

**MINUTES OF  
A REGULAR MEETING OF THE  
HISTORIC PRESERVATION BOARD  
OF THE CITY OF ARDMORE, OKLAHOMA  
SEPTEMBER 7, 2021 AT 4:00 PM  
3<sup>RD</sup> FLOOR CITY COMMISSION MEETING ROOM  
AT CITY HALL**

**1. CALL MEETING TO ORDER 4:00 PM**

**2. ROLL CALL**

Members Present

Daniel Romo  
Wesley Hull  
Kirk Rodden  
Julie Longest  
Tayler Thompson

Members Absent

Judi Elmore  
Lynn McIntosh

**3. APPROVE THE AGENDA OF THE SEPTEMBER 7, 2021 MEETING:**

A motion was made by Julie Longest to approve the agenda of the September 7, 2021 meeting; seconded by Daniel Romo. Motion approved unanimously (5-0).

**4. APPROVE THE MINUTES OF THE FOLLOWING MEETINGS:  
JULY 13, 2021**

A motion was made by Daniel Romo to approve the minutes of the July 13, 2021 meeting, seconded by Tayler Thompson. Motion approved unanimously (5-0).

**5. NEW BUSINESS**

**A. CONSIDER AND TAKE ACTION ON A REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO DO THE FOLLOWING WORK: INSTALLATION OF A NEW PROJECTING SIGN TO THE FRONT FACADE AT 1 WEST MAIN STREET AND APPROVAL OR REJECTION OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING. CASE #HP21-07**

Kirk Rodden introduced the case.

Jessica Scott presented the report.

Motion was made by Daniel Romo for a finding of fact that the application meets the guidelines of the Secretary of the Interior and the City of Ardmore; seconded by Julie Longest. Motion approved (5-0).

Julie Longest made a motion to approve the application for the Certificate of Appropriateness; seconded by Tayler Thompson. Motion approved (5-0).

**B. CONSIDER AND TAKE ACTION ON A REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO DO THE FOLLOWING WORK: INSTALLATION OF A NEW WALL SIGN AT 104 EAST MAIN STREET AND APPROVAL OR REJECTION**

**OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING. CASE #HP21-08**

Kirk Rodden introduced the case.

Jessica Scott presented the report.

Julie Longest asked about the proposed sign size, and the applicant stated the new sign would fit in the existing sign board with the existing tile as a sign frame.

Motion was made by Daniel Romo for a finding of fact that the application meets the guidelines of the Secretary of the Interior and the City of Ardmore; seconded by Tayler Thompson Motion approved (5-0).

Julie Longest made a motion to approve the application for the Certificate of Appropriateness; seconded by Judi Elmore. Motion approved (5-0).

**C. CONSIDER AND TAKE ACTION ON A REQUEST FOR A CERTIFICATE OF APPROPRIATENESS TO DO THE FOLLOWING WORK: REPLACEMENT OF 11 FABRIC AWNINGS OVER THE WINDOWS ALONG WITH ONE DOOR HOOD AND APPROVAL OR REJECTION OF ANY AMENDMENTS PROPOSED AND CONSIDERED BY THE HISTORIC PRESERVATION BOARD AT THE MEETING. CASE #HP21-10**

Kirk Rodden introduced the case.

Jessica Scott presented the report.

Motion was made by Julie Longest for a finding of fact that the application meets the guidelines of the Secretary of the Interior and the City of Ardmore; seconded by Daniel Romo Motion approved (5-0).

Daniel Romo made a motion to approve the application for the Certificate of Appropriateness; seconded by Tayler Thompson. Motion approved (5-0).

**6. OTHER BUSINESS**

**A. PUBLIC COMMENT-**

None

**B. BOARD COMMENT-**

Wesley Hull was concerned that the parking lot they approved at the last meeting was not ADA compliant. Jessica Scott explained that the approval this board gave was not a plan review. The approval was only approving the project within the Historic Preservation District. She also explained the design submitted at the meeting was only a conceptual design. The true plan submittal has not occurred, however when the plans were submitted they would be subject to the City's standard plan review process.

**C. STAFF COMMENT-**

None

**7. ADJOURN 4:42 PM**