

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON
JANAURY 3, 2022 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis Doug Pfau	Mayor Vice-Mayor
	Nancy Sjulín John Credle, Jr. David Plesher	Commissioner Commissioner Commissioner
	Kevin Boatright Lori Linney	City Manager City Clerk

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER

Mayor Ellis called the meeting to order.

2. INVOCATION

The invocation was led by Commissioner Credle.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Plesher.

4. ROLL CALL

The City Clerk called roll. All were present.

5. PRESENTATION(S)

Promotion to Rank of Police Sergeant by Kevin Norris, Chief of Police

Kevin Norris, Chief of Police, promoted Jake Glazener to the rank of Ardmore Police Sergeant.

6. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Mayor Pfau and seconded by Commissioner Plesher to approve the agenda as written

Ayes:	Sjulín, Credle, Plesher, Pfau, Ellis
Nays:	None

7. APPROVE MINUTES

A. of the City Commission Regular Meeting held on December 20, 2021

Motion was made by Commissioner Sjulín and seconded by Commissioner Credle to approve the regular minutes of December 20, 2021 as written.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

8. REGULAR BUSINESS

A. AGREEMENT(S)

1. Consideration and Possible Approval of an Agreement for Professional Engineering Services between the City of Ardmore and Garver to Conduct a Phase 1 Stormwater Master Drainage Study with a Fee Amount Not to Exceed \$157,500.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Josh Randell, Assistant City Manager, to the Commission. He stated that staff proposes to conduct a detailed and comprehensive drainage study of the City's stormwater drainage system to identify issues and solutions related to flooding. The Study, to be executed in two phases, will include the following:

- Assembly of data pertaining to the basic landforms, drainage basins of the City, existing storm sewerage, flooding events, topography, drainage systems and subsystems, creeks, channels, pipes, sewers and streets and identification of drainage issues; and
- Development of feasible projects to address shortcomings, deficiencies or issues with area and local storm sewerage; and
- Preparation of a Capital Stormwater Project Plan arranged by priority with suggested funding mechanisms for the capital project plan and management options.

Given the scope and manpower required for the work, staff proposes to utilize Garver to undertake the study. Staff has negotiated an agreement which provides for the work necessary to complete the preliminary engineering for a total fee of \$157,500.00. A final scope of work and fee will be negotiated at a later date. Mr. Bret Cabbiness, Engineer with Garver was present to answer any questions.

Motion was made by Commissioner Plesher and seconded by Vice-Mayor Pfau to approve an Agreement for Professional Engineering Services between the City of Ardmore and Garver to conduct a Phase 1 Stormwater Master Drainage Study with a fee amount not to exceed \$157,500.00.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

2. Consideration and Possible Approval to Declare Ardmore Police Department Furniture as Surplus and Disposed of in Accordance with City Code and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Norris, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests approval to declare office furniture surplus as follows:

- 1 Metal Executive Desk Asset No. 002121
- 1 Wooden Executive Desk Asset No. 003479
- 1 Wooden Executive Desk Asset No. 003740

The office furniture will be disposed of via auction, OK Iron and Metal, Southern Oklahoma Regional Disposal or by donation. These items are outdated, obsolete and no longer used by the Ardmore Police Department.

Motion was made by Commissioner Credle and seconded by Commissioner Sjulín to approve to declare Ardmore Police Department furniture as surplus and disposed of in accordance with City Code.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

3. Consideration and Possible Approval to Ratify the Tax Increment Financing Public Hearing Dates to Amend the Project Plan for Increment District Number Two with Public Hearings to be held on January 10, 2022 and January 18, 2022 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Boatright, City Manager, to the Commission. He stated that as part of the process to declare the intent to amend the project plan to Increment District Number Two, two (2) public hearing will be required. The dates originally approved by the City Commission on December 20, 2021, were not published by the paper as they were supposed to be published. Therefore, new dates need to be ratified. The first hearing will now be held in the City Commission Chambers on Monday, January 10, 2022. The second public hearing shall be held at the City Commission Meeting on Tuesday, January 18, 2022.

Motion was made by Commissioner Sjulín and seconded by Commissioner Plesher to approve to ratify the Tax Increment Financing Public Hearing dates to amend the project plan for Increment District Number Two with public hearings to be held on January 10, 2022 and January 18, 2022

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None

9. NEW BUSINESS

None

10. ADJOURN

Motion was made by Commissioner Plesher and seconded by Commissioner Credle to adjourn from this meeting.

Ayes: Sjulín, Credle, Plesher, Pfau, Ellis
Nays: None