

CITY OF ARDMORE
Parks and Recreation Department

Council Letter No. 5132
Meeting Date: July 19, 2021

Mayor and City Commission
City of Ardmore, Oklahoma

Re: Consider and take action on Change Order Request Number Four to the contract between the City of Ardmore and Lambert Construction for The Clubhouse in Regional Park with the total net increase of \$13,305.00


Dear Commission Members:

Attached you will find change order number four (4) that results in a net increase in the cost of the contract in the amount of \$13,305.00. Change order number four (4) reflects the change in several specified items in the original plan. The items in the change order are a result of decisions that were made in the field with the guidance of our consultant and a result of things unforeseen prior to the start of the demolition process.

The change order includes several items in the main building, minor track changes, drainage in the golf area, plumbing, and the additional lighting. Including this change order #4 this project will be at approximately 3% over bid amount resulting in a total project cost of \$8,494,871.00 after the final payment of \$1,305.00. This is under the budgeted amount of \$8,500,000.00

The staff respectfully recommends that change order number four (4) be approved to the contract between the City of Ardmore and Lambert Construction for The Clubhouse in Regional Park in the increased amount of \$13,305.00

Thank you for your consideration,



Teresa Ervin
Parks and Recreation Director

Reviewed by: 
City Manager



PCCO #004

Lambert Construction Company
 2508 East 6th Ave.
 Stillwater, Oklahoma 74074
 Phone: (405) 372-1444
 Fax: (405) 372-0446

Project: 19-0103 - The Clubhouse Ardmore
 2704 North Rockford Road
 Ardmore, Oklahoma 73401
 Phone: 1 (405) 747-5057

Prime Contract Change Order #004: Changes Selected during construction

TO:	City of Ardmore 23 S. Washington Ardmore, Oklahoma 73401	FROM:	Lambert Construction Company 2508 East 6th Ave. Stillwater, Oklahoma 74074
DATE CREATED:	5/12/2020	CREATED BY:	Stephen Mitchell (Lambert Construction Company)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:	Stephen Mitchell (Lambert Construction Company)	REVIEWED BY:	
DUE DATE:	05/22/2020	REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:	<i>38 days</i> <i>SM</i>	EXECUTED:	No
		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	19-0103:The Clubhouse - Ardmore	TOTAL AMOUNT:	\$13,305.00

DESCRIPTION:
 Prim Contract Change Order 4 is for multiple add and deduct changes.

PCO 13,14,15,16,17,18,19 , 20,21,22,23,24,25,26,27,28,29,31,32, 33, and 34.

ATTACHMENTS:

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
013	Added hand washing sink	0 days	\$686.00
014	Added Padlocks for gates on site	0 days	\$1,365.00
015	CE #021 - Go Kart Controls	0 days	\$282.00
016	Change wall covering material in the bathrooms	0 days	(\$1,404.00)
017	Water Wars Allowance Pricing	0 days	\$1,203.00
018	Delete Retaining wall and Move CN Fence to Water Wars Pad	0 days	(\$2,810.00)
019	Changes to the walk way decking and Misc. connections	0 days	(\$2,200.00)
020	Change color on Pit and shop building Owner Request	0 days	\$2,212.00
021	Dining Booths use of Allowance	5 days	\$1,098.00
022	Added work at Dumpster pad Foundation	3 days	\$4,854.00
023	Add Two area drains and Pipe	0 days	\$1,540.00
024	Rock Excavation in Parking lot area	2 days	\$2,449.00
025	Add R panel gate on North Side	0 days	\$899.00
026	CE #034 - Landscaping changes	8 days	\$6,179.00
027	Add pole mount light for Hole 6 lighting	10 days	\$1,860.00
028	Added monument sign lights	7 days	\$2,660.00
029	Signage allowance use and credit	0 days	(\$237.00)
031	Add power switch for 3 fans	3 days	\$1,311.00
032	Change for deduct to LCC for Inspections		(\$6,856.00)



033	Landscape changes at Mini Golf area	0 days	\$7,989.00
034	Deduct for party pavillon cover and Front entrance drive changes	0 days	(\$9,715.00)
Total:			\$13,305.00

CHANGE ORDER LINE ITEMS:

PCO # 013: Added hand washing sink

#	Sub Job	Cost Code	Description	Type	Amount	
1	N/A	22-0010 - SUB:Plumbing	Add hand sink at serving counter	SUBCONTRACT	\$616.00	
Subtotal:					\$616.00	
					Payroll Burden (42.00% Applies to LABOR.):	\$0.00
					Procure Software (0.13% Applies to all line item types.):	\$0.80
					Bonds and insurance (1.20% Applies to all line item types.):	\$7.40
					Contractor Fee (≈ 10.03% Applies to all line item types.):	\$61.80
Grand Total:					\$686.00	

PCO # 014: Added Padlocks for gates on site

#	Sub Job	Cost Code	Description	Type	Amount	
1	N/A	08-7113 - Finish Hardware	Added Padlocks for gates	MATERIAL	\$1,060.00	
2	N/A	01-1001 - Project Manager	Added Project Mgmt	LABOR	\$120.00	
Subtotal:					\$1,180.00	
					Payroll Burden (≈ 42.18% Applies to LABOR.):	\$50.81
					Procure Software (0.13% Applies to all line item types.):	\$1.60
					Bonds and Insurance (1.20% Applies to all line item types.):	\$14.79
					Contractor Fee (10.00% Applies to all line item types.):	\$118.00
Grand Total:					\$1,365.00	

PCO # 015: CE #021 - Go Kart Controls

#	Sub Job	Cost Code	Description	Type	Amount	
1	N/A	11-1113 - Go Carts	deduct for wired remote for Karts	SUBCONTRACT	\$(226.00)	
2	N/A	11-1113 - Go Carts	Add remote control and AV module for karts	SUBCONTRACT	\$499.00	
3	N/A	11-1113 - Go Carts	Add AV controls	SUBCONTRACT	\$650.00	
4	N/A	01-1001 - Project Manager	Project Management	LABOR	\$150.00	
5	N/A	26-0010 - SUB:Electrical	electrical to move conduits outside	SUBCONTRACT	\$925.00	
6	N/A	05-5550 - Go Cart Track Steel	In grade Junction box with cover	GENERAL	\$235.00	
7	N/A	05-5550 - Go Cart Track Steel	Install In grade box	LABOR	\$125.00	
8	N/A	05-5550 - Go Cart Track Steel	Remove cabinet for kart controls	GENERAL	\$(2,210.00)	
Subtotal:					\$148.00	
					Payroll Burden (42.00% Applies to LABOR.):	\$115.50
					Procure Software (0.13% Applies to all line item types.):	\$0.34
					Bonds and Insurance (1.20% Applies to all line item types.):	\$3.17
					Contractor Fee (≈ 10.13% Applies to all line item types.):	\$14.99
Grand Total:					\$282.00	

PCO # 016: Change wall covering material in the bathrooms

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	01-1001 - Project Manager	Project Management of Change	LABOR	\$250.00
2	N/A	09-0010 - SUB Drywall & Acoustic	Add FRP on walls in Bathrooms	SUBCONTRACT	\$4,450.00



#	Sub Job	Cost Code	Description	Type	Amount
3	N/A	09-0050 - SUB Flooring	Delete some CT from bathroom walls	SUBCONTRACT	\$(6,112.00)
Subtotal:					\$(1,412.00)
Payroll Burden (42.00% Applies to LABOR.):					\$105.00
Procure Software (0.13% Applies to all line item types.):					\$(1.70)
Bonds and Insurance (1.20% Applies to all line item types.):					\$(15.70)
Contractor Fee (≈ 5.64% Applies to all line item types.):					\$(79.60)
Grand Total:					\$(1,404.00)

PCO # 017: Water Wars Allowance Pricing

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	13-1113 - WaterWars Equip	Water wars Allowance	GENERAL	\$(18,000.00)
2	*X1*Water Wars Building	04-0010 - SUB Masonry	Metal Roofing R Panel Roof and Trim	LABOR	\$1,360.00
3	N/A	13-1113 - WaterWars Equip	Install of Roof Panels	LABOR	\$1,480.00
4	N/A	13-1113 - WaterWars Equip	Wood materials for Shed	GENERAL	\$2,566.00
5	N/A	09-0080 - SUB Painting w T&B	Painting exterior of shed	SUBCONTRACT	\$1,936.00
6	N/A	06-0010 - Tree House/Walkway Const	Framing for the water wars shed Labor only	SUBCONTRACT	\$10,500.00
7	*X1*Water Wars Building	04-0010 - SUB Masonry	Anchor Blocks at the Slab	LABOR	\$520.00
Subtotal:					\$382.00
Payroll Burden (≈ 24.58% Applies to LABOR.):					\$826.00
Procure Software (≈ 0.08% Applies to all line item types.):					\$1.00
Bonds and Insurance (≈ 1.18% Applies to all line item types.):					\$14.00
Contractor Fee (0.00% Applies to all line item types.):					\$0.00
Grand Total:					\$1,203.00

PCO # 018: Delete Retaining wall and Move CN Fence to Water Wars Pad

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	32-0070 - SUB:Retaining Wall	Remove the one retaining wall at NE corner of Golf area	SUBCONTRACT	\$(2,690.00)
2	N/A	32-0040 - SUB:Fencing	Move the CN Fence from Retaining wall to the Water wars pad area	SUBCONTRACT	\$0.00
Subtotal:					\$(2,690.00)
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.00% Applies to all line item types.):					\$0.00
Bonds and Insurance (0.00% Applies to all line item types.):					\$0.00
Contractor Fee (≈ 4.46% Applies to all line item types.):					\$(120.00)
Grand Total:					\$(2,810.00)

PCO # 019: Changes to the walk way decking and Misc. connections

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	06-0010 - Tree House/Walkway Const	Change in material thickness on the Trex decking	MATERIAL	\$(3,600.00)
2	N/A	06-0010 - Tree House/Walkway Const	Added materials at connections See A4-S8	MATERIAL	\$300.00
3	N/A	06-0010 - Tree House/Walkway Const	Added Labor for Connection change	SUBCONTRACT	\$1,100.00



#	Sub Job	Cost Code	Description	Type	Amount
4	N/A	01-1001 - Project Manager	Project manager for Changes	GENERAL	\$120.00
Subtotal:					\$(2,080.00)
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.00% Applies to all line item types.):					\$0.00
Bonds and Insurance (0.00% Applies to all line item types.):					\$0.00
Contractor Fee (≈ 5.77% Applies to all line item types.):					\$(120.00)
Grand Total:					\$(2,200.00)

PCO # 020: Change color on Pit and shop building Owner Request

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	09-0080 - SUB Painting w T&B	Change tan color on the pit and shop buildings	SUBCONTRACT	\$1,987.00
Subtotal:					\$1,987.00
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.13% Applies to all line item types.):					\$2.58
Bonds and Insurance (≈ 1.19% Applies to all line item types.):					\$23.72
Contractor Fee (10.00% Applies to all line item types.):					\$198.70
Grand Total:					\$2,212.00

PCO # 021: Dining Booths use of Allowance

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	06-0060 - Dining Booth Allowance	Allowance from Bid day for this work	GENERAL	\$(18,000.00)
2	N/A	11-6813 - Shade Structures/Benches	credit from revisions	MATERIAL	\$(7,128.00)
3	N/A	06-0050 - Millwork and Trim	Quote from Millwork sub for Booth Const	SUBCONTRACT	\$18,010.00
4	N/A	26-0010 - SUB:Electrical	credit for removed lights and power	SUBCONTRACT	\$(365.00)
5	N/A	06-0060 - Dining Booth Allowance	Buy table legs and chairs	GENERAL	\$3,457.00
6	N/A	06-0060 - Dining Booth Allowance	Buy wall posts and support steel braces	GENERAL	\$1,645.00
7	N/A	06-0060 - Dining Booth Allowance	Install post and provide anchors	GENERAL	\$485.00
8	N/A	09-0080 - SUB Painting w T&B	Stain the dining booths	SUBCONTRACT	\$2,625.00
9	N/A	01-1001 - Project Manager	Project Manager time on this Change	LABOR	\$200.00
Subtotal:					\$909.00
Payroll Burden (42.00% Applies to LABOR.):					\$84.00
Procure Software (0.13% Applies to all line item types.):					\$1.29
Bonds and Insurance (1.20% Applies to all line item types.):					\$11.93
Contractor Fee (≈ 10.1% Applies to all line item types.):					\$91.78
Grand Total:					\$1,098.00

PCO # 022: Added work at Dumpster pad Foundation

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	03-0020 - SUB Building Concrete	Added concrete work at Dumpster pad area	SUBCONTRACT	\$2,553.00
2	N/A	31-0010 - SUB:Earthwork	Rock Excavation at Dumpster pad	GENERAL	\$1,600.00
3	N/A	01-1001 - Project Manager	Project Management of Change	LABOR	\$150.00
Subtotal:					\$4,303.00
Payroll Burden (42.00% Applies to LABOR.):					\$63.00
Procure Software (0.13% Applies to all line item types.):					\$5.68
Bonds and Insurance (≈ 1.19% Applies to all line item types.):					\$52.02
Contractor Fee (10.00% Applies to all line item types.):					\$430.30
Grand Total:					\$4,854.00



PCO # 023: Add Two area drains and Pipe

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	33-4113 - Recreation Storm Sewer	Labor Drain Install and excavation	LABOR	\$264.00
2	N/A	33-4113 - Recreation Storm Sewer	Drain box Materials and Pipe	MATERIAL	\$157.00
3	N/A	33-4113 - Recreation Storm Sewer	Lee dirt helped set the center drain and tie it into the existing line that is tied to the trench drain	GENERAL	\$654.00
4	N/A	01-1001 - Project Manager	Project management of the change	LABOR	\$150.00
Subtotal:					\$1,225.00
Payroll Burden (42.00% Applies to LABOR.):					\$173.88
Procure Software (0.13% Applies to all line item types.):					\$1.82
Bonds and Insurance (≈ 1.2% Applies to all line item types.):					\$18.80
Contractor Fee (10.00% Applies to all line item types.):					\$122.50
Grand Total:					\$1,540.00

PCO # 024: Rock Excavation In Parking lot area

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	03-3073 - SOG Rock Fill	Rock Excavation In parking area to get to below gravel grade	MATERIAL	\$2,200.00
Subtotal:					\$2,200.00
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.13% Applies to all line item types.):					\$2.86
Bonds and Insurance (≈ 1.19% Applies to all line item types.):					\$26.14
Contractor Fee (10.00% Applies to all line item types.):					\$220.00
Grand Total:					\$2,449.00

PCO # 025: Add R panel gate on North Side

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	05-0070 - R Panel Fence	Fence gate hardware and added 3" post and gate frame	MATERIAL	\$217.00
2	N/A	05-0070 - R Panel Fence	Install Labor for Gate	LABOR	\$288.00
3	N/A	01-1001 - Project Manager	Project management of changes	LABOR	\$100.00
Subtotal:					\$605.00
Payroll Burden (42.00% Applies to LABOR.):					\$162.96
Procure Software (0.13% Applies to all line item types.):					\$1.00
Bonds and Insurance (≈ 1.24% Applies to all line item types.):					\$9.54
Contractor Fee (10.00% Applies to all line item types.):					\$60.50
Grand Total:					\$839.00

PCO # 026: CE #034 - Landscaping changes

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	32-0080 - SUB: Landscape	Landscaping Changes	SUBCONTRACT	\$5,550.00
Subtotal:					\$5,550.00
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.13% Applies to all line item types.):					\$7.22
Bonds and Insurance (≈ 1.2% Applies to all line item types.):					\$66.78
Contractor Fee (10.00% Applies to all line item types.):					\$555.00
Grand Total:					\$6,179.00

PCO # 027: Add pole mount light for Hole 6 lighting

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	26-0010 - SUB: Electrical	added pole light fixture for Golf hole 6	SUBCONTRACT	\$1,325.00
2	N/A	01-1002 - Superintendent	Site supervision and coordination	LABOR	\$150.00



#	Sub Job	Cost Code	Description	Type	Amount
3	N/A	01-1001 - Project Manager	change management	LABOR	\$100.00
Subtotal:					\$1,575.00
Payroll Burden (42.00% Applies to LABOR.):					\$105.00
Procure Software (0.13% Applies to all line item types.):					\$2.18
Bonds and Insurance (≈ 1.21% Applies to all line item types.):					\$20.32
Contractor Fee (10.00% Applies to all line item types.):					\$157.50
Grand Total:					\$1,860.00

PCO # 028: Added monument sign lights

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	01-1002 - Superintendent	Site coordination with sign and landscaping	LABOR	\$175.00
2	N/A	01-1001 - Project Manager	Project change Management	LABOR	\$125.00
3	N/A	26-0010 - SUB:Electrical	Two added lights for monument sign	SUBCONTRACT	\$1,976.00
Subtotal:					\$2,275.00
Payroll Burden (42.00% Applies to LABOR.):					\$126.00
Procure Software (0.13% Applies to all line item types.):					\$3.12
Bonds and Insurance (≈ 1.18% Applies to all line item types.):					\$26.38
Contractor Fee (10.00% Applies to all line item types.):					\$227.50
Grand Total:					\$2,680.00

PCO # 029: Signage allowance use and credit

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	10-1419 - Signage	Signage Allowance	GENERAL	\$(10,000.00)
2	N/A	10-1419 - Signage	Equipment Rental	GENERAL	\$270.00
3	N/A	10-1419 - Signage	sign frame, welding, Anchors, and wood	MATERIAL	\$846.00
4	N/A	10-1419 - Signage	Labor for Footings set steel , painting and staining and Install of wood frames	LABOR	\$2,999.00
5	N/A	10-1419 - Signage	Kaser Design	SUBCONTRACT	\$4,628.00
Subtotal:					\$(1,257.00)
Payroll Burden (≈ 38.28% Applies to LABOR.):					\$1,147.90
Procure Software (0.13% Applies to all line item types.):					\$(0.14)
Bonds and Insurance (≈ 1.7% Applies to all line item types.):					\$(1.85)
Contractor Fee (≈ 10.02% Applies to all line item types.):					\$(125.91)
Grand Total:					\$(237.00)

PCO # 031: Add power switch for 3 fans

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	26-0010 - SUB:Electrical	add switches for the fans in the plt and shop building	SUBCONTRACT	\$970.00
2	N/A	01-1001 - Project Manager	Project management	LABOR	\$150.00
Subtotal:					\$1,120.00
Payroll Burden (42.00% Applies to LABOR.):					\$83.00
Procure Software (0.13% Applies to all line item types.):					\$1.54
Bonds and Insurance (1.20% Applies to all line item types.):					\$14.21
Contractor Fee (≈ 10.02% Applies to all line item types.):					\$112.25
Grand Total:					\$1,311.00

PCO # 032: Change for deduct to LCC for Inspections

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	01-1999 - Undistributed Budget	Additional A/E Inspection fees	GENERAL	\$(7,000.00)
2	N/A	08-7113 - Finish Hardware	Cost for added Master Keys	MATERIAL	\$47.05



#	Sub Job	Cost Code	Description	Type	Amount
3	N/A	01-1032 - Utilities:Set Up/Service	Gas bill for natural gas	GENERAL	\$97.39
Subtotal:					\$(6,855.56)
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.00% Applies to all line item types.):					\$0.00
Bonds and Insurance (0.00% Applies to all line item types.):					\$0.00
Contractor Fee (≈ 0.01% Applies to all line item types.):					\$(0.44)
Grand Total:					\$(6,856.00)

PCO # 033: Landscape changes at Mini Golf area

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	01-1001 - Project Manager	Changes as needed on site	LABOR	\$250.00
2	N/A	01-1001 - Project Manager	General fuel cost for PM	GENERAL	\$90.00
3	N/A	32-0060 - SUB:Landscape	Modifications to landscaping areas	SUBCONTRACT	\$8,100.00
4	N/A	10-1419 - Signage	Signage Credit	SUBCONTRACT	\$(1,380.00)
Subtotal:					\$7,060.00
Payroll Burden (42.00% Applies to LABOR.):					\$105.00
Procure Software (0.13% Applies to all line item types.):					\$9.34
Bonds and Insurance (1.20% Applies to all line item types.):					\$86.33
Contractor Fee (10.00% Applies to all line item types.):					\$706.33
Grand Total:					\$7,969.00

PCO # 034: Deduct for party pavilion cover and Front entrance drive changes

#	Sub Job	Cost Code	Description	Type	Amount
1	N/A	11-6813 - Shade Structures/Benches	Credit from Party Pavilion	SUBCONTRACT	\$(6,570.00)
2	N/A	31-0010 - SUB:Earthwork	Credit for work not completed	SUBCONTRACT	\$(3,145.00)
Subtotal:					\$(9,715.00)
Payroll Burden (42.00% Applies to LABOR.):					\$0.00
Procure Software (0.00% Applies to all line item types.):					\$0.00
Bonds and Insurance (0.00% Applies to all line item types.):					\$0.00
Contractor Fee (0.00% Applies to all line item types.):					\$0.00
Grand Total:					\$(9,715.00)

The original (Contract Sum)	\$8,265,500.00
Net change by previously authorized Change Orders	\$243,068.00
The contract sum prior to this Change Order was	\$8,498,568.00
The contract sum would be changed by this Change Order in the amount of	\$13,305.00
The new contract sum including this Change Order will be	\$8,511,871.00
The contract line will not be changed by this Change Order.	

38 added days
Sm

Kim Davis (Davis and Davis, Inc.)
1805-A West Park Row Drive
Arlington, Texas 76013

City of Ardmore
23 S. Washington
Ardmore, Oklahoma 73401

Lambert Construction Company
2508 East 8th Ave.
Stillwater, Oklahoma 74074

Kim C. Davis 4/13/21
SIGNATURE DATE

SIGNATURE DATE

Stephens M... 4/13/21
SIGNATURE DATE