

**CITY OF ARDMORE**  
Information Technology Department

Council Letter No. 49101  
Meeting Date: September 8<sup>th</sup>, 2020

Mayor and City Commission  
City of Ardmore, Oklahoma

RE: Upgrade to Biometric/Thermal/Voice Activation Terminals from Andrews Technology for Timekeeping and Attendance System

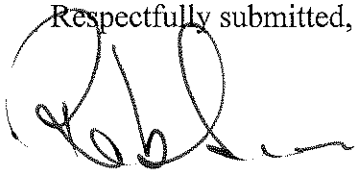
Dear Commission Members:

Since May of 2015, the City of Ardmore has used a Biometric Time Keeping system. In the light of Covid 19 concerns, it is has been advised that we upgrade the Biometric Terminals to ones that include a Temperature Reader and Voice Activation. The purchase of the upgraded terminals for the timekeeping and attendance system for City of Ardmore employees will be from Andrews Technology. This upgrade also includes 60 months of maintenance.

The total cost of this upgrade will be \$232,640.00. The City will be applying for a CARES grant to pay for this upgrade.

At this time, it is staff's recommendation that the City pay Andrews Technology for the timekeeping and attendance system upgrade in the amount of \$232,640.00. Andrews Technology is the sole source vendor for this system to government entities.

Respectfully submitted,



Robert Newell  
Director of Information Technology

Reviewed by: JD Spol





Andrews Technology HMS, Inc.

1213 Culbreth Drive

Wilmington, NC 28405

[sales@andrewstechnology.net](mailto:sales@andrewstechnology.net)

(800) 319-8096 Fax:(516) 674-8119



**NOVATIME CAREPOINT UPGRADE**

<b>Invoice To:</b> City of Ardmore	<b>Hosted By:</b> Vendor
<b>Ship To:</b> TBD	<b>Terms:</b> 100% Upon Execution
<b>Account Executive:</b> Jamie Blundell	

Qty	Description	Item	Total
<b>Novatime Web-Based Time &amp; Attendance System</b>			
60	Annual Novatime Software License: Employees (350 employees at \$3.50 each/month)	\$1,225	\$73,500
60	Annual Novatime Software License: Supervisors (55 users at \$5 each/month)	\$275	\$16,500
	Government Software Discount	-\$9,000	-\$9,000
	Annual Maintenance (60 Months)	\$49,625	\$49,625
19	NT8000 Biometric Terminal	\$2,290	\$43,510
19	NT8000 Thermal Reader	\$700	\$13,300
60	CarePoint (Voice Activation & Thermal Reading Module) 350 at \$1.50/month	\$525	\$31,500
10	CarePoint (Voice Activation & Thermal Reading Module) 350 at \$1.50/month Prorated 10 months to sync with current fiscal year ending 6/30/21	\$525	\$5,250
19	NT7000 Time Clock Buy Back	-\$100	-\$1,900
	Implementation		\$5,605
5	Additional Hardware Maintenance (5 Years)	\$950/yr	\$4,750
	Sales Tax		TBD
	<b>System Total</b>		<b>\$232,640</b>

<b>One Time Implementation Fees</b>	
Initial Planning Session	Included
Rules Questionnaire Assistance	Included
Install Novatime Web-Based Software	Included
Install Payroll Rules and Employee File	Included
<b>Unlimited Administrative/Supervisor Training</b>	Included
Program & Install Hardware	Included
System Test/Go Live	Included
<b>Total One Time Fees</b>	<b>\$5,605</b>

Customer Authorization \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

Andrews Technology HMS, Inc. \_\_\_\_\_ Title \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_