

**AGENDA OF A REGULAR MEETING
OF THE CHAIRPERSON AND TRUSTEES
OF THE ARDMORE PUBLIC WORKS
AUTHORITY,
TO BE HELD ON 03/20/2023 AT 7:00 PM
IN THE COMMISSION CHAMBERS
FOLLOWING REGULAR CITY COMMISSION
MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVE AGENDA - ORDER OF BUSINESS
AND CONTENTS**
4. **APPROVE MINUTES**
 - 4.A. **Ardmore Public Works Authority Regular Minutes**
of the Meeting Held on February 21, 2023

Documents:

[APWA MINUTES 02-21-23.PDF](#)

5. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which

event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the Trustees at the meeting.

5.A. **Consent A**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare a Residential Sanitation 2018 Peterbilt Side Loader (Unit Number 52) as Surplus to be Used as a Trade-In for a Replacement Side Loader

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

5.B. **Consent B**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare an Operation Pride 2016 Knuckleboom (Unit Number 232) as Surplus to be Used as a Trade in for a Replacement Knuckleboom

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT B.PDF](#)

5.C. **Consent C**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a Heil DPF Python 28 Yard Refuse Compactor Body for the Residential Sanitation Department from the Oklahoma State Contract Number SW0197 from United Engines in the Total Amount of \$115,886.00 which Includes the Trade-In of Unit Number 52

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT C.PDF](#)

5.D. **Consent D**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a Battle Motors Cab and Chassis for the Residential Sanitation Department from the Oklahoma State Contract Number SW035T from Holt Truck Centers in the Total Amount of \$178,804.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT D.PDF](#)

5.E. **Consent E**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a Freightliner/Petersen Knuckleboom Trash Loader for the Operation Pride Department from the Oklahoma State Contract Number SW0197 from J&R Equipment LLC in the Total Amount of \$101,509.00 which Includes the Trade-In of Unit Number 232

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT E.PDF](#)

5.F. **Consent F**

Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a Freightliner M2-106 Plus Cab and Chassis for the Operation Pride Department from the Oklahoma State Contract Number SW035T from Premier Truck Group Oklahoma City in the Total Amount of \$95,100.00

(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT F.PDF](#)

6. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**

**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
FEBRUARY 21, 2023 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Doug Pfau	Chairman
	Sheryl Ellis	Vice-Chairwoman
	Nancy Sjulín	Trustee
	John Credle, Jr.	Trustee
	David Plesher	Trustee
	Kevin Boatright	Manager
	Lori Linney	Secretary

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairperson Pfau called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Trustee Sjulín and seconded by Trustee Credle to approve the agenda as written.

Ayes:	Sjulín, Credle, Plesher, Ellis, Pfau
Nays:	None

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on February 21, 2023

Motion was made by Vice-Chairwomen Ellis and seconded by Trustee Credle to approve the minutes of February 21, 2023 as written.

Ayes:	Sjulín, Credle, Plesher, Ellis, Pfau
Nays:	None

5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a State of Oklahoma Department of Transportation Utility Relocation Agreement by and between the City of Ardmore and the State of Oklahoma for the Relocation of Water and Sewer Lines for the Improvements of State Highway 142

The Utility Relocation Agreement is with the State of Oklahoma Department of Transportation. The Oklahoma Department of Transportation is making improvements to State Highway 142 which will require the City of Ardmore to relocate a 16" sewer line. Within this Utility Relocation Agreement is a reimbursement for the actual costs of work completed in which the State of Oklahoma's share of the costs is 50.53%.

B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a Sparklight Business Agreement by and between the City of Ardmore and Sparklight Business for the Installation of Fiber to the Wastewater Treatment Plant with an Installation Charge of \$35,010.48 and Monthly Service Charges and Leases in the Amount of \$731.92

The Sparklight Business Agreement for the installation of fiber to the Wastewater Treatment Plant in the amount of \$35,010.48, a monthly charge of \$720.93 and modem lease of \$10.99. This installation will be funded by Fund 52 Ardmore Public Works Authority Loan and the monthly charges will be funded from the Wastewater Treat Plant's annual budget.

C. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Work Order Number 2 Received from Insituform for the Repair and Rehab of Sewer Lines and Manholes from the Highway 142 Overpass to behind Atlas Roofing in the Total Amount of \$1,391,571.50

The Work Order Number 2 received from Insituform is based on their 2022 Maintenance Contract unit pricing for the repair and rehab of sewer lines and manhole behind the Valero Refinery in the amount of \$1,391,571.50. This project is funded in the current Sewer Collection Department Budget.

D. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Work Order Number 3 Received from Insituform for the Replacement of a Waterline on Refinery Road between Highway 142 and Maxwell Avenue in the Total Amount of \$726,750.00

The Work Order Number 3 received from Insituform is based on their 2022 Maintenance Contract unit pricing for the replacement of a waterline on Refinery Road between Highway 142 and Maxwell Avenue in the amount of \$726,750.00. This project will be funded from the Reserve Management Fund.

E. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of an 18" APCO CVS 6000 Check Valve for Lift Station B from Haynes Equipment Company a Sole Source in the Total Amount of \$34,607.63

The purchase of an 18" APCO CVS 6000 check valve is for Lift Station B from Haynes Equipment Company in the amount of \$34,607.63. Haynes Equipment Company is the sole source for this valve in Oklahoma. This purchase will be funded from the Wastewater Treatment Plant's annual budget.

Motion was made by Trustee Credle and seconded by Trustee Sjulín to approve Consent Agenda Items 5.A. - 5.E.

Ayes: Sjulín, Credle, Plesher, Ellis, Pfau
Nays: None

6. NEW BUSINESS

None

7. ADJOURN

Motion was made by Trustee Credle and seconded by Trustee Sjulín to adjourn from this meeting.

Ayes: Sjulín, Credle, Plesher, Ellis, Pfau
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5672
Meeting Date March 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to declare Asset #010105 as surplus

Dear Trustees:

Staff would like to request that the Residential Sanitation 2018 Peterbilt Side Loader Unit #52, Asset #010105 to be declared as surplus. If approved, this vehicle will be used as a trade in for a replacement Side Loader as provided in the current fiscal year's budget.

Staff recommends the approval of declaring the Residential Sanitation 2018 Peterbilt Side Loader Unit #52, Asset #010105 as surplus.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: _____



APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5673
Meeting Date March 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to declare Asset # 009684 as surplus

Dear Trustees:

Staff would like to request that the Operation Pride 2016 knuckleboom Unit #232, Asset # 009684 be declared as surplus. If approved this unit will be used as a trade in for a replacement knuckleboom as provided in the current year's budget.

Staff recommends the approval of declaring the Operation Pride 2016 knuckleboom Unit #232, Asset # 009684 as surplus.

Respectfully submitted,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5674
Meeting Date March 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to purchase a Heil DPF Python 28 yard refuse
compactor body from United Engines

Dear Trustees:

Staff is requesting the approval to purchase a Heil DPF Python 28 yard refuse compactor body for the Residential Sanitation Department off the Oklahoma State Contract #SW0197 from United Engines. This will be a replacement for Unit #52. The price for this refuse compactor body is \$205,886.00. J&R Equipment LLC will be accepting Unit #52 as a trade in for \$90,000.00. This will make the final cost \$115,886.00. This item is in the current fiscal year budget under the Residential Sanitation Department.

Staff recommends the approval of purchasing a Heil DPF Python 28 yard refuse compactor body for the Residential Sanitation Department off the Oklahoma State Contract #SW0197 from United Engines in the amount of \$115,886.00 which includes the trade in of unit #52.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5675
Meeting Date March 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to purchase a Battle Motors cab and chassis from
Holt Truck Centers for the Residential Sanitation
Department

Dear Commissioners:

Staff is requesting the approval to purchase a Battle Motors cab and chassis for the Residential Sanitation Department off the Oklahoma State Contract #SW035T from Holt Truck Centers. This will be a replacement for Unit #52. The price for this cab and chassis is \$178,804.00. This item is in the current fiscal year budget under the Residential Sanitation Department.

Staff recommends the approval of purchasing a Battle Motors cab and chassis for the Residential Sanitation Department off the Oklahoma State Contract #SW035T from Holt Truck Centers in the amount of \$178,804.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


City Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5676
Meeting Date March 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to purchase a Freightliner/Peterson Knuckleboom
Trash Loader from J&R Equipment LLC

Dear Trustees:

Staff is requesting the approval to purchase a Freightliner/Petersen Knuckleboom Trash Loader for the Operation Pride Department off the Oklahoma State Contract #SW0197 from J&R Equipment LLC. This will be a replacement for Unit #232. The price for this Knuckleboom Trash Loader is \$123,209.00. J&R Equipment LLC will be accepting Unit #232 as a trade in for \$21,700.00. This will make the final cost \$101,509.00. This item is in the current fiscal year budget under the Operation Pride Department.

Staff recommends the approval of purchasing a Freightliner/Petersen Knuckleboom Trash Loader for the Operation Pride Department off the Oklahoma State Contract #SW0197 from J&R Equipment LLC in the amount of \$101,509.00 which includes the trade in of unit #232.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____


APWA Manager

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5677
Meeting Date March 20, 2023

Ardmore Public Works Authority
City of Ardmore, Oklahoma

Re: Request to purchase a Freightliner M2-106 Plus cab and chassis from Premier Truck Group of Oklahoma City.

Dear Trustees:

Staff is requesting the approval to purchase a Freightliner M2-106 Plus cab and chassis for the Operation Pride Department off the Oklahoma State Contract #SW035T from Premier Truck Group of Oklahoma City in the amount of \$95,100.00. This will be a replacement for Unit #140. This item is in the current fiscal year budget under the Operation Pride Department.

Staff recommends the approval of purchasing a Freightliner M2-106 Plus cab and chassis for the Operation Pride Department off the Oklahoma State Contract #SW035T from Premier Truck Group Oklahoma City in the amount of \$95,100.00.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: _____



APWA Manager