

**MINUTES OF A REGULAR MEETING OF THE MAYOR AND BOARD OF  
COMMISSIONERS OF THE CITY OF ARDMORE, OKLAHOMA, HELD ON  
DECEMBER 21, 2020 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Doug Pfau	Mayor
	Sheryl Ellis	Commissioner
	John Moore	Commissioner
	J.D. Spohn	City Manager
	Lori Linney	City Clerk
Absent:	Martin Dyer	Commissioner
	Beth Glasgow	Vice-Mayor

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. CALL TO ORDER, BY THE MAYOR**

Mayor Pfau called the meeting to order.

**2. INVOCATION**

The invocation was led by Robert Newell, Director of Information Technology.

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Commissioner Ellis.

**4. ROLL CALL**

The City Clerk called roll. All were present except Commissioner Dyer and Vice-Mayor Glasgow.

**5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve the agenda as written.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

**6. APPROVE MINUTES**

**A. of the City Commission Regular Meeting held on December 7, 2020**

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve the minutes of the City Commission Regular Meeting of December 7, 2020 as written.

Ayes: Ellis, Moore, Pfau  
Nays: None  
Absent: Dyer, Glasgow

**7. CONSENT**

**A. Consideration and Possible Action of a Lump Sum Distribution from Oklahoma Municipal Retirement Fund for Sherri Wallace**

Ms. Sherri Wallace requests a lump sum distribution of her retirement account with Oklahoma Municipal Retirement Fund (OkMRF). Under the requirements of the OkMRF agreement with the City of Ardmore, it is required that the City Commission approve any lump sum distribution.

**B. Consideration and Possible Action of Resolution 4149 for the Final Plat of 6 Lots on 11.5 Acres of the Purvis Industries Addition located at 2417 West Broadway Street**

On December 10, 2020, the Planning Commission voted (5-0) to recommend approval of the Final Plat of the Purvis Industries Addition.

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve Consent Agenda Items 7.A. - 7.B.

Ayes: Ellis, Moore, Pfau  
Nays: None  
Absent: Dyer, Glasgow

**8. REGULAR BUSINESS**

**A. RESOLUTION(S)**

**1. Consideration and Possible Action of a Resolution for the Notice of Election for the Positions of City Commissioner Ward 2 (Northeast) and City Commissioner Ward 3 (Southwest)**

A presentation was made by Lori Linney, City Clerk, to the Commission. She stated that the Resolution is for the purpose of calling an election for the positions of City Commissioner Ward 2 (Northeast) and City Commissioner Ward 3 (Southwest). This Resolution sets out the following:

1. Filing period from 8:00 A.M. to 5:00 P.M.; Monday, February 1, 2021 through Wednesday, February 3, 2021.
2. Election shall be held on April 6, 2021.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve Resolution 4150.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

**2. Consideration and Possible Action of a Resolution Declaring Certain Property from the Ardmore Police Department Agency's Property Room as Surplus and Disposed in Accordance with City Code**

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department has compiled a list of personal property from the agency's Property Room determined to be excess, obsolete, unserviceable or surplus. An Order has been obtained from the Carter County District court authorizing the sale, donation and/or disposal of said personal property.

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve Resolution 4151.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

**3. Consideration and Possible Action of a Resolution to Declare Money or Legal Tender from the Ardmore Police Department Agency's Property Room as Surplus to be Transferred and Deposited into the Municipal General Fund in the Total Amount of \$923.63**

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department has compiled a list of certain money or legal tender totaling \$923.63 that has come into the possession of the agency's Property Room which has been determined to be excess, obsolete, unserviceable, or surplus. This money or legal tender is no longer needed as evidence or for any other purpose in connection with any litigation. An Order has been obtained from the Carter County District Court authorizing the transfer of such money or legal tender to the Municipal Court Clerk for deposit in the Municipal General Fund.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve Resolution 4152.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

## **B. PURCHASE(S)**

### **1. Consideration and Possible Action for the Purchase of Six (6) 2021 Police Pursuit Chevrolet Tahoe's for the Patrol Division from the Oklahoma State Contract SW0035 in the Total Amount of \$217,830.00**

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests approval to purchase six (6) 2021 Chevrolet Two-Wheel Drive Police Pursuit Tahoe's for the Patrol Division at a unit price of \$36,305.00. This purchase is a budgeted item from the GAPS Fund. The purchase of the Tahoe's will be utilizing Oklahoma State Contract SW0035 from Carter Chevrolet of Okarche, Oklahoma in the total amount of \$217,830.00.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve the purchase of six (6) 2021 Police Pursuit Chevrolet Tahoe's for the Patrol Division from the Oklahoma State Contract SW0035 in the total amount of \$217,830.00.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

### **2. Consideration and Possible Action for the Purchase of Police Tahoe Emergency Equipment and Installation for the Patrol Division from Oklahoma State Contracts SW0141 and SW0142 in the Total Amount of \$58,622.28**

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests approval for the purchase and installation of emergency equipment on six (6) 2021 Chevrolet Two-Wheel Drive Police Pursuit Tahoe's for the Patrol Division at a unit price of \$9,770.38. This purchase is a budgeted item from the GAPS Fund. The emergency equipment for the Police Tahoe's will be from Oklahoma State Contracts SW0141 and SW0142 from Chickasaw Personal Communications of Ardmore, Oklahoma in the total amount of \$58,622.28.

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve the purchase of police Tahoe emergency equipment and installation for the Patrol Division from Oklahoma State Contracts SW0141 and SW0142 in the total amount of \$58,622.28.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

**C. AGREEMENT(S)**

**1. Consideration and Possible Action to Amend the Memorandum of Understanding between the City of Ardmore and Ardmore Main Street Authority for the Depot Park**

A presentation was made by Kevin Boatright, Assistant City Manager, to the Commission. He stated that on September 4, 2018, the City of Ardmore (City) took ownership of the Depot Park land tract from the Ardmore Main Street Authority (AMSA). On October 15, 2018, the City and AMSA approved a Memorandum of Understanding (MOU) dated October 4, 2018, agreeing to the responsibilities of each party, as it pertained to the planning, development, maintenance and funding of the property. AMSA applied and was awarded a grant from the United States Department of Agriculture and therefore, the MOU requires amending Paragraph 4, the fiscal agent of grants. The City Grant Administrator shall act as the fiscal agent for the Land Water Resources grant and AMSA shall appoint the designated fiscal agent for all other sources of funding.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve to amend the Memorandum of Understanding between the City of Ardmore and Ardmore Main Street Authority for the Depot Park.

Ayes:	Ellis, Moore, Pfau
Nays:	None
Absent:	Dyer, Glasgow

**2. Consideration and Possible Action of Ardmore Development Authority Incurring Additional Indebtedness of \$100,000,000.00 for Additional Funding of the Michelin Lease Agreement for Equipment**

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Ardmore Development Authority received requests from Michelin North America, Inc., to amend the Loan and Security Agreement. This will be the sixth amendment to the Loan and Security Agreement since originated in December of 2004. The amendments to the Loan and Security Agreement will be extended to cover equipment acquired through December 31, 2025 and the maximum aggregate purchase price and loan to be increased from \$540,000,000.00 to \$640,000,000.00. All documents relating to this transaction have been reviewed by the City's legal counsel.

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to approve Ardmore Development Authority incurring additional indebtedness of \$100,000,000.00 for additional funding of the Michelin Lease Agreement for equipment.

Ayes: Ellis, Moore, Pfau  
Nays: None  
Absent: Dyer, Glasgow

**3. Consideration and Possible Action to Grant an Exception to the Fire Suppression Grant Program for New Construction at 127 West Main Street**

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Agreement requests assistance by the way of Fire Suppression Grant for new construction at 127 West Main Street.

Motion was made by Commissioner Ellis and seconded by Commissioner Moore to approve to grant an exception to the Fire Suppression Grant Program for new construction at 127 West Main Street.

Ayes: Ellis, Moore, Pfau  
Nays: None  
Absent: Dyer, Glasgow

**9. ADJOURN**

Motion was made by Commissioner Moore and seconded by Commissioner Ellis to adjourn from this meeting.

Ayes: Ellis, Moore, Pfau  
Nays: None  
Absent: Dyer, Glasgow