AGENDA OF A MEETING OF THE TRUSTEES OF THE ARDMORE PUBLIC WORKS AUTHORITY
HELD ON 06/17/2019 AT 7:00 PM IN THE COMMISSION CHAMBERS AFTER REGULAR CITY COMMISSION MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS

4. APPROVE MINUTES

4.A. Ardmore Public Works Authority Minutes of the Regular Meeting of April 15, 2019

Documents:

APWA MINUTES 04-15-19.PDF

5. REGULAR BUSINESS

5.A. AGREEMENT(S)

5.A.1. Agreement 1
Consideration and Possible Action for the Renewal of the Maintenance Agreement with Azteca Systems, Inc. for Cityworks Application with the Ardmore Public Works Authority to Pay $30,000.00 and the City of Ardmore to Pay $9,000.00 in a Total Amount of $39,000.00
(Robert Newell, Director of Information Technology)

Documents:

AGREEMENT 1.PDF

6. ADJOURN
AGENDA OF A MEETING OF THE TRUSTEES
OF
THE ARDMORE PUBLIC WORKS
AUTHORITY
HELD ON 06/17/2019 AT 7:00 PM IN THE
COMMISSION CHAMBERS AFTER REGULAR
CITY COMMISSION MEETING

CALL TO ORDER
ROLL CALL
APPROVE AGENDA - ORDER OF BUSINESS
APPROVE MINUTES

Ardmore Public Works Authority Minutes
of the Regular Meeting of April 15, 2019

APWA MINUTES 04-15-19.PDF

REGULAR BUSINESS
AGREEMENT(S)
Agreement 1
Consideration and Possible Action for the Renewal of the
Maintenance Agreement with Azteca Systems, Inc. for
Cityworks Application with the Ardmore Public Works
Authority to Pay $30,000.00 and the City of Ardmore to Pay
$9,000.00 in a Total Amount of $39,000.00
(Robert Newell, Director of Information Technology)

AGREEMENT 1.PDF

ADJOURN

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Documents:
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Documents:
6.
MINUTES
OF
A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
APRIL 15, 2019 AT 7:00 PM IN THE COMMISSION CHAMBERS

Present:  Sheryl Ellis  Chairman
            Keith King  Vice-Chairman
            Martin Dyer  Trustee
            John Moore  Trustee
            Doug Pfau  Trustee
            J.D. Spohn  Manager
            Ken Campbell  Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRMAN

Chairman Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Dyer and seconded by Trustee Moore to approve the agenda as written.

Ayes:  Dyer, Moore, Pfau, King, Ellis
Nays:  None

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Meeting held on March 18, 2019

Motion was made by Trustee Pfau and seconded by Vice-Chairman King to approve the minutes of the Ardmore Public Works Authority Regular Meeting of March 18, 2019 as written.

Ayes:  Dyer, Moore, Pfau, King, Ellis
Nays:  None
5. REGULAR BUSINESS

A. AGREEMENT(S)

1. Consideration and Possible Action on an Increase to the Cost of Services Study Consulting Services Agreement between the City of Ardmore and C.H. Guernsey for Additional Work Performed in the Total Amount of $3,383.13

A presentation was made by Blake Rudd, Assistant Director of Utilities, to the Trustees. He stated that staff requests an increase for the Cost of Services Study Consulting Services Agreement with C.H. Guernsey for additional work performed in the amount of $3,383.13. Funds for this agreement are in the current fiscal year budget under the Water Distribution Department.

Motion was made by Trustee Dyer and seconded by Trustee Pfau to approve an increase to the Cost of Services Study Consulting Services Agreement between the City of Ardmore and C.H. Guernsey for additional work performed in the total amount of $3,383.13.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consideration and Possible Action on Howard Construction Inc. to Repair Filter No. 1 located at the Water Treatment Plant in the Total Amount of $47,000.00

A presentation was made by Blake Rudd, Assistant Director of Utilities, to the Trustees. He stated that staff requests approval to authorize Howard Construction Inc. to repair Filter No. 1 at the Water Treatment Plant in the amount of $47,000.00. The Water Treatment Plant has money budgeted in this current fiscal year for repairs such as this.

Motion was made by Vice-Chairman King and seconded by Trustee Moore to approve Howard Construction Inc. to repair Filter No. 1 located at the Water Treatment Plant in the total amount of $47,000.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

3. Consideration and Possible Action on Howard Construction Inc. to Repair Filter No. 3 located at the Water Treatment Plant in the Total Amount of $47,000.00
A presentation was made by Blake Rudd, Assistant Director of Utilities, to the Trustees. He stated that staff requests approval to authorize Howard Construction Inc. to repair Filter No. 3 at the Water Treatment Plant in the amount of $47,000.00. The Water Treatment Plant has money budgeted this current fiscal year for repairs such as this.

Motion was made by Trustee Pfau and seconded by Trustee Dyer to approve Howard Construction Inc. to repair Filter No. 3 located at the Water Treatment Plant in the total amount of $47,000.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

6. ADJOURN

Motion was made by Trustee Moore and seconded by Trustee Pfau to adjourn from this meeting.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None
CITY OF ARDMORE
Information Technology Department

Council Letter No. 4575
Meeting Date: June 17, 2019

Ardmore Public Works Authority
City of Ardmore, Oklahoma

RE: Continuing Maintenance Agreement with Azteca Systems, Inc. for Cityworks Application

Dear Trustees:

The Public Works Authority currently uses Cityworks by Azteca to maintain inventory and infrastructure as well as a work order system. This is the annual update and software support fee for fiscal year 19/20.

1 - 2 desktop license renewal and support
2 - 1 floating license renewal and support
3 - 1 storeroom license renewal and support
4 - 5 server PLL pack license renewal and support
5 - 5 PLL mobile license renewal and support
6 - eURL license renewal and support for website integration

It is staff’s recommendation that the Trustees approve the maintenance renewal with Azteca Systems, Inc. with APWA paying $30,000.00 and the City of Ardmore paying $9,000.00 for a total amount of $39,000.00 for the renewal period of 7/1/19 to 6/30/20. This is a budgeted item for fiscal year 19/20 and Azteca is a sole source provider.

Respectfully submitted,

Robert Newell
Director of Information Technology

Reviewed by:
## Contact Information

**Contact Name:** Robert Newell  
**Organization:** Ardmore (OK), City of Ardmore  
**Contact Address:** POST OFFICE BOX 249, 23 SOUTH WASHINGTON, Ardmore, OK 73402  
**Prepared By Name:** Marianne Haslam  
**Prepared By Phone:** (801) 523-2751  
**Prepared By Email:** marianne@cityworks.com

## Quote Lines

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<tr>
<th>Product Name</th>
<th>Quantity</th>
<th>Net Unit Price</th>
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</tbody>
</table>

**TOTAL:** $39,000.00

**Maintenance Start Date:** 7/1/2019  
**Maintenance End Date:** 6/30/2020

## Quote Notes:

**Terms and Conditions:**

All quotations are valid for ninety-days (90) from the date above, unless otherwise stated in this quotation form. All prices quoted are in USD, unless specifically provided otherwise, above. These prices and terms are valid only for items purchased for use and delivery within the United States.
Unless otherwise referenced, this quotation is for the Cityworks software products referenced above only. Pricing for implementation services (installation, configuration, training, etc.), or other software applications is provided separately and upon request.

The procurement, installation and administration of the Esri software utilized in conjunction with Cityworks will be the responsibility of the customer.

The procurement, installation and administration of the RDBMS utilized in conjunction with Cityworks will be the responsibility of the customer. Currently, Cityworks supports Oracle and SQL Server. The procurement, installation and administration of the infrastructure (hardware and networking) utilized in conjunction with Cityworks will be the responsibility of the customer.

This quotation information is confidential and proprietary and may not be copied or released other than for the express purpose of the current system selection and purchase. This information may not be given to outside parties or used for any other purpose without written consent from Azteca Systems, LLC.

Software Licensing
All Azteca Systems software offered in this quotation are commercial off-the-shelf (COTS) software developed at private expense, and is subject to the terms and conditions of the "Cityworks Software License Agreement" and any and all addendums or amendments thereto. A fully executed copy of the Software License Agreement and any addendum(s) is required before delivery and installation and usage of the software is subject to the terms of the current license agreement.

Delivery method is by way of download through Azteca Systems, LLC. customer support web portal.

Payment Terms
Net thirty (30) days.

Taxes
Prices quoted do not include any applicable state, sales, local, or use taxes unless so stated. In preparing your budget and/or Purchase Order, please allow for any applicable taxes, including, sales, state, local or use taxes as necessary. Azteca Systems reserves the right to collect any applicable sales, use or other taxes tax assessed by or as required by law. Azteca Systems reserves the right to add any applicable tax to the invoice, unless proof with the order is shown that your organization or entity is tax exempt or if it pays any applicable tax directly.

International Customers
These items are controlled by the U.S. government and authorized for export only to the country of ultimate destination for use by the ultimate consignee or end-user(s) herein identified. They may not be resold, transferred, or otherwise disposed of, to any other country or to any person other than the authorized ultimate consignee or end-user(s), either in their original form or after being incorporated into other items, without first obtaining approval from the U.S. government or as otherwise authorized by U.S. law and regulations.

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