

**MINUTES  
OF  
A REGULAR MEETING OF THE TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY HELD ON  
AUGUST 19, 2019 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	John Moore	Chairman
	Doug Pfau	Vice-Chairman
	Beth Windel	Trustee
	Martin Dyer	Trustee
	J.D. Spohn	Manager
	Lori Linney	Secretary
Absent:	Sheryl Ellis	Trustee

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. CALL TO ORDER BY THE CHAIRMAN**

Chairman Moore called the meeting to order.

**2. ROLL CALL**

The Secretary called roll. All were present except Trustee Ellis.

**3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to approve the agenda as written.

Ayes:	Windel, Dyer, Pfau, Moore
Nays:	None
Absent:	Ellis

**4. APPROVE MINUTES**

**A. of the Ardmore Public Works Authority Meeting held on August 5, 2019**

Motion was made by Vice-Chairman Pfau and seconded by Trustee Windel to approve the minutes of the Ardmore Public Works Authority Regular Meeting of August 5, 2019 as written.

Ayes: Windel, Dyer, Pfau, Moore  
Nays: None  
Absent: Ellis

## 5. CONSENT

### **A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a Resolution Authorizing the City Clerk to Destroy Certain Electronic Records of Meetings of the Ardmore City Commission and Ardmore Public Works Authority dating from January 1, 1979 to December 31, 2017**

The Resolution authorizes the City Clerk of the City of Ardmore to destroy and discard the following documents as no longer useful for the needs of the City of Ardmore. Cassette Tapes for Ardmore City Commission and Ardmore Public Works Authority Meetings from January 1, 1979 to December 31, 2017 and CD's for Ardmore City Commission and Ardmore Public Works Authority Meetings from January 1, 2008 to December 31, 2017.

### **B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission for the Purchase of a 2020 3/4 Ton Silverado Truck from the Oklahoma State Contract SW035 from Carter Chevrolet for the Customer Service/Meter Maintenance Division in the Total Amount of \$29,049.00**

The Customer Service/Customer Service-Meter Maintenance Division received approval by the Commission for the purchase of a 2019 3/4 Ton Truck in the amount of \$25,712.00 from Carter Chevrolet of Okarche, Oklahoma. Unfortunately, the 2019 model previously approved on State Contract is no longer available. Staff requests approval for a 2020 model for an additional cost of \$3,337.00 for a total cost of \$29,049.00. The Finance Director is aware of the additional cost required to make this purchase and will make the funds available for the entire purchase.

### **C. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Authorize a Payment to Overland Corporation for Market Street Development in a Total Amount of \$169,155.00 of which \$79,055.00 to be Paid by the City of Ardmore and \$90,100.00 to be Paid by the Ardmore Public Works Authority**

This item is to obtain the Commission's approval to pay for work undertaken by Overland Corporation at the Market Street developments as previously agreed to in the City's TIF Agreement with Burk Collins. Such work includes the construction of the widening of a segment of 12th Avenue NW, relocation of the City's 12-inch water main, construction of a new storm water junction box, and relocation and modifications for the City's 6-inch water lines on East and West Walnut. As part of the TIF Agreement, the City also agreed to install a traffic signal system at the intersection. The signals project was designed by the City, advertised for public bidding, authorized by the Commission, and constructed by a private contractor at a total cost of \$117,000.00. The project has been completed and previously paid for. In addition to the authorization of payment under this agenda item, there remains approximately \$89,100.00 in engineering and surveying fees and additional site and right of way grading costs, related to both street and water infrastructure, for which staff may expect an additional invoice. The specific quantities, costs, and apportionment between Street and Water funds have not yet been confirmed although once those items have been audited staff will submit a final payment request at future Commission and Authority meetings. Staff estimated that the cost of all infrastructure works agreed to within the TIF would be approximate \$350,000.00. This estimate did not include any water line construction and the additional engineering associated with that work since staff originally had reason to believe that the 12-inch water main would not be moved. Staff requests approval of payment in the amount of \$169,155.00 to Overland Corporation, of which \$79,055.00 is to be paid by the City and subject to the approval of the Authority Trustees, \$90,100.00 is to be paid by the Ardmore Public Works Authority.

**D. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of an Agreement Renewal for Hosting Services for City Works Application utilized by Ardmore Public Works Authority with New Edge Service, LLC in a Total Amount of \$25,000.00**

The City of Ardmore entered into an Agreement with New Edge Service, LLC in Fiscal Year 2014/2015 for hosting services for the City Works application. The Ardmore Public Works Authority utilizes City Works by Azteca to maintain inventory, infrastructure and a work order system and Development Services uses the application to assist with building permits and code enforcement. Renewal with New Edge Services, LLC is in the amount of \$25,000.00 and is a budgeted item in Fiscal Year 2019/2020.

**E. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Acknowledge and Consent to a Contract between Arbuckle Master Conservancy District and Southern Oklahoma Water Corporation for a Municipal Water Supply**

The Contract is between Arbuckle Master Conservancy District (Conservancy District) and the Southern Oklahoma Water Corporation (Corporation). The current Contract between the Conservancy District and Corporation, dated September 22, 1969, will expire on September 21, 2019. The Corporation desires to continue to purchase and receive water supply from the Conservancy District. The Conservancy District requests the Ardmore City Commission acknowledge and consent to the Contract.

Motion was made by Trustee Dyer and seconded by Vice-Chairman Pfau to approve Consent Agenda Items 5.A-E.

Ayes: Windel, Dyer, Pfau, Moore  
Nays: None  
Absent: Ellis

**6. ADJOURN**

Motion was made by Vice-Chairman Pfau and seconded by Trustee Windel to adjourn from this meeting.

Ayes: Windel, Dyer, Pfau, Moore  
Nays: None  
Absent: Ellis