

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON
MAY 3, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Doug Pfau	Mayor
	Beth Glasgow	Vice-Mayor
	Sheryl Ellis	Commissioner
	John Moore	Commissioner
	Kevin Boatright	City Manager
	Lori Linney	City Clerk

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. VIDEO CONFERENCE MEETING INFORMATION

2. CALL TO ORDER

Mayor Pfau called the meeting to order.

3. INVOCATION

The invocation was led by Robert Newell, Director of Information Technology.

4. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Moore.

5. ROLL CALL

The City Clerk called roll. All were present.

Mayor Pfau	Video Conference
Vice-Mayor Glasgow	In-Person
Commissioner Ellis	In-Person
Commissioner Moore	In-Person

6. PRESENTATION(S)

A. Presentation to be Made by Commissioner Ellis to Commissioner Moore in Appreciation and Recognition for Twenty-Six (26) Years of Service to the Citizens of Ardmore as Commissioner with Six (6) Terms as Mayor

Commissioner Ellis presented a plaque of appreciation and recognition to Commissioner Moore for his twenty-six (26) years of service to the citizens of Ardmore as Commissioner with six (6) terms as Mayor.

B. Oath of Office and Presentation of Certificate of Election to John Alfred Credle, Jr. (Ward 2, NE) and David Plesher (Ward 3, SW) by The Honorable Carson Brooks, Special District Judge

The Honorable Carson Brooks, Special District Judge, administered the oath of office and presented certificates of election to John Alfred Credle, Jr. (Ward 2, NE) and David Plesher (Ward 3, SW).

C. Election of Mayor for 2021/2022

Motion was made by Commissioner Ellis and seconded by Mayor Pfau to elect Commissioner Glasgow as Mayor for 2021/2022.

Ayes: Ellis, Moore, Glasgow, Pfau
Nays: None

D. Election of Vice-Mayor for 2021/2022

Motion was made by Commissioner Pfau and seconded by Mayor Glasgow to elect Commissioner Ellis as Vice-Mayor for 2021/2022.

Ayes: Ellis, Moore, Glasgow, Pfau
Nays: None

E. Seating of Commission

The City Clerk seated the Commission.

F. Commission Meeting Called to Order by Newly Elected Mayor

Mayor Glasgow called the meeting to order.

7. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Mayor Ellis and seconded by Commissioner Pfau to approve the agenda as written.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

8. APPROVE MINUTES

A. of the City Commission Regular Meeting held on April 19, 2021

Motion was made by Commissioner Pfau and seconded by Vice-Mayor Ellis to approve the minutes of the City Commission Regular Meeting of April 19, 2021 as written.

Ayes: Pfau, Ellis, Glasgow
Nays: None
Abstain: Credle, Plesher

B. of the City Commission Special Meeting/Work Session held on April 20, 2021

Motion was made by Vice-Mayor Ellis and seconded by Commissioner Pfau to approve the minutes of the City Commission Regular Meeting of April 20, 2021 as written.

Ayes: Pfau, Ellis, Glasgow
Nays: None
Abstain: Credle, Plesher

8. CONSENT

A. Consideration and Possible Action to Confirm Mayor and City Commissions Appointment to the Planning Commission to Serve a First Three (3) Year Term to be Bob Bates with Term to Expire in May of 2024 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

The Mayor and Commissions confirmed the appointment of Bob Bates to the Planning Commission to serve a first three (3) year term with term to expire in May of 2024.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor Ellis to approve Consent Agenda Items 8.A.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

9. REGULAR BUSINESS

A. BID(S)

1. Consideration and Possible Action of the Low Bid Received from Pavers, Inc. to Mill, Overlay and Include Striping of the Parking Lot located at the South Softball Complex in Regional Park in the Total Amount of \$103,333.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Teresa Ervin, Director of Parks and Recreation, to the Commission. She stated that the City of Ardmore advertised for bids to mill and overlay the parking lot at the south Softball Complex. Bid packets were given to sixteen (16) vendors and advertised in The Ardmoreite on March 21, 2021 and March 29, 2021. Bids were opened on April 22, 201 with three (3) bids received as follows:

Pavers, Inc.	\$103,333.00
Silver Star Construction Co., Inc.	\$133,550.00
Schiralli Construction Co.	\$133,877.33
Engineer's Estimate	\$115,537.50

The low bid was received from Pavers, Inc. in the total amount of \$103,333.00.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor Ellis to approve the low bid received from Pavers, Inc. to mill, overlay and include striping of the parking lot located at the South Softball Complex in Regional Park in the total amount of \$103,333.00 and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

B. AGREEMENT(S)

1. Consideration and Possible Action of an Employee Assistance Program Agreement between the City of Ardmore and Arbuckle Life Solutions, Inc. to Provide Professional Services for a Term from July 1, 2021 to June 30, 2022, with Payment Structured on a "Per Visit" Fee of \$75.00 with a Maximum Total Compensation Per Fiscal Year of \$8,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Cheryl Smith, Director of Human Resources, to the Commission. She stated that the City utilizes Arbuckle Life Solutions, Inc. to provide an Employee Assistance Program (EAP). Payment is structured on a “per visit” fee with a maximum of \$8,000.00 total compensation per fiscal year. The renewal of the EAP will be for a term from July 1, 2021 to June 30, 2022.

Motion was made by Vice-Mayor Ellis and seconded by Commissioner Credle to approve an Employee Assistance Program Agreement between the City of Ardmore and Arbuckle Life Solutions, Inc. to provide professional services for a term from July 1, 2021 to June 30, 2022, with payment structured on a "per visit" fee of \$75.00 with a maximum total compensation per fiscal year of \$8,000.00 and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

2. Consideration and Possible Action of a Canine Therapy Support Program - Implementation Agreement between City of Ardmore, Ardmore Police Department and Heroes with Hope to Provide the Ardmore Police Department a Therapy Canine Support Program with the City of Ardmore Agreeing to Provide Four (4) Fifty-Pound Bags of Food for the Canine in a Calendar Year and an Annual Wellness Check by a Licensed Veterinarian and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Norris, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests permission to enter into a Canine Therapy Support Program - Implementation Agreement with Heroes with Hope. This program is recognized as a means to reduce anxiety following a critical incident, management and prevention of PTSD and to provide support to officers and victims. Heroes with Hope will provide the therapy canine and will maintain ownership, care and control of the canine. The City will be responsible for four (4) 50 pound bags of dog food during the year, an annual wellness check and the canine will be assigned to an officer.

Motion was made by Commissioner Credle and seconded by Vice-Mayor Ellis to approve a Canine Therapy Support Program - Implementation Agreement between City of Ardmore, Ardmore Police Department and Heroes with Hope to provide the Ardmore Police Department a Therapy Canine Support Program with the City of Ardmore agreeing to provide four (4) fifty-pound bags of food for the canine in a calendar year and an annual wellness check by a licensed veterinarian and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

3. Consideration and Possible Action to Consent to a Sublease Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and Continental Intermodal Group - Trucking, LLC, for Suite 2 located within the Ardmore Industrial Airpark, 620 General Drive with a Term of One (1) Year at a Rate Per Year of \$1,800.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Boatright, City Manager, to the Commission. He stated that the Sublease Property Agreement (Agreement) entered into is between the Ardmore Development Authority, a public trust of the City of Ardmore and Continental Intermodal Group, Trucking LLC, an Oklahoma Limited Liability Company which will allow certain property to be subleased located within the Ardmore Industrial Airpark (Airpark), which property is encompassed within the Lease by the City of Ardmore, a consenting party to this Agreement to the Ardmore Development Authority of the Ardmore Industrial Airpark. This Agreement is for a certain area within the Terminal Building located at the Airpark, 620 General Drive, Suite 2. The Sublease Agreement requires approval by the City Commission.

Motion was made by Commissioner Plesher and seconded by Vice-Mayor Ellis to consent to a Sublease Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and Continental Intermodal Group - Trucking, LLC, for Suite 2 located within the Ardmore Industrial Airpark, 620 General Drive with a term of one (1) year at a rate per year of \$1,800.00 and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

4. Consideration and Possible Action to Consent to an Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and Landweher Construction, Inc. for the Removal of Trees, Addition of New Trees, and Temporary Addition of a Small Gravel Radius located on Redwing Road North of the Intersection of Highway 53, General Drive and Redwing Road in Ardmore, Oklahoma with No Expenses by the City of Ardmore or Ardmore Development Authority and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Kevin Boatright, City Manager, to the Commission. He stated that the Agreement entered into is between the Ardmore Development Authority, a public trust of the City of Ardmore and Landweher Construction, Inc., a Minnesota Corporation. This Agreement is for the removal of trees, addition of new trees, and temporary addition of a small gravel radius located on Redwing Road north of the intersection of Highway 53, General Drive and Redwing Road in Ardmore, Oklahoma. The removal space shall be filled with topsoil and seed as needed. Landwehr further agrees to remove and dispose of the trees and to replace the existing trees at a 1:1 ration for each tree removed with alternative trees or vegetation to be preapproved by the Ardmore Development Authority. There will be no expense by the City of Ardmore or Ardmore Public Works Authority. The Agreement requires approval by the City Commission.

Motion was made by Vice-Mayor Ellis and seconded by Commissioner Pfau to consent to an Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and Landweher Construction, Inc. for the removal of trees, addition of new trees, and temporary addition of a small gravel radius located on Redwing Road North of the Intersection of Highway 53, General Drive and Redwing Road in Ardmore, Oklahoma with no expenses by the City of Ardmore or Ardmore Development Authority and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

C. PURCHASE(S)

1. Consideration and Possible Action of the Purchase and Installing of Sixteen (16) New Transmitters for the Water Production Plant by Haynes Equipment Company in a Total Amount of \$43,166.16 of which \$42,816.16 will be Paid from the City's Insurance Recovery Fund and \$350.00 will be Paid from the Water Production Budget and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

A presentation was made by Shawn Geurin, Director of Utilities, to the Commission. He stated that staff requests approval to purchase and install sixteen (16) new transmitters for the Water Production Plant, from Haynes Equipment Company, that was damaged in February due to the extreme temperatures. This is a sole source purchase funded by the City's Insurance Recovery Fund in the amount of \$42,816.16 for the purchase and installation. The cost of freight is \$350.00 and will be paid by the Water Production Budget for a total cost of \$43,166.16 and approval or rejection of any amendments proposed and considered by the City Commission at the meeting.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor Ellis to approve the purchase and installing of sixteen (16) new transmitters for the Water Production Plant by Haynes Equipment Company in a total amount of \$43,166.16 of which \$42,816.16 will be paid from the City's Insurance Recovery Fund and \$350.00 will be paid from the Water Production Budget.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None

11. NEW BUSINESS

None

12. ADJOURN

Motion was made by Commissioner Credle and seconded by Vice-Mayor Ellis to adjourn from this meeting.

Ayes: Pfau, Credle, Plesher, Ellis, Glasgow
Nays: None