

CITY OF ARDMORE  
FINANCE DEPARTMENT

Council Letter No. 4424  
Meeting Date: May 20, 2019

Mayor and Commissioners  
City of Ardmore, OK

RE: MODULE REPLACEMENT BID #19-301 RECOMMENDATION

Dear Mayor and Commissioners:

On May 6<sup>th</sup>, 2019, Bid #19-301 for meter module replacements was awarded to US Bronco Services, Inc. At that time staff requested deferring the execution of the contract to review administrative issues and circumstances. During the bid process, US Bronco had to ask a local vendor to replicate their bid and deliver by the bid opening because their original bid was on a plane that was delayed in a thunderstorm. The original was received the next day. Due to an error in delivery by the courier and by no fault of the bidder, it is in the best interest of the City of Ardmore to proceed with the low bid.

Staff respectfully asks the Commission to execute the contract with US Bronco Services, Inc. in the amount of \$394,225.00.

Respectfully submitted,

  
Ken Campbell  
Finance Director

Reviewed by: \_\_\_\_\_

  
City Manager