

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON
OCTOBER 18, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis Doug Pfau	Mayor Vice-Mayor
	Nancy Sjulín John Credle, Jr. David Plesher	Commissioner Commissioner Commissioner
	Kevin Boatright Lori Linney	City Manager City Clerk

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER

Mayor Ellis called the meeting to order.

2. INVOCATION

The invocation was led by Robert Newell, Director of Information Technology.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Credle.

4. ROLL CALL

The City Clerk called roll. All were present.

5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Mayor Pfau and seconded by Commissioner Credle to approve the agenda as written.

Ayes:	Sjulín, Credle, Plesher, Pfau, Ellis
Nays:	None

6. APPROVE MINUTES

A. of the City Commission Regular Meeting held on October 4, 2021

Motion was made by Commissioner Plesher and seconded by Commissioner Sjulín to approve the minutes of October 4, 2021 as written.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

Commissioner Credle recused himself from the meeting at 7:02 P.M.

7. CONSENT

A. Consideration and Possible Approval to Confirm Mayor and City Commissions Appointments to the Trails and Greenways Commission to be John A. Credle, Jr. and Trish Weaver and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

In January of 2020 the Trails and Greenways Commission members were approved. The start of the meetings was delayed. Unfortunately, since the delayed start two (2) members' have resigned. Staff recommends the appointments of John A. Credle, Jr. and Trish Weaver to fill these two (2) positions.

Motion was made by Vice-Mayor Pfau and seconded by Commissioner Plesher to approve Consent Agenda Item 7.A.

Ayes: Sjulín, Plesher, Pfau, Ellis
Nays: None
Absent: Credle

Commissioner Credle returned to the meeting at 7:04 P.M.

8. REGULAR BUSINESS

A. AGREEMENT(S)

1. Consideration and Possible Approval to Enter Into an Agreement between the City of Ardmore and Ice Rink Events to Install/Remove and Provide Professional Support for a Temporary Ice Rink to be located at The Clubhouse in Ardmore Regional Park from November 21, 2021 to January 2, 2022 in the Total Amount of \$78,400.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Teresa Ervin, Director of Parks and Recreation, to the Commission. She stated that the City of Ardmore advertised a bid proposal for a qualified Ice Rink Management Company to provide the equipment for a turn-key installation/removal, and professional support. No bids were submitted. Staff contacted Ice Rink Events to discuss providing an ice rink for this season. They are able to provide all the equipment, a turn-key installation/removal, and professional support for a 40' by 84' temporary ice rink to be staged at The Clubhouse. This is a budgeted item in Fund 60 (The Clubhouse). The cost is \$78,400.00 which is under the budgeted amount of \$160,000. The rink will be installed November 21 – December 2, 2021, and open to the public in time for Santa's Workshop on December 3, 2021. The final day will be January 2, 2022. The current staff of the Parks and Recreation Department will be utilized for this attraction.

Motion was made by Commissioner Sjulín and seconded by Commissioner Credle to approve to enter into an Agreement between the City of Ardmore and Ice Rink Events to install/remove and provide professional support for a temporary ice rink to be located at The Clubhouse in Ardmore Regional Park from November 21, 2021 to January 2, 2022 in the total amount of \$78,400.00.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

2. Consideration and Possible Approval of an Interlocal Agreement between the City of Ardmore and the Oklahoma Department of Environmental Quality in Regards to Environmental Cleanup Services for Asbestos at the Former Department of Corrections Facility located at 615 Grumman Street in the Ardmore Industrial Airpark the Future Site of the Airpark Wastewater Treatment Plant with the Department of Environmental Quality Funding this Project and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Shawn Geurin, Director of Utilities, to the Commission. He stated that the Interlocal Agreement is between the City of Ardmore and the Oklahoma Department of Environmental Quality (DEQ) in regards to Environmental Cleanup Services for asbestos at the former Department of Corrections facility located at 615 Grumman Street in the Ardmore Industrial Airpark. DEQ is funding this asbestos cleanup project. The former Department of Corrections facility is situated on the site of the future Airpark Wastewater Treatment Plant and will be demolished once all the asbestos has been removed.

Motion was made by Commissioner Plesher and seconded by Commissioner Sjulín to approve an Interlocal Agreement between the City of Ardmore and the Oklahoma Department of Environmental Quality in regards to environmental cleanup services for asbestos at the former Department of Corrections facility located at 615 Grumman Street in the Ardmore Industrial Airpark the future site of the Airpark Wastewater Treatment Plant with the Department of Environmental Quality funding this project.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

Vice-Mayor Pfau and Commissioner Sjulín recused themselves at 7:14 P.M.

3. Consideration and Possible Approval to Consent to a Sublease Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and Dollar General Corporation for a One (1) Year Term with a Renewal Option of an Additional One (1) Year for the 80,000 Square Foot Warehouse at the Ardmore Municipal Airport for a Rate of \$192,000.00 Annually to be Paid in Monthly Installments of \$16,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Boatright, City Manager, to the Commission. He stated that the Sublease Agreement (Agreement) entered into is between the Ardmore Development Authority, a public trust of the City of Ardmore and Dollar General Corporation (Company) which will allow certain property to be subleased located within the Ardmore Industrial Airpark (Airpark), which property is encompassed within the Lease by the City of Ardmore, a consenting party to this Agreement to the Ardmore Development Authority of the Ardmore Industrial Airpark. The Authority desires to sublease the property to the Company for purpose of an 80,000 square foot warehouse and distribution activities. The Agreement is for a one (1) year term with one (1) additional one (1) year renewal option for a rate of \$192,000.00 annually to be paid in monthly installments of \$16,000.00. The Sublease Agreement requires approval by the City Commission.

Motion was made by Commissioner Credle and seconded by Commissioner Plesher to consent to a Sublease Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and Dollar General Corporation for a one (1) year term with a renewal option of an additional one (1) year for the 80,000 square foot warehouse at the Ardmore Municipal Airport for a rate of \$192,000.00 annually to be paid in monthly installments of \$16,000.00.

Ayes: Credle, Plesher, Ellis
Nays: None
Absent: Sjulín, Pfau

Vice-Mayor Pfau and Commissioner Sjulín returned to the meeting at 7:18 P.M.

B. BID(S)

1. Consideration and Possible Approval to Extend the Time for Award of the Low Bid Offer Received from United Signs to Install Wayfind Signs at Fourteen (14) locations throughout Ardmore in the Amount of \$104,300.00 Plus Possible Alternates for Fifteen (15) Days and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Boatright, City Manager, to the Commission. He stated that the City of Ardmore solicited bids from eleven (11) contractors to install Wayfind Signs at fourteen (14) locations throughout Ardmore. One (1) bid was received as follows:

- United Signs, Norcross, Georgia base bid for fourteen (14) Signs \$104,300.00;
- Add Alternate 1, additional installation of three (3) Double Pole Signs and one (1) Single Pole Wayfind Sign \$28,300.00;
- Add Alternate 2, additional installation of one (1) Single Pole Sign \$6,700.00

There are thirty-three (33) signs to be installed. In the current Fiscal Year, staff budgeted \$100,000.00, for this project. In an attempt to get as many additional signs installed, staff contacted the Ardmore Chamber of Commerce and the Ardmore Tourism Authority and asked if they would partner in the expenses for anything over the base bid amount. Until both of their boards can be asked for approval, it is necessary to delay the bid award, and the City is required to extend the low bid offer for fifteen (15) days.

Motion was made by Commissioner Plesher and seconded by Vice-Mayor Pfau to extend the time for award of the low bid offer received from United Signs to install Wayfind Signs at fourteen (14) locations throughout Ardmore in the amount of \$104,300.00 plus possible alternates for fifteen (15) days.

9. NEW BUSINESS

None

10. ADJOURN

Motion was made by Commissioner Plesher and seconded by Vice-Mayor Pfau to adjourn from this meeting.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None