

**AGENDA OF A REGULAR MEETING OF THE
CHAIRPERSON
AND TRUSTEES OF THE ARDMORE PUBLIC
WORKS AUTHORITY,
TO BE HELD ON 07/05/2022 AT 7:00 PM IN
THE COMMISSION CHAMBERS FOLLOWING
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**
4. **APPROVE MINUTES**
 - 4.A. **Ardmore Public Works Authority Regular Minutes**
of the Meeting Held on June 20, 2022

Documents:

[APWA MINUTES 06-20-22.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or

rejection of any amendments proposed and considered by the Trustees at the meeting.

5.A. **Consent A**

Consideration and Possible Action of a One (1) Year Extension for Professional Services between the Ardmore Public Works Authority and Environmental Resource Technologies, LLC for the Operation of the Ardmore Industrial Pretreatment Program with a Term Period of July 1, 2022 to June 30, 2023 in a Total Amount of \$37,800.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
JUNE 20, 2022 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis	Vice-Chairperson
	Nancy Sjulín	Trustee
	David Plesher	Trustee
	Kevin Boatright	Manager
	Sissy Burge	Acting Secretary
Absent:	John Credle, Jr.	Trustee

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairperson Pfau called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present except Trustee Credle.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Chairperson Ellis and seconded by Trustee Plesher to approve the agenda as written.

Ayes:	Sjulín, Plesher, Ellis, Pfau
Nays:	None
Absent:	Credle

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on June 6, 2022

Motion was made by Trustee Sjulín and seconded by Vice-Chairperson Ellis to approve the minutes of June 6, 2022, as written.

Ayes:	Sjulín, Plesher, Ellis, Pfau
Nays:	None
Absent:	Credle

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Acceptance of a Construction Permit from the Oklahoma Department of Environmental Quality for an 8" Sanitary Sewer Extension to Serve the Warren Cat Addition

The construction permit is received from the Oklahoma Department of Environmental Quality is for an 8" sanitary sewer extension to serve the Warren Cast Addition. It is the requirement of the Oklahoma Department of Environmental Quality to place these permits on a regular meeting to be noted in the minutes and made a matter of permanent record.

B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Acceptance of a Construction Permit from the Oklahoma Department of Environmental Quality for the Replacement of Water Lines at the Ardmore Municipal Airport

The construction permit is received from the Oklahoma Department of Environmental Quality is for the replacement of water lines at the Ardmore Municipal Airport. It is the requirement of the Oklahoma Department of Environmental Quality to place these permits on a regular meeting to be noted in the minutes and made a matter of permanent record.

C. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Resolution Number 4226, a Resolution Adopting a Revised Investment Policy for Funds of the City of Ardmore and Designating its Effective Date, as July 1, 2022

The Finance Department and the Ardmore Public Works Authority's staff requests the Commissions adopt a Resolution and Investment Policy. The proposed policy changes would bring the policy into compliance with Oklahoma State Statute and has been reviewed and approved by Mr. David Davis, City Counsel. This will go into effect on July 1, 2022 and will be reviewed annually.

D. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a Bid Received from Vernon's Plumbing, Heating & Air Conditioning Repair for the Ardmore Water Treatment Plant HVAC Improvements Project in the Total Amount of \$63,080.00

Two (2) bids were received on June 13, 2022, for the Ardmore Water Treatment Plant HVAC Improvements Project as follows:

- Vernon's Plumbing, Heating & Air Conditioning \$63,080.00
- Hoyle Holt Allied Services \$70,445.00

The low bid received is from Vernon's Plumbing, Heating & Air Conditioning in the Amount of \$63,080.00. This project will be funded from the current Water Production fiscal year budget.

E. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Renewal of the Maintenance Use/Agreement between the City of Ardmore and Azteca Systems, LLC for City Works Application to Maintain Inventory and Infrastructure, Work Orders, Permitting, and Licensing Systems for a Three (3) Year Term in a Total Amount of \$171,000.00 with the City of Ardmore to Pay \$15,000.00 and Ardmore Public Works Authority to Pay \$39,000.00 for the First Renewal Term of July 1, 2022 to June 30, 2023 in the Total Amount of \$54,000.00

The City currently uses CityWorks by Azteca Systems, LLC to maintain inventory and infrastructure as well as a work order, permitting and licensing systems. This is a three (3) year Use/Maintenance renewal of a total contract price of \$171,000.00. The Fiscal year 2022/2023 amount will be \$54,000.00. The Fiscal Year 2023/2024 amount will be \$57,000.00. The Fiscal Year 2024/2025 amount will be \$60,000.00. The Server AMS Standard portion will be paid by the City of Ardmore (City) and Ardmore Public Works Authority (APWA) from Fund (56-5315-2095) and PLL Standard portion will be paid by IT Fund (01-5125-2095). The City will pay \$15,000.00 and APWA will pay \$39,000.00 for a total amount of \$54,000.00 for the first renewal period of July 1, 2022 to June 30, 2023. Azteca Systems LLC is a sole source provider.

Motion was made by Trustee Sjulín and seconded by Trustee Plesher to approve Consent Agenda Item 5.A - 5.E.

Ayes:	Sjulín, Plesher, Ellis, Pfau
Nays:	None
Absent:	Credle

6. NEW BUSINESS

None

7. ADJOURN

Motion was made by Trustee Plesher and seconded by Vice-Chairperson Ellis to adjourn from this meeting.

Ayes:	Sjulín, Plesher, Ellis, Pfau
Nays:	None
Absent:	Credle

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5480
Meeting Date July 5, 2022

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to approve a one year extension to an agreement with Environmental Resource Technologies, LLC for the operation of the Ardmore Industrial Pretreatment Program

Dear Trustees:

Attached is a one year extension to an agreement with Environmental Resource Technologies for the operation of the Ardmore Industrial Pretreatment Program in the amount of \$37,800. This is a budgeted item in the current fiscal year budget of the WWTP.

Staff recommends the approval of the one year extension to the agreement with Environmental Resource Technologies for the operation of the Ardmore Industrial Pretreatment Program in the amount of \$37,800.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

AMENDMENT
CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE ARDMORE PUBLIC WORKS AUTHORITY AND ENVIRONMENTAL RESOURCE TECHNOLOGIES, LLC

COMES NOW, Environmental Resource Technologies, LLC and the Ardmore Public Works Authority, Oklahoma, a public trust, and enter into an Amendment in accordance with paragraph 24 of the contract entered into by these parties on the 6th day of July, 2015.

NOW, THEREFORE, in consideration of the mutual promises, covenants, and conditions herein stated and in consideration of the mutual benefits, which will accrue to the parties, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. The original contract should be amended to provide that Environmental Resource Technologies, LLC will continue to operate and maintain the Ardmore Public Works Authority Industrial Pretreatment Program through **June 30, 2023** for the same annual total sum of Thirty-Seven Thousand Eight Hundred Dollars (\$37,800) for services provided during that period of time.
2. All other terms and conditions of the original contract shall remain in full force and effect except as modified by this Amendment.

IN WITNESS WHEREOF, the parties hereto intend for this Contract to be effective as of the day and year first above written.

Date: _____

"APWA"
THE ARDMORE PUBLIC WORKS AUTHORITY
An Oklahoma Public Trust

(SEAL)

By: _____
Doug Pfau, Chairman

ATTEST: _____
Lori Linney, Trust Secretary

