

CITY OF ARDMORE
Parks and Recreation Department

Council Letter No. 5507
Meeting Date: September 6, 2022

Mayor and City Commission
City of Ardmore, Oklahoma

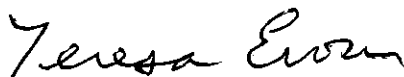
Re: Declare Surplus for Disposal

Dear Commission Members:

The Parks and Recreation Department is requesting permission from the City Commission to declare the items listed below to be deemed surplus. Item #1 will be disposed of by donating fencing from the Community Garden to Ardmore City Schools to be used for a community garden at the Ardmore High School. This item was purchased from TSET funds designated for a community garden this is a great way for it to continue being used for its original purpose. I also contacted TSET and received their permission to donate the fencing. (See attached email) #2 Cemetery Gate Opener w/radio receiver that is broken and obsolete. This item will be taken to Ok Iron and Metal for disposal.

Quantity	Asset #	Items	Disposal location	Unit #
		Chain Link Fence	Ardmore City School	NA
1	0069129	Cemetery Gate Part	OK Iron and Metal	NA

Respectfully submitted,



Teresa Ervin
Parks and Recreation Director

Reviewed by:


City Manager

Teresa Ervin

From: Tessa North <TessaN@tset.ok.gov>
Sent: Friday, July 22, 2022 2:06 PM
To: Teresa Ervin
Cc: Melanie Sommers
Subject: TSET Incentive Grant Funds

Hello, Teresa

Thanks for your patience while I confirmed with our accounting department the answer I was hoping to be able to give you.

It is fine to transfer to Ardmore HS the garden fencing that the City purchased using TSET incentive grant funds in 2012. Thank you very much for reaching out and letting us know!

I am copying Melanie Sommers, our incentive grant manager, on this email. If you have any follow-up questions please don't hesitate to reach out to her or to me and we'll be happy to help you out. Thank you, and have a nice weekend!

Tessa

Tessa North, MA
Director of Grants Management

TSET
2800 N. Lincoln Ste 202
Oklahoma City, OK 73105
Direct: (405) 301.2437
Main: (405) 521.3888
Email: tessan@tset.ok.gov



Learn more about
our programs →