



# ARDMORE POLICE DEPARTMENT

## VACATION HOUSE WATCH REQUEST

### LOCATION SECTION

ADDRESS:

BEGINNING DATE:

BEGINNING TIME:

END DATE:

END TIME:

### RESIDENT SECTION

NAME:

PHONE NUMBER:

### EMERGENCY CONTACT SECTION

NAME:

PHONE NUMBER:

ADDRESS:

### ADDITIONAL INFORMATION

WILL KEYS BE LEFT WITH ANYONE? [ ] NO [ ] YES

IF YES, COMPLETE THE FOLLOWING:

NAME #1:

PHONE NUMBER:

ADDRESS:

VEHICLE DESCRIPTION:

NAME #1:

PHONE NUMBER:

ADDRESS:

VEHICLE DESCRIPTION:

### AUTHORIZED ENTRY (KEY HOLDER)

WILL ANYONE BE GOING IN AND OUT OF THE LOCATION? [ ] NO [ ] YES

IF YES, COMPLETE THE FOLLOWING:

NAME:

PHONE NUMBER:

ADDRESS:

### MISCELLANEOUS INFORMATION

WILL LIGHTS BE LEFT ON? [ ] NO [ ] YES

WILL ANIMALS BE LEFT AT THE LOCATION? [ ] NO [ ] YES

IF YES, COMPLETE THE FOLLOWING:

LIST TYPES/DESCRIPTION OF ANIMALS:

WILL ANYONE BE WORKING ON THE LAWN? [ ] NO [ ] YES

IF YES, COMPLETE THE FOLLOWING:

LIST NAME(S)/COMPANY:

WILL ALARM BE ACTIVATED? [ ] NO [ ] YES

IF YES, COMPLETE THE FOLLOWING:

ALARM COMPANY NAME:

PHONE NUMBER:

WILL MAIL BE STOPPED? [ ] NO [ ] YES

### VEHICLES AT LOCATION (If Yes, complete the following)

VEH #1: MAKE: MODEL: COLOR: LICENSE #:

LOCATION STORED:

VEH #2: MAKE: MODEL: COLOR: LICENSE #:

LOCATION STORED:

VEH #3: MAKE: MODEL: COLOR: LICENSE #:

LOCATION STORED:

### AGREEMENT

Vacation House Watch Checks for Ardmore residents are not a requirement by law. The Ardmore Police Department offers vacation house watch checks only as a courtesy to citizens of Ardmore. After a request has been submitted, members of the Ardmore Police Department will check the location as staffing allows. This agreement is not intended to provide you additional law enforcement services.

The Ardmore Police Department strongly recommends that you notify the Emergency Dispatch Center at (580) 221-1212 upon your return or anytime the location will be occupied during the times the request has been made.

Incomplete forms are considered invalid. Your location will not be checked if the form is incomplete.

By submitting this form, you acknowledge that you understand and agree to the terms listed above.