

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON
JANUARY 4, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Doug Pfau	Mayor
	Sheryl Ellis	Commissioner
	John Moore	Commissioner
	J.D. Spohn	City Manager
	Lori Linney	City Clerk
Absent:	Martin Dyer	Commissioner
	Beth Glasgow	Vice-Mayor

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER, BY THE MAYOR

Mayor Pfau called the meeting to order.

2. INVOCATION

The invocation was led by Robert Newell, Director of Information Technology.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Ellis.

4. ROLL CALL

The City Clerk called roll. All were present except Commissioner Dyer and Vice-Mayor Glasgow.

5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve the agenda as written.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

6. APPROVE MINUTES

A. of the City Commission Regular Meeting held on December 21, 2020

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve the minutes of the City Commission Regular Meeting of December 21, 2020 as written.

Ayes: Ellis, Moore, Pfau
Nays: None
Absent: Dyer, Glasgow

7. CONSENT

A. Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Ardmore Development Authority to be Steve Rhines to Fulfill the Unexpired Term of Kevin Lassahn with Term to Expire in January of 2022 and Scott Chapman to Serve a First Three (3) Year Term with Term to Expire in January of 2024

The Mayor and City Commissions appointed to the Ardmore Development Authority Steve Rhines to fulfill the unexpired term of Kevin Lassahn with term to expire in January of 2022 and Scott Chapman to serve a first three (3) year term with term to expire in January of 2024.

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve Consent Agenda Item 7.A.

Ayes: Ellis, Moore, Pfau
Nays: None
Absent: Dyer, Glasgow

8. REGULAR BUSINESS

A. BID(S)

1. Consideration and Possible Action of a Bid Received from Howard Construction for the Water Treatment Plant Filter Repair Project in the Total Amount of \$139,000.00

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that the City received bids on December 17, 2020 for the replacement of filter underdrain and filter media for Filter 4 at the Water Treatment Plant. Bids received as follows:

Howard Construction	\$139,000.00
Lonehickory Cattle LLC	\$139,000.00
All Service Contracting	\$172,469.00
JS Haren Company	\$183,000.00

The low bid of \$139,000.00 was submitted by two firms, Howard Construction of Ardmore, Oklahoma and Lonehickory Cattle LLC, of Talihina, Oklahoma. In the event of tie bids, City purchasing policy provides for the selection of that bidder which is “local” (absent any other substantive selection criteria). The Engineer’s estimate was \$141,411.25.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve a bid received from Howard Construction for the Water Treatment Plant Filter Repair Project in the total amount of \$139,000.00.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

B. AGREEMENT(S)

1. Consideration and Possible Action of Change Order No. 1 for the North Rockford Road Extension Project to Provide Additional Fire Hydrant and Excavation Work in an Increased Amount of \$6,575.00 with the Project Total Amount being \$483,050.00

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that staff requests the Commission’s approval of Change Order No. 1 for the North Rockford Road Extension Project which provides payment for the adjustment of the elevation of a fire hydrant and additional related excavation near The Clubhouse entrance. The price adjustment computations for the excavation and bypass line are as follows:

Original Contract	\$476,475.00
Change Order No. 1	<u>\$ 6,575.00</u>
Total Contract	\$483,050.00

The project has been completed and Change Order No. 1 represents the final reconciliation of work and quantities.

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve Change Order No. 1 for the North Rockford Road Extension Project to provide additional fire hydrant and excavation work in an increased amount of \$6,575.00 with the project total amount being \$483,050.00.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

2. Consideration and Possible Action to Declare Parks and Recreation Department Scrap Metal as Surplus and Disposed in Accordance with City Code

A presentation was made by Kevin Boatright, Assistant City Manager, to the Commission. He stated that the Parks and Recreation Department requests permission from the City Commission to declare scrap metal as surplus to be disposed of in accordance with City Code. This will allow for the yard area to remain clean from debris and provide a safe work environment.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve to declare Parks and Recreation Department scrap metal as surplus and disposed in accordance with City Code.

Ayes: Ellis, Moore, Pfau
Nays: None
Absent: Dyer, Glasgow

3. Consideration and Possible Action to Consent to an Assignment of Retail Incentive Agreement between Collins Investment Trust and American Nation Bank

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Assignment of Retail Incentive Agreement is between the Collins Investment Trust (Assignor) and American Nation Bank (Assignee). This Agreement is for Assignor to secure the satisfaction of Promissory Notes to cover the development of real property. Mr. Brent Harness of American Nation Bank was present for questions.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve to consent to an Assignment of Retail Incentive Agreement between Collins Investment Trust and American Nation Bank.

Ayes: Ellis, Moore, Pfau
Nays: None
Absent: Dyer, Glasgow

9. ADJOURN

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to adjourn from this meeting.

Ayes: Ellis, Moore, Pfau
Nays: None
Absent: Dyer, Glasgow