

**MINUTES
OF
A REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF
THE CITY OF ARDMORE, OKLAHOMA, HELD ON APRIL 15, 2019
AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Mayor
	Keith King	Vice-Mayor
	Martin Dyer	Commissioner
	John Moore	Commissioner
	Doug Pfau	Commissioner
	J.D. Spohn	City Manager
	Ken Campbell	City Clerk

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER, BY THE MAYOR

Mayor Ellis called the meeting to order.

2. INVOCATION

The invocation was led by Robert Newell, Director of Information Technology.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Moore.

4. ROLL CALL

The City Clerk called roll. All were present.

5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve the agenda as written.

Ayes:	Dyer, Moore, Pfau, King, Ellis
Nays:	None

6. APPROVE MINUTES

A. of the City Commission Regular Meeting held on April 1, 2019

Motion was made by Commissioner Moore and seconded by Commissioner Pfau to approve the minutes of the City Commission Regular Meeting of April 1, 2019 as written.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

7. CONSENT

A. Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Ardmore Public Library Board to be Kyle Craighead and John Pryor to Serve First Three (3) Year Terms with Terms to Expire in May of 2022

The Mayor and City Commissions considered the appointments to the Ardmore Public Library Board to be Kyle Craighead and John Pryor to serve first three (3) year terms with terms to expire in May of 2022.

B. Consideration and Possible Action to Confirm Mayor and City Commissions Appointment to the Ardmore Historic Preservation Board to Serve a First Three (3) Year Term to be Tayler Thompson with Term to Expire in May of 2022

The Mayor and City Commissions considered the appointments to the Ardmore Historic Preservation Board to serve a first three (3) year term to be Tayler Thompson with term to expire in May of 2022.

C. Consideration and Possible Action on a Resolution for the Preliminary Plat of Two (2) Lots on 27.87 Acres of The Preserve on The Park Addition located at the Southwest Corner of Mt. Washington Road and Veteran's Boulevard

On April 4, 2019, the Planning Commission considered the application to approve by Resolution the Preliminary Plat of The Preserve on the Park Addition. The Planning Commission voted (8-0) to recommend approval of the Preliminary Plat.

D. Consideration and Possible Action on a Resolution for the Final Plat of One (1) Lot on 5.6184 Acres of the Shady Acres Addition located at 1310 D Street NW

On April 4, 2019, the Planning Commission considered the application to approve by Resolution the Final Plat of the Shady Acres Addition. The Planning Commission voted (8-0) to recommend approval of the Final Plat.

E. Consideration and Possible Action to Authorize the City of Ardmore to Apply for a Grant from the Federal Fiscal Year 2019 Certified Local Governments Fund Application of the Oklahoma Historical Society in the Total Amount of \$7,000.00

The City of Ardmore requests approval to apply for a grant in the amount of \$7,000.00, from the Federal Fiscal Year 2019 Certified Local Governments Fund Application of the Oklahoma Historical Society. The funding will be used to create an activity book based on historic preservation of Ardmore's downtown historic buildings; Website and Walking Tour Electronic Resources; Travel and Tainting; and Membership Dues. There is a 40% match requirement, which will be made in kind, by the employees' involvement with the Ardmore Historic Preservation and administration of the grant.

F. Consideration and Possible Action on a Cooperation Agreement between the City of Ardmore and the Chickasaw Nation Division of Housing and Chickasaw Housing Authority to Provide the Same Utility Services to Three (3) Single-Family Residences located at Block 15, Lot 4 and Block 63 Lots 1 and 2 as Any Other Residences of the City

The Chickasaw Nation requests that the City of Ardmore enter into a Cooperation Agreement with the Chickasaw Nation Division of Housing and Chickasaw Housing Authority stating that three single-family residences located at Block 15, Lot 4 and Block 63 Lots 1 and 2 will get the same utility services (water, sewer, garbage) as any other resident would receive. This is a common agreement that staff has signed over and over in the past.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to approve Consent Agenda Items 7.A. - 7.F with 7.C. by Resolution 4097 and 7.D. by Resolution 4098.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

8. REGULAR BUSINESS

A. AGREEMENT(S)

1. Consideration and Possible Action on the Renewal of Annual Support for the ConnectCTY Service from Blackboard Inc. in the Total Amount of \$27,040.50

A presentation was made by Robert Newell, Director of IT, to the Commission. He stated that ConnectCTY has given the City the ability to notify and update citizens within minutes of time-sensitive situations. The application has allowed the City of Ardmore to broadcast the details of any current situation, recall off-duty staff and enlist the help of the citizens on behalf of others in the community. The ConnectCTY service will be valid from April 21, 2019 to April 20, 2020 from Blackboard Inc. for the total cost of \$27,040.50.

Motion was made by Commissioner Dyer and seconded by Commissioner Moore to approve the renewal of Annual Support for the ConnectCTY Service from Blackboard Inc. in the total amount of \$27,040.50.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consideration and Possible Action on Change Order No. 2 to the Contract between the City of Ardmore and Kornhaas Construction, Inc. for the Emergency Dispatch Remodel in a Decreased Amount of \$3,062.60

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Dispatch Remodel Contract with Kornhaas Construction of Ardmore, Oklahoma needs to be modified to exclude the installation of two (2) channel beams. The Change Order No. 2 recommended by the project architects reflects a net decrease in the cost of the contract in the amount of \$3,062.60.

Motion was made by Vice-Mayor King and seconded by Commissioner Pfau to approve Change Order No. 2 to the contract between the City of Ardmore and Kornhaas Construction, Inc. for the Emergency Dispatch Remodel in a decreased amount of \$3,062.60.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

3. Consideration and Possible Action on Change Order No. 2 to the 2017/2018 Concrete Labor Contract between the City of Ardmore and CJB Construction LLC in an Increased Amount of \$3,768.92

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that on June 19, 2017 the City Commission approved the award of the 2017/2018 Concrete Labor Contract to CJB Construction LLC in the amount of \$495,250.00. Under Change Order No. 1 the contract period of performance was extended by the Commission to April 1, 2019. In order to complete the last project site, a portion of 4th Avenue SW at N and O Streets, staff had to increase the total quantities. All work has now been completed.

- Original Contract \$495,250.00
- Change Order No. 2 \$ 3,768.92
- Total Contract \$499,018.92

Motion was made by Commissioner Pfau and seconded by Commissioner Dyer to approve Change Order No. 2 to the 2017/2018 Concrete Labor Contract between the City of Ardmore and CJB Construction LLC in an increased amount of \$3,768.92.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

4. Consideration and Possible Action to Consent to the Ardmore Tourism Authority of the Borrowing of an Amount Not to Exceed \$1,000,000.00 with an Amortization Term of Ten (10) Years for Repairs and Replacements to the Exterior and Interior of the Ardmore Convention Center

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Ardmore Convention Center (Center) has experienced over fifteen (15) years of success. The Center attracts events, groups, corporate meetings and serves as a gathering space for the community. After fifteen (15) years of exposure to Oklahoma weather, the roof now needs to be repaired. SDG Architects performed a comprehensive assessment of the roof and associated facility issues. As a result, the Ardmore Tourism Authority (ATA) as a Public Trust of the City of Ardmore was eligible to participate in the Office of Management Enterprise Services Roof Asset Management Program for replacement and repair. At the ATA Meeting held on March 6, 2019, the ATA Board approved the roof repairs and replacement as follows:

Replace of approximately 51,300 square feet of roof in the amount of \$671,638.50.

Replace of Canopy Roofing in the amount of \$36,348.90.

Repair and replacement of standing seam roof in the amount of \$9,204.00.

In addition to the roof repairs, additional exterior work was needed on both the EFIS and Split Face Block to reseal. At the ATA Meeting held on March 28, 2019, the ATA Board approved the following:

Masonry Waterproofing Split Face Block in the amount of \$39,348.90

EFIS Waterproofing for approximately 18,300 square feet; control joints at EFIS and flashing at EFIS in the total amount of \$89,957.05

In addition there are repairs that need to be completed on the interior of the building as a result of the water damage and daily wear and tear due to use. The ATA has worked diligently to operate wisely and have paid additional amounts on the current loan on the Convention Center. However, the scope of the required repairs is going to necessitate the ATA borrow additional funds to complete this

project. Six (6) area banks currently participate in the existing loan and all have agreed to provide additional funding. The proposed funding would be a loan in the amount of \$1,000,000.00. The result of this transaction would be an additional \$537,640.00 of new funds. These funds would not be used until the approximately \$425,000.00 in available funds were used. The Trustees and Management of the ATA requests that the City Commission consent to the borrowing in an amount not to exceed \$1,000,000.00 fully amortized over ten (10) years.

Motion was made by Vice-Mayor King and seconded by Commissioner Pfau to approve to consent to the Ardmore Tourism Authority of the borrowing of an amount not to exceed \$1,000,000.00 with an amortization term of ten (10) years for repairs and replacements to the exterior and interior of the Ardmore Convention Center.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

5. Consideration and Possible Action on Two (2) Water Taps to be made by the Ardmore Public Works Authority Crew on a Sixteen Inch (16") Main Water Line on N Street NW

A presentation was made by Blake Rudd, Assistant Director of Utilities, to the Commission. He stated that staff requests that two (2) water taps be made on a sixteen inch (16") main water line on N Street NW. Per Ordinance No. 2711 any line that is to be tapped with a twelve inch (12") or larger diameter must be presented to and approved by the Commission. An Ardmore Public Works Authority Crew will make the taps.

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to approve two (2) water taps to be made by the Ardmore Public Works Authority Crew on a sixteen inch (16") main water line on N Street NW.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

9. ADJOURN

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to adjourn from this meeting.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None