

CITY OF ARDMORE
Information Technology Department

Council Letter No. 5463
Meeting Date: June 20th, 2022

Mayor and City Commission
City of Ardmore, Oklahoma

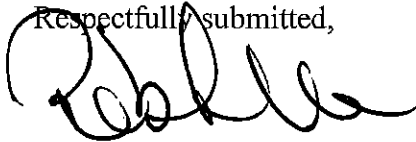
Re: Renew Workforce Management Platform with NeoGov for 3 Years and
adding Employee Lifecycle Modules

Dear Commission Members:

In 2016 the City contracted with NeoGov to utilize their web application to manage the application process for job openings for the City of Ardmore. The application allowed individuals to go to a website governmentjobs.com and fill out an online application that could be easily evaluated by the Human Resources Department and the hiring teams of each department. This transition increased our available applicant pool exponentially because we were given the ability to attract potential candidates from outside our region. This application has been very successful and it is our desire to increase the capabilities of our Workforce Management Platform by adding additional modules to help recruit, develop, manage and automate the entire employee lifecycle, while maintaining compliance standards.

It is staff's recommendation that the city continue with NeoGov for an additional 3 year term with the inclusion of the additional modules; Onboard, Preform and eForms for the total contract cost of \$80,339.40. The first year will include the Onboard, Perform, eForms Subscriptions and Setup for \$20,645.60. The second year will be \$24,579.80. The third year will be \$35,114.00. This is an IT budgeted item in the 22-23 fiscal year. This is a sole-source purchase as they are they only makers and distributors of the NeoGov software and the governmentjobs.com website. This contract was reviewed, amended and approved by counsel.

Respectfully submitted,



Robert Newell
Chief Information Officer
City of Ardmore

Reviewed by: _____



NEOGOV



HUMAN RESOURCES MANAGEMENT SUITE

for the public sector

Exhibit A
Order Form

NEOGOV

NEOGOV

Customer:

Governmentjobs.com, Inc. (dba "NEOGOV")
 300 Continental Blvd, Suite 565
 El Segundo, CA 90245
 United States
 billing@neogov.com
 Sales Rep: Thomas Cook

Ardmore, City of (OK)
 P.O. Box 249
 Ardmore, OK 73402
 USA

Quote Valid From: 4/18/2022
 Quote Valid To: 5/27/2022

Quote Number: Q-05521
 PaymentTerms: Annual,Net 30

Employee Count: 273
 Order Summary

Year 1

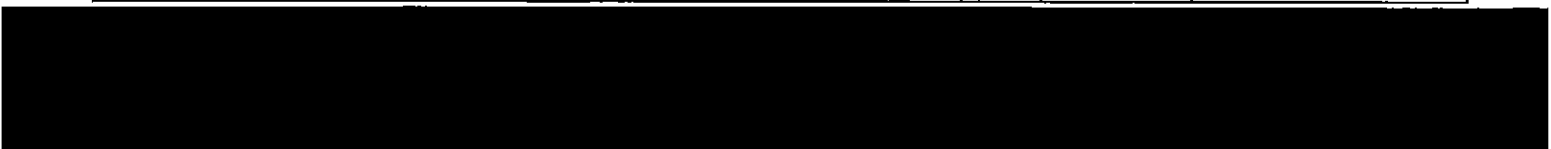
Service Description	Start Date	End Date	Term Price
Onboard Subscription	7/1/2022	6/30/2023	\$3,390.40
Perform Subscription	7/1/2022	6/30/2023	\$5,812.00
eForms Subscription	7/1/2022	6/30/2023	\$4,843.20
Year 1 TOTAL:			\$14,045.60

Year 2

Service Description	Start Date	End Date	Term Price
Onboard Subscription	7/1/2023	6/30/2024	\$5,933.20
Perform Subscription	7/1/2023	6/30/2024	\$10,171.00
eForms Subscription	7/1/2023	6/30/2024	\$8,475.60
Year 2 TOTAL:			\$24,579.80

Year 3

Service Description	Start Date	End Date	Term Price
Onboard Subscription	7/1/2024	6/30/2025	\$8,476.00

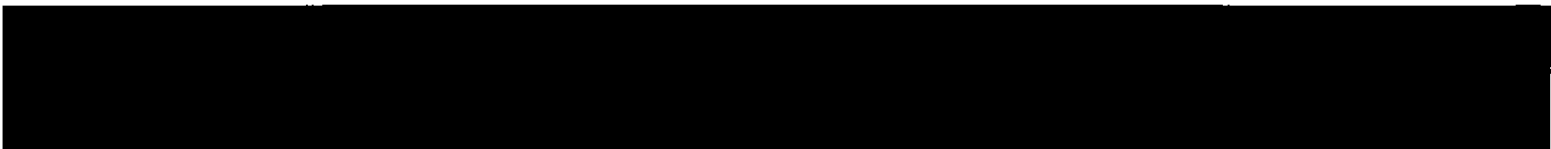


Service Description	Start Date	End Date	Term Price
Perform Subscription	7/1/2024	6/30/2025	\$14,530.00
eForms Subscription	7/1/2024	6/30/2025	\$12,108.00
Year 3 TOTAL:			\$35,114.00

Year 1

Service Description	Start Date	End Date	Term Price
Onboard Setup			\$1,800.00
Perform Setup			\$3,000.00
eForms Setup			\$1,800.00
Year 1 TOTAL:			\$6,600.00

ORDER TOTAL: \$80,339.40



A. Terms and Conditions

1. Agreement. This Ordering Document and the Services purchased herein are expressly conditioned upon the acceptance by Customer of the terms of the NEOGOV Services Agreement either affixed hereto or the version most recently published prior to execution of this Ordering Form available at <https://www.neogov.com/service-specifications>. Unless otherwise stated, all capitalized terms used but not defined in this Order Form shall have the meanings given to them in the NEOGOV Services Agreement.
2. Effectiveness & Modification. Neither Customer nor NEOGOV will be bound by this Ordering Document until it has been signed by its authorized representative (the "Effective Date"). Unless otherwise stated in this Ordering Document, all SaaS Subscriptions shall commence on the Effective Date. This Ordering Document may not be modified or amended except through a written instrument signed by the parties.
3. Summary of Fees. Listed above is a summary of Fees under this Order. Once placed, your order shall be non-cancelable and the sums paid nonrefundable, except as provided in the Agreement.
4. Order of Precedence. This Ordering Document shall take precedence in the event of direct conflict with the Services Agreement, applicable Schedules, and Service Specifications.

B. Special Conditions (if any).

Initial Term 36 months

This Agreement shall be governed by and construed in accordance with the laws of the state of Oklahoma, without giving effect to conflict of law rules. Any legal action or proceeding relating to this Agreement shall be instituted only in any state or federal court in Ardmore, Oklahoma.

Customer may terminate this Order Form if required under Article 10, Section 26 of the Oklahoma Constitution. See also Termination for Non-Appropriation of Funds on Exhibit A to the NEOGOV Services Agreement.

**"Ardmore, City of
(OK)"**

NEOGO

Signature:

Signature:

Print Name:

Print Name:

Date:

Date:

