

**MINUTES
OF
A REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF
THE CITY OF ARDMORE, OKLAHOMA, HELD ON NOVEMBER 4, 2019
AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	John Moore	Mayor
	Sheryl Ellis	Commissioner
	Beth Windel	Commissioner
	Martin Dyer	Commissioner
	J.D. Spohn	City Manager
	Lori Linney	City Clerk
Absent:	Doug Pfau	Vice-Mayor

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER, BY THE MAYOR

Mayor Moore called the meeting to order.

2. INVOCATION

The invocation was led by Mayor Moore.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Windel.

4. ROLL CALL

The City Clerk called roll. All were present except Vice-Mayor Pfau.

5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Commissioner Dyer and seconded by Commissioner Ellis to approve the agenda with Item Agreement(s) 8.A.2 to read as \$25,110.43.

Ayes:	Ellis, Windel, Dyer, Moore
Nays:	None
Absent:	Pfau

6. APPROVE MINUTES

A. of the City Commission Regular Meeting held on October 21, 2019

Motion was made by Commissioner Ellis and seconded by Commissioner Windel to approve the minutes of the City Commission Regular Meeting of October 21, 2019 as written.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

7. CONSENT

A. Consideration and Possible Action of a Disability Retirement Distribution from Oklahoma Municipal Retirement Fund for Mr. Eric Donnell Murray

Mr. Murray requests a monthly disability retirement distribution of his account with the Oklahoma Municipal Retirement Fund (OkMRF). Under the requirements of OkMRF Agreement with the City of Ardmore it is required that the City Commission approve a disability retirement distribution.

Motion was made by Commissioner Dyer and seconded by Commissioner Ellis to approve Consent Agenda Item 7.A.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

8. REGULAR BUSINESS

A. AGREEMENT(S)

1. Consideration and Possible Action of an Evaluation for Repairs to the Siren System by Joe Goddard Enterprises, LLC

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that recently the siren system was evaluated and it was discovered that the siren system is in need of repairs. The extent of repairs will vary from siren to siren and will be addressed accordingly. Staff is working with Joe Goddard Enterprises who will evaluate and make all necessary repairs before the next storm season.

Motion was made by Commissioner Ellis and seconded by Commissioner Windel to approve an evaluation for repairs to the siren system by Joe Goddard Enterprises, LLC.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

2. Consideration and Possible Action to Accept an Oklahoma Office of Homeland Security Grant No. 960.023 for Motor Replacement of the Ardmore Fire Departments Hazardous Material Tow Vehicle Unit No. 23 in the Amount of \$25,163.65

A presentation was made by Cary Williamson, Fire Chief, to the Commission. He stated that the Ardmore Fire Department's Hazardous Material Tow Vehicle, Unite No. 23 a 2012 International, recently was placed out of services due to motor failure. The Oklahoma Office of Homeland Security awarded the Ardmore Fire Department a grant in the amount of \$25,110.43 for motor replacement in the unit.

Motion was made by Commissioner Dyer and seconded by Commissioner Windel to approve to accept an Oklahoma Office of Homeland Security Grant No. 960.023 for motor replacement of the Ardmore Fire Departments Hazardous Material Tow Vehicle Unit No. 23 in the amount of \$25,110.43.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

3. Consideration and Possible Action of a Payment to BNSF Railway for East Main Streetscape Crossing Signal Power Relocation in an Increased Amount of \$1,327.85 with the Total Amount of Payment being \$36,383.85

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that at the meeting of December 17, 2018, the Commission approved an agreement with BNSF Railway (BNSF) to relocate the overhead power line serving the railroad crossing signals on East Main. For this work we agreed to reimburse the railroad for their engineering, labor and materials at the time estimated to be \$35,056.00. The work has been completed. The payment to BNSF is in the total amount of \$36,383.85 which is an increase of \$1,327.85 to the original amount.

Motion was made by Commissioner Windel and seconded by Commissioner Ellis to approve a payment to BNSF Railway for East Main Streetscape crossing signal power relocation in an increased amount of \$1,327.85 with the total amount of payment being \$36,383.85.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

4. Consideration and Possible Action of a Five (5) Year Lease for Two (2) Skid Steer Loaders (Caterpillar Model 246D) for the Street Division from Caterpillar Sourcewell in an Amount Each per Month of \$838.99

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that the Street Division would like to lease two (2) new skid steer loaders to replace the skid steers that are currently owned. The current skid steers are economically repairable and in operable condition although are increasingly less efficient and require more maintenance. Both can be sold for a good price now however as staff continues to use them they will become much less valuable for resale and more costly to maintain over the next two (2) years when they would have to be replaced. Staff would like to lease two (2) identical skid steers, the Caterpillar Model 246D, for a term of five (5) years with a monthly lease payment of \$838.99 for each unit. The Cat skid steer loader is the least expensive with the required features of all the choices presented. The lease terms and amount were established by competitive bids through Sourcewell, of which the City is a participating member. The Purchasing Office has approved this lease arrangement. In February 2018 the Commission approved staff's request to lease two (2) backhoes in lieu of the skid steer since the backhoe need was more critical. In this year's budget staff included the continuation of the backhoe lease and also this lease for the skid steers. By leasing this special equipment staff can reduce depreciation, reduce major capital expenses, modulate the budget, and ensure staff has up-to-date, readily repairable machines.

Motion was made by Commissioner Dyer and seconded by Commissioner Ellis to approve a five (5) year lease for two (2) Skid Steer Loaders (Caterpillar Model 246D) for the Street Division from Caterpillar Sourcewell in an amount each per month of \$838.99.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

5. Consideration and Possible Action of a Five (5) Year Lease for One (1) Hydraulic Excavator (Mini-Trackhoe Caterpillar Model 308SB) for the Street Division from Caterpillar Sourcewell in an Amount per Month of \$1,899.27

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that the Street Division would like to lease a new hydraulic excavator (mini-trackhoe). The mini-trackhoe is much like a backhoe although has the advantage of improved site access in poor soils and can be outfitted with a ribbon which will permit crews to excavate and load debris in a full circle without intervening vehicle movement and without the uses of a scoop loader. Staff would propose to lease a Caterpillar Model 308SB Hydraulic Excavator in accordance with the attached quotation for a term of five (5) years with a monthly lease payment of \$1,899.27. This brand and model are available through Sourcewell leasing, of which the City is a participating member, for terms and cost established by competitive bids. Caterpillar has a local repair rep. The Purchasing Office has approved this lease arrangement. The cost of this lease was included in this year's budget. By leasing this special equipment, staff can obtain a low-density item without establishing a complete stock of repair parts, reduce major capital expenses, and ensure that staff has up-to-date machines.

Motion was made by Commissioner Ellis and seconded by Commissioner Windel to approve a five (5) year lease for one (1) Hydraulic Excavator (Mini-Trackhoe Caterpillar Model 308SB) for the Street Division from Caterpillar Sourcewell in an amount per month of \$1,899.27.

Ayes:	Ellis, Windel, Dyer, Moore
Nays:	None
Absent:	Pfau

B. BID(S)

1. Consideration and Possible Action of a Bid Received from John Deere for Palmer Street Drainage Ditch Cleaning in the Total Amount of \$28,950.00

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that the City received bids on October 3, 2019 for the clearing of the drainage ditch in the Palmer Avenue street right of way between G Street and H Street NW. The work includes clearing of undergrowth, removal of trees, reshaping of the ditch, and removal of the corroded steel drainage pipe across H Street. Bids received as follows:

- John Deere \$28,950.00
- Steve Bean Construction \$57,000.00
- Engineer's Estimate \$67,000.00

The low bid was received from John Deere in the amount of \$28,950.00.

Motion was made by Commissioner Windel and seconded by Commissioner Ellis to approve a bid received from John Deere for Palmer Street drainage ditch cleaning in the total amount of \$28,950.00.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

C. PURCHASE(S)

1. Consideration and Possible Action for the Purchase of Thirty-Five (35) Motorola APX8500 All Band HP Mobile Unit Radios for the Ardmore Police Department from Motorola Solutions from the Oklahoma State Contract No. SW1053M in the Total Amount of \$136,306.23

A presentation was made by Ken Grace, Chief of Police, to the Commission. He stated that the Ardmore Police Department requests permission to purchase thirty-five (35) Motorola APX8500 All Band HP Mobile Unit Radios for the fleet in the amount of \$136,306.23 from Motorola Solutions, Inc. This purchase is a budgeted item from the GAPS Fund. The purchase of the thirty-five (35) Motorola APX8500 All Band Mobile Unit Radios will be from Motorola Solutions from the Oklahoma State Contract No. SW1053M.

Motion was made by Commissioner Ellis and seconded by Commissioner Dyer to approve the purchase of thirty-five (35) Motorola APX8500 All Band HP Mobile Unit Radios for the Ardmore Police Department from Motorola Solutions from the Oklahoma State Contract No. SW1053M in the total amount of \$136,306.23

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau

9. ADJOURN

Motion was made by Commissioner Dyer and seconded by Commissioner Ellis to adjourn from this meeting.

Ayes: Ellis, Windel, Dyer, Moore
Nays: None
Absent: Pfau