

**MINUTES
OF
A REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF
THE CITY OF ARDMORE, OKLAHOMA, HELD ON AUGUST 5, 2019
AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	John Moore Doug Pfau	Mayor Vice-Mayor
	Sheryl Ellis Beth Windel Martin Dyer	Commissioner Commissioner Commissioner
	J.D. Spohn Lori Linney	City Manager City Clerk

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER, BY THE MAYOR

Mayor Moore called the meeting to order.

2. INVOCATION

The invocation was led by Robert Newell, Director of Information Technology.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Vice-Mayor Pfau

4. ROLL CALL

The City Clerk called roll. All were present.

5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Commissioner Dyer and seconded by Vice-Mayor Pfau to approve the agenda as written.

Ayes:	Ellis, Windel, Dyer, Pfau, Moore
Nays:	None

6. APPROVE MINUTES

A. of the City Commission Regular Meeting held on July 15, 2019

Motion was made by Commissioner Ellis and seconded by Vice-Mayor Pfau to approve the minutes of the City Commission Regular Meeting of July 15, 2019 as written.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

7. CONSENT

A. Consideration and Possible Action of Trails and Bike Easements between the City of Ardmore and Ardmore City Schools, also known as Independent School District No. 19 of Carter County; and The University Center of Southern Oklahoma

The City of Ardmore along with Ardmore City Schools and the University Center of Southern Oklahoma identified a need to expand the trail system. By expanding the trail system students have an easier and safer path to and from facilities. The expanding of the trail system will tie into the University Center of Southern Oklahoma future trail.

Motion was made by Commissioner Dyer and seconded by Commissioner Ellis to approve Consent Agenda Item 7.A.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

8. REGULAR BUSINESS

A. AGREEMENT(S)

1. Consideration and Possible Action of an Amendment to the Agreement for Professional Services for the City of Ardmore East Main Streetscape Project Phase One between the City of Ardmore and LandPlan Consultants, Inc. for Landscape Architect Services in an Amount Not to Exceed \$11,056.00

A presentation was made by Kevin Boatright, Assistant City Manager, to the Commission. He stated that the Ardmore East Main Streetscape Project Phase One is complete excluding several delayed punch list items and the additional work needed with the storm water inlets contained in Change Order No. 7. The City Commission approved the work to be performed in Change Order No. 7 on June 17, 2019. The Amendment is needed in order to pay the consultant for additional services that were required for the engineering modifications to the shop drawings as well as the addition of four (4) site visits that will be required in order to see the project to its conclusion and final approval. The additional cost of the work included in the Amendment is \$11,056.00.

Motion was made by Commissioner Ellis and seconded by Commissioner Windel to approve an amendment to the Agreement for Professional Services for the City of Ardmore East Main Streetscape Project Phase One between the City of Ardmore and LandPlan Consultants, Inc. for landscape architect services in an amount not to exceed \$11,056.00.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

2. Consideration and Possible Action of a Collective Bargaining Agreement for Fiscal Year 2019/2020 and Fiscal Year 2020/2021 between the City of Ardmore and the International Association of Firefighters Local No. 1881

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Collective Bargaining Agreement (CBA) between the City of Ardmore and the International Association of Firefighters Local No. 1881 is for a new CBA for Fiscal Year 2019/2020 and Fiscal Year 2020/2021.

Motion was made by Commissioner Dyer and seconded by Vice-Mayor Pfau to approve a Collective Bargaining Agreement for Fiscal Year 2019/2020 and Fiscal Year 2020/2021 between the City of Ardmore and the International Association of Firefighters Local No. 1881.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

3. Consideration and Possible Action to Acknowledge and Consent to a Collateral Assignment of Retail Incentive Agreement between The Collins Investment Trust and Landmark Bank

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Collateral Assignment of Retail Incentive Agreement is between The Collins Investment Trust (Developer) and Landmark Bank. On July 15, 2019, the Developer and the City of Ardmore entered into a Commerce Plaza Retail Incentive Agreement. The Developer requests the Ardmore City Commission acknowledges and consents to the Collateral Assignment of Retail Incentive Agreement.

Motion was made by Commissioner Ellis and seconded by Commissioner Windel to approve to acknowledge and consent to a Collateral Assignment of Retail Incentive Agreement between The Collins Investment Trust and Landmark Bank.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

4. Consideration and Possible Action to Declare Certain Ardmore Public Works Authority Property as Surplus and to Authorize Disposal of Said Property to be Sold as Scrap to OK Iron & Metal, Co.

A presentation was made by Sissy Burge, City Treasurer, to the Commission. She stated that the Ardmore Public Works Authority staff has evaluated and determined that certain property should be declared surplus and allow for disposition of said property to be sold for scrap at OK Iron & Metal Co.

Motion was made by Vice-Mayor Pfau and seconded by Commissioner Dyer to approve to declare certain Ardmore Public Works Authority Property as surplus and to authorize disposal of said property to be sold as scrap to OK Iron & Metal, Co.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

5. Consideration and Possible Action to Declare Ardmore Police Department Unit No. 258 a 2017 Dodge Charger Police Pursuit Vehicle as Surplus and to Authorize Said Property to be released to the Insurance Company

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests the City Commissioners declare Ardmore Police Department Unit No. 258 a 2017 Dodge Charger Police Pursuit Vehicle (VIN 2C3CDXAT5HH599279/Asset No. 010001) as surplus and to be released to the insurance company.

Motion was made by Commissioner Windel and seconded by Vice-Mayor Pfau to approve to declare Ardmore Police Department Unit No. 258 a 2017 Dodge Charger Police Pursuit Vehicle as surplus and to authorize said property to be released to the Insurance Company.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

B. PURCHASE(S)

1. Consideration and Possible Action for the Purchase of One (1) 2020 Chevrolet Silverado 1500 Two-Wheel Drive Pickup from Oklahoma State Contract SW035 from Carter Chevrolet for the Ardmore Police Department Animal Control Division in a Total Amount of \$26,425.00

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests approval for the purchase of one (1) 2020 Chevrolet Silverado 1500 Two-Wheel Drive Pickup from Oklahoma State Contract SW035 from Carter Chevrolet for the Ardmore Police Department Animal Control Division at the unit price of \$26,425.00. This purchase is a budgeted item from GAPS Fund.

Motion was made by Vice-Mayor Pfau and seconded by Commissioner Dyer to approve the purchase of one (1) 2020 Chevrolet Silverado 1500 Two-Wheel Drive Pickup from Oklahoma State Contract SW035 from Carter Chevrolet for the Ardmore Police Department Animal Control Division in a total amount of \$26,425.00.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

2. Consideration and Possible Action for the Purchase of Six (6) 2020 Chevrolet Two-Wheel Drive Police Pursuit Tahoe's from Oklahoma State Contract SW035 from Carter Chevrolet for the Ardmore Police Department Patrol Division in the Total Amount of \$248,009.52

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests approval for the purchase of six (6) 2020 Chevrolet Two-Wheel Drive Police Pursuit Tahoe's from Oklahoma State Contract SW035 from Carter Chevrolet for the Ardmore Police Department Patrol Division at a unit price of \$41,334.92 in the total amount of \$248,009.52 which includes equipment for the vehicles and labor cost. This purchase is a budgeted item from the GAPS Fund.

Motion was made by Commissioner Dyer and seconded by Commissioner Ellis to approve the purchase of six (6) 2020 Chevrolet Two-Wheel Drive Police Pursuit Tahoe's from Oklahoma State Contract SW035 from Carter Chevrolet for the Ardmore Police Department Patrol Division in the total amount of \$248,009.52.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

3. Consideration and Possible Action for the Purchase of Six (6) Flashback HD Digital In-Car Video System Assemblies and Accessories from SF Mobile-Vision, Inc. for Six (6) 2020 Chevrolet Tahoe's for the Ardmore Police Department in the Total Amount of \$31,026.00

A presentation was made by Robert Newell, Director of Information Technology, to the Commission. He stated that currently, the Ardmore Police Department uses a camera system from SF Mobile-Vision, Inc. (formerly known as L3 Mobile-Vision, Inc.) for their patrol unit video recording system. At this time staff requests permission to purchase a new system to outfit six (6) 2020 Chevrolet Tahoe's for the Ardmore Police Department in the total amount of \$31,026.00.

Motion was made by Commissioner Ellis and seconded by Commissioner Windel to approve the purchase of six (6) Flashback HD Digital In-Car Video System Assemblies and Accessories from SF Mobile-Vision, Inc. for six (6) 2020 Chevrolet Tahoe's for the Ardmore Police Department in the total amount of \$31,026.00.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

4. Consideration and Possible Action for the Purchase of One (1) Three Quarter Ton Truck from Oklahoma State Contract SW035 from Carter Chevrolet for the Customer Service/Finance Department in the Total Amount of \$25,712.00

A presentation was made by Sissy Burge, City Treasurer, to the Commission. She stated that the Customer Service/Finance Department requests approval to purchase one (1) Three Quarter Ton Truck from Oklahoma State Contract SW035 from Carter Chevrolet for the Customer Service/Finance Department in the amount of \$25,712.00. In an effort to remain conservative, staff did not budget funds in Fiscal Year 2019/2020 for this purchase. The current vehicle has over 200K miles and is beginning to have safety concerns. The Director of Finance is aware of the additional cost required to make this purchase and will make the funds available for the entire purchase.

Motion was made by Vice-Mayor Pfau and seconded by Commissioner Dyer to approve the purchase of one (1) Three Quarter Ton Truck from Oklahoma State Contract SW035 from Carter Chevrolet for the Customer Service/Finance Department in the total amount of \$25,712.00.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

5. Consideration and Possible Action for the Purchase of One (1) Utility Bed from Reading Truck Equipment for a Three Quarter Ton Truck for the Customer Service/Finance Department in the Total Amount of \$6,203.00

A presentation was made by Sissy Burge, City Treasurer, to the Commission. She stated that the Customer Service/Finance Department request approval to purchase one (1) Utility Bed from Reading Truck Equipment for a Three Quarter Ton Truck for the Customer Service/Finance Department in the amount of \$6,203.00. In an effort to remain conservative, staff did not budget funds in Fiscal Year 2019/2020 for this purchase. The Director of Finance is aware of the additional cost required to make this purchase and will make the funds available for the entire purchase.

Motion was made by Commissioner Dyer and seconded by Vice-Mayor Pfau to approve the purchase of one (1) Utility Bed from Reading Truck Equipment for a Three Quarter Ton Truck for the Customer Service/Finance Department in the total amount of \$6,203.00.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None

8. ADJOURN

Motion was made by Vice-mayor Pfau and seconded by Commissioner Ellis to adjourn from this meeting.

Ayes: Ellis, Windel, Dyer, Pfau, Moore
Nays: None