <input type="checkbox"/> Other (Explain) <u>IN YARD</u>		
Unit No.:	<u>156A, 133B</u>		
Dept Fund:	<u>21-305</u>		
Original Purchase Amount:			
Auction Info:	Date:	Location: 317 Veterans Blvd.	
Lot No.:			
Price Sold:			

Note:

*****FOR PURCHASING USE ONLY*****			
Rec'd Date: _____	By: _____	Posted in DB: _____	By: _____
Posted in Auction DB: _____	By: _____	Entered in Encode: _____	By: _____