

Mayor and City Commission  
City of Ardmore, Oklahoma

RE: Continuation of the Canine Therapy Support Program Implementation Agreement

Dear Commission Members:

The Ardmore Police Department is requesting permission to renew the Canine Therapy Support Program Implementation Agreement with Heroes with Hope. Over this last year, the program has proven its worth to the Department and the community by providing comfort to those in need. This program has been and continues to be a hit with the Ardmore community.

Heroes with Hope will maintain ownership, care and control of the canine. The City will be responsible for four 50 pounds bags of dog food during the year and an annual wellness check.

Staff respectfully recommends the continuation of the Canine Therapy Support Program Implementation Agreement with Heroes with Hope. This program has been priceless to both the citizens of Ardmore and our staff.

Respectfully,



Kevin Norris  
Chief of Police

Attachment: Canine Therapy Support Program Implementation Agreement

Reviewed by: 

City Manager

## **Canine Therapy Support Program Implementation Agreement**

This agreement Is made and entered into effective on this day \_\_\_\_ of \_\_\_\_\_, 2022, by and between Heroes with Hope (HWH) with the mailing address of 16 E ST SW #103, Ardmore, OK and the City of Ardmore/Ardmore Police Department with the mailing address of 23 S Washington Ardmore, OK.

Heroes with Hope enters into this agreement to continue the Therapy Canine Support Program. Heroes with Hope will provide the Ardmore Police Department with a Therapy Canine. The Canine Therapy Support Program is recognized to reduce anxiety following a critical incident, management and prevention of PTSD, and to provide support to officers and victims. The therapy support canine shall be owned by and under the control of HWH during the terms of this agreement. Sgt. Woolly will maintain the canine after the retirement of the canine or if the program is terminated. HWH will provide for the caretaking of the canine during this agreement and caretaking shall include but not be limited to the following: continued training of the canine, feeding, potty breaks, exercising, grooming, general physical welfare of the canine, trips to veterinarian, and suitable housing for the canine when not being utilized on duty. Sgt. Woolly will be appointed a volunteer by HWH for purposes of performing the off-duty caretaking functions.

Heroes with Hope will supply Sergeant Brice Woolly (Handler) with the therapy canine. The said canine provided will remain with Sergeant Brice Woolly In accordance to the most current Collective Bargaining Agreement and policies and procedures of the Ardmore Police Department.

City of Ardmore agrees to absorb continued training cost including travel and lodging for the continuing certification training provided by an accredited facility. Heroes with Hope will provide the canine with the appropriate vest/harness, certification cards and canine care supplies. City of Ardmore agrees to provide four (4) fifty-pound bags of food for the canine for a calendar year and an annual wellness check by a licensed veterinarian. All other expenses for the therapy support canine will be borne by HWH.

The handler and the therapy canine will fall under the K9 program of the Ardmore Police Department. The City of Ardmore/Ardmore Police Department will be responsible for the wages incurred while handling the therapy canine while the handler is on duty, in accordance with the most recent Collective Bargaining Agreement of the department and FLSA rules.

The City of Ardmore/Ardmore Police Department and Heroes with Hope agree to meet quarterly if deemed necessary in order to evaluate the effectiveness and needs of the Therapy Canine Support Program. Otherwise evaluation will be bi-annually.

This agreement will remain in effect for one year from the date of this signed agreement. At the six-month period following the signing of this agreement the program will be evaluated by both parties and the agreement may be terminated at that time by either party giving written notice of termination to the other.

HWH will maintain general liability insurance during the entire time this agreement is in effect with single limits of coverage in the minimum amount of \$1,000,000. The City of Ardmore shall be named as an additional insured on the policy.

The parties agree to the agreement terms and have caused this agreement to be executed as authorized officers.

\_\_\_\_\_  
Melissa Woolly, Executive Director Heroes with Hope

\_\_\_\_\_  
Date

\_\_\_\_\_  
Audie Gee, President Heroes with Hope Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kevin Norris, Ardmore Police Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kevin Boatright, City of Ardmore

\_\_\_\_\_  
Date