

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF  
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON  
MAY 17, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Sheryl Ellis	Vice-Mayor
	Doug Pfau	Commissioner
	John Credle, Jr.	Commissioner
	David Plesher	Commissioner
	Kevin Boatright	City Manager
	Lori Linney	City Clerk
Absent:	Beth Glasgow	Mayor

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. VIDEO CONFERENCE MEETING INFORMATION**

**2. CALL TO ORDER**

Vice-Mayor Ellis called the meeting to order.

**3. INVOCATION**

The invocation was led by Robert Newell, Director of Information Technology.

**4. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Commissioner Pfau.

**5. ROLL CALL**

The City Clerk called roll. All were present except Mayor Glasgow.

Mayor Glasgow	Absent
Vice-Mayor Ellis	In-Person
Commissioner Pfau	In-Person
Commissioner Credle	In-Person
Commissioner Plesher	In-Person

**6. PRESENTATION(S)**

**A. Presentations of Life Saving Awards by Mayor Glasgow to Corporal Skylar Bartlett and Officer Dylan Davis in Recognition of an Act Performed in the Line of Duty on April 19, 2021 which Resulted in the Saving of a Human Life**

Vice-Mayor Ellis presented Life Saving Awards to Corporal Skylar Bartlett and Officer Dylan Davis in recognition of an act performed in the line of duty on April 19, 2021 which resulted in the saving of a human life.

**B. Presentation of the Mayor's Gavel Plaque by Mayor Glasgow to Commissioner Pfau in Recognition and Appreciation for His Service as Mayor from May 4, 2020 to May 3, 2021**

Vice-Mayor Ellis presented the Mayor's gavel plaque to Commissioner Pfau in recognition and appreciation for his service as Mayor from May 4, 2020 to May 3, 2021.

**7. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Commissioner Pfau and seconded by Commissioner Plesher to approve the agenda as written.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow

**8. APPROVE MINUTES**

**A. of the City Commission Regular Meeting held on May 3, 2021**

Motion was made by Commissioner Pfau and seconded by Commissioner Plesher to approve the minutes of May 3, 2021 as written.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow

**9. EXECUTIVE SESSION**

Motion was made by Commissioner Pfau and seconded by Commissioner Credle to adjourn into Executive Session at 7:11 P.M.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow

**A. Consideration and Possible Vote to Enter Into Executive Session to Discuss Negotiations with FOP Lodge 108 for a New Collective Bargaining Agreement for Fiscal Year 2021-2022 as Authorized by 25 O.S. Section § 307 (B)(2)**

**B. Come Out of Executive Session and Vote to Reconvene Into Open Meeting**

Motion was made by Commissioner Pfau and seconded by Commissioner Credle to reconvene into Open Meeting at 7:35 P.M.

Ayes: Pfau, Credle, Plesher, Ellis

Nays: None

Absent: Glasgow

**10. REGULAR BUSINESS**

**A. Consideration and Possible Action on Items Discussed in Executive Session**

Discussion Only No Action Taken and No Business Transacted

**11. PUBLIC HEARING(S)**

**A. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Proposed Budget for Fiscal Year 2021-2022 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Sandy Doughty, Director of Finance, of the proposed budget for Fiscal Year 2021-2022.

No One Present to Speak For or Against

Public Hearing Closed

**B. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Close 5th Avenue Southeast between G Street Southeast and Park Street a Strip of Land Approximately 55 Feet Wide by 990 Feet Long through Whittington Park and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Jessica Scott, Director of Community Development. She stated that staff requests permission to close the portion of 5<sup>th</sup> Avenue Southeast between G Street Southeast and Park Street. This is the portion which runs through Whittington Park. Section 315(V) of the City of Ardmore Unified Development Code (UDC), addresses closing public right-of-way and easements. Per this Section, a notice was sent to property owners with a 100-foot radius of the affected segment of the property at least thirty (30) days prior to the public hearing. To date, staff has not received any telephone or written protests to this closure.

No One Present to Speak For or Against

Public Hearing Closed

**C. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rename East Beard Loop and West Beard Loop to Beard Loop and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Jessica Scott, Director of Community Development. She stated that the City recently renamed Dillard Street, Gilliam Street, and Beard Street, East Beard Loop and West Beard Loop. However, due to an addressing issue the City requests permission to rename the East Beard Loop and West Beard Loop to Beard Loop. A public hearing was held at the Planning Commission Meeting on May 6, 2021. Per Section 802, a public hearing is now required before the City Commission. The renaming request is also on this agenda for final action by the City Commission.

No One Present to Speak For or Against

Public Hearing Closed

**D. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rezone 14.62 Acres located at 655 Michelin Road from CC (Commercial Corridor) to IL (Light Industrial) and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Jessica Scott, Director of Community Development. She stated that the City received a Rezoning Application from the property owner of 14.62 acres located at 655 Michelin Road, requesting rezoning of the subject property from CC (Commercial Corridor) to IL (Light Industrial). In keeping with the requirement of Section 319 of the Unified Development Code, a public hearing was held before the Planning Commission on May 6, 2021. Per Section 319, a public hearing is now required before the City Commission. The Rezoning request is also on this agenda for final action by the City Commission.

Present to Speak For: Mr. Brad Sullivan

No One Present to Speak Against

Public Hearing Closed

**12. CONSENT**

**A. Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Board of Adjustment to Serve a First Three (3) Year Term to be Wayne Laske and Chris Sandvick with Terms to Expire in May of 2024 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

The Mayor and City Commission confirmed the appointments to the Board of Adjustment to serve a first three (3) year term to be Wayne Laske and Chris Sandvick with their terms to expire in May of 2024.

**B. Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Historic Preservation Board to Serve a Third Three (3) Year Term to be Lynn McIntosh and Daniel Romo with Terms to Expire in May of 2024 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

The Mayor and City Commission confirmed the appointments to the Historic Preservation Board to serve a third three (3) year term to be Lynn McIntosh and Daniel Romo with their terms to expire in May of 2024.

**C. Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Planning Commission to Serve a First Three (3) Year Term to be Eric Howard and to Serve a Second Three (3) Year Term to be Roger Hughes with Terms to Expire in May of 2024 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

The Mayor and City Commission confirmed the appointments to the Planning Commission to serve a first three (3) year term to be Eric Howard and to serve a second three (3) year term to be Roger Hughes with their terms to expire in May of 2024.

**D. Consideration of Adoption or Rejection of Resolution Number 4166 a Resolution Approving a Preliminary Plat of 7 Lots on 10.17 Acres of the Market Street II Addition located at 1825 12th Avenue Northwest, Ardmore and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting**

On May 6, 2021, the Planning Commission considered the application to approve the Preliminary Plat of the Market Street II Addition. The Planning Commission voted (5-0) to recommend approval of the Preliminary Plat of 7 lots on 10.17 acres of the Market Street II Addition located at 1825 12th Avenue Northwest.

**E. Consideration of Adoption or Rejection of Resolution Number 4167 a Resolution Approving a Final Plat of 7 Lots on 10.17 Acres of the Market Street II Addition located at 1825 12th Avenue Northwest, Ardmore and Consideration of Adoption or Rejection of any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting**

On May 6, 2021, the Planning Commission considered the application to approve the Final Plat of the Market Street II Addition. The Planning Commission voted (5-0) to recommend approval of the Final Plat of 7 lots on 10.17 acres of the Market Street II Addition located at 1825 12th Avenue Northwest.

**F. Consideration of Adoption or Rejection of Resolution Number 4168 a Resolution Approving a Minor Subdivision Plat of 1 Lot on 2.94 Acres of the Re-Plat of Lot 1, Market Street Addition located at 1665 12th Avenue Northwest, Ardmore and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting**

On May 6, 2021, the Planning Commission considered the application to approve the Minor Subdivision Plat of the re-plat of lot 1, Market Street Addition. The Planning Commission voted (5-0) to recommend approval of the re-plat of lot 1, Market Street Addition located at 1665 12th Avenue Northwest.

Motion was made by Commissioner Pfau and seconded by Commissioner Plesher to approve Consent Agenda Items 12.A. - 12.F.

Ayes:	Pfau, Credle, Plesher, Ellis
Nays:	None
Absent:	Glasgow

**13. REGULAR BUSINESS**

**A. ORDINANCE(S)**

**1. Consideration of Adoption or Rejection of Ordinance Number 3101 an Ordinance Closing 5th Avenue Southeast from G Street Southeast to Park Street Southeast being a Strip of Land 55 Feet Wide and 990 Feet Long Extending along the Northern Boundary of Block 469 According to the Official Survey and Map of the City of Ardmore and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as May be Considered by the City Commission at the Meeting**

A presentation was made by Jessica Scott, Director of Community Development, to the Commission. She stated that City staff requests permission to close the portion of 5<sup>th</sup> Avenue Southeast between G Street and Park Street. This is the portion which runs through Whittington Park. The City Engineer, the Parks and Recreation Department, and the Department of Community Development have no issues with this closure, as this is only closing the portion of 5<sup>th</sup> Avenue Southeast through Whittington Park.

Motion was made by Commissioner Plesher and seconded by Commissioner Pfau to approve Ordinance Number 3101.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow

**2. Consideration of Adoption or Rejection of Ordinance Number 3102 an Ordinance Rezoning Property located at 655 Michelin Road, Zoning from CC (Commercial Corridor) Zoning District to IL (Light Industrial) Zoning District Amending Ordinance Number 2583 known as the Unified Development Code of the City of Ardmore, Oklahoma and Providing for Severability and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as May be Considered by the City Commission at the Meeting**

A presentation was made by Jessica Scott, Director of Community Development, to the Commission. She stated that staff received a request from Brad Sullivan on behalf of Land Run Enterprises LLC, property owner of property located at 655 Michelin Road to rezone this property from CC (Commercial Corridor) to IL (Light Industrial). The Planning Commission voted (5-0) to recommend approval of rezoning to IL (Light Industrial) zoning district.

Motion was made by Commissioner Pfau and seconded by Commissioner Credle to approve Ordinance Number 3102.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow

**B. RESOLUTION(S)**

**1. Consideration of Adoption or Rejection of Resolution Number 4169 a Resolution Approving the Renaming of East Beard Loop and West Beard Loop to Beard Loop and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting**

A presentation was made by Jessica Scott, Director of Community Development, to the Commission. She stated that the City recently renamed Dillard Street, Gilliam Street, and Beard Street to East Beard Loop and West Beard Loop. However, due to an addressing issue the City requests permission to rename the East Beard Loop and West Beard Loop to Beard Loop. The Planning Commission voted (5-0) to recommend approval of the street name changes.

Motion was made by Commissioner Credle and seconded by Commissioner Pfau to approve Resolution Number 4169.

Ayes:	Pfau, Credle, Plesher, Ellis
Nays:	None
Absent:	Glasgow

### C. PURCHASE(S)

**1. Consideration and Possible Action for the Purchase of Six (6) Flashback HD Digital In-Car Video System Assemblies and Accessories from the State Contract Number SW1057C from Coban Technologies, Inc. for Six (6) 2021 Chevy Tahoe's of the Ardmore Police Department in the Total Amount of \$33,544.50 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Robert Newell, Director of Information Technology, to the Commission. He stated that currently the Ardmore Police Department uses a camera system from Coban Technologies, Inc. (SF Mobile - Vision, Inc.) for their patrol unit video recording system. At this time staff requests permission to purchase new system assemblies and accessories from the State Contract Number SW1057C from Coban Technologies, Inc. to outfit six (6) 2021 Chevy Tahoe's for the Police Department in the total amount of \$33,544.50.

Motion was made by Commissioner Pfau and seconded by Commissioner Plesher to approve the purchase of six (6) Flashback HD Digital In-Car Video System assemblies and accessories from the State Contract Number SW1057C from Coban Technologies Inc., for six (6) 2021 Chevy Tahoe's of the Ardmore Police Department in the total amount of \$33,544.50

Ayes:	Pfau, Credle, Plesher, Ellis
Nays:	None
Absent:	Glasgow



#### **D. BID(S)**

- 1. Consideration and Possible Action of the Bid Received from Safety Plus USA LLC for the Hickory Creek Channel Clearing Project of a Segment of Hickory Creek from Chattanooga Loop to its Intersection with Interstate 35 in the Total Amount of \$39,976.65 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that the City received bids on April 29, 2021 for the clearing of a segment of Hickory Creek from Chattanooga Loop to its intersection with Interstate 35. The clearing technique specified provides for the application of an EPA approved herbicide. The single bidder was Safety Plus USA LLC. Following the bid opening staff examined the single bid and it appeared that there may be a misunderstanding as to the extent of clearing and restoration required. Accordingly, Safety Plus agreed to reduce their unit price for clearing and restoration. The bid is in the total amount of \$39,976.65.

Motion was made by Commissioner Plesher and seconded by Commissioner Credle to approve the low bid received from Safety Plus USA LLC for the Hickory Creek Channel Clearing Project of a segment of Hickory Creek from Chattanooga Loop to its intersection with Interstate 35 in the Total Amount of \$39,976.65.

Ayes:	Pfau, Credle, Plesher, Ellis
Nays:	None
Absent:	Glasgow

#### **E. AGREEMENT(S)**

- 1. Consideration and Possible Action of Change Order Number 1 and Payment for the Western Heights Storm Sewer Project, Due to Unforeseen Extra Work not Contemplated in the Original Plans of the Project there is an Increased Amount of \$6,250.00 with the Total Revised Project Cost of \$146,150.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting**

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that bids for the Western Heights Storm Sewer Project were received on September 10, 2020; the low bidder was Bean Construction. The work involved removal of a badly corroded steel drainage pipe and both slip-lining and replacement of the line located between two residences between 7<sup>th</sup> and 8<sup>th</sup> Avenues Northwest. Near the conclusion of the pipeline construction work the contractor encountered a buried sprinkler system for which there were no surficial indicators and which had to be replaced, along with the adjacent sidewalk for one of the homes. This extra work was not contemplated in the original plans; repairs were made immediately as the pipe installation was completed. All work has been satisfactorily completed. Change Order Number 1 is an increased amount of \$6,250.00 with the total revised project cost in the amount of \$146,150.00.

Motion was made by Commissioner Credle and seconded by Commissioner Plesher to approve Change Order Number 1 and payment for the Western Heights Storm Sewer Project, due to unforeseen extra work not contemplated in the original plans of the project there is an increased Amount of \$6,250.00.

Ayes:	Pfau, Credle, Plesher, Ellis
Nays:	None
Absent:	Glasgow

**2. Consideration and Possible Action of a Final Payment to the Chickasaw Nation for the City of Ardmore's Share of the Harris Street Improvements Pursuant to the Chickasaw Nation Cooperative Agreement between the City of Ardmore and Chickasaw Nation in the Total Amount of \$623,358.04 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meetings**

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that on October 7, 2019, the City Commission approved the Chickasaw Nation (Nation) and City of Ardmore (City) Cooperative Agreement wherein the Nation agreed to engineer and construct street and storm sewer improvements on Chickasaw, Locust and Harris Streets. The City agreed to pay for the Harris Street works, contingent upon the actual bid price, the availability of funds, and the further approval of the City Commission. On February 18, 2020, after receipt of competitive bids by the Chickasaw Nation, the Commission approved payment for the cost of Harris Street Improvements in the amount of \$618,685.00. This figure was based upon the low bid for base items and construction with asphalt pavement. As a part of the bid solicitation the Nation obtained bids for an alternate using concrete pavement construction. At the time of the February 18, 2020 meeting the Commission was advised that the estimated cost of the City's work would not exceed \$630,000.00. The Harris Street Improvements have now been completed, all in accordance with the approved plans, specifications and the Cooperative Agreement, using the concrete pavement alternate. The final cost of the City's share of the work is \$623,358.04.

Motion was made by Commissioner Pfau and seconded by Commissioner Credle to approve the final payment to the Chickasaw Nation for the City of Ardmore's share of the Harris Street Improvements pursuant to the Chickasaw Nation Cooperative Agreement between the City of Ardmore and Chickasaw Nation in the total amount of \$623,358.04.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow

**14. NEW BUSINESS**

None

**15. ADJOURN**

Motion was made by Commissioner Plesher and seconded by Commissioner Pfau to adjourn from this meeting.

Ayes: Pfau, Credle, Plesher, Ellis  
Nays: None  
Absent: Glasgow