

CITY OF ARDMORE
Purchasing/Grants Department

Council Letter No. 4200
Meeting Date: August 6, 2018

Mayor and City Commission
City of Ardmore, Oklahoma

Re: Approval of Oklahoma Historical Society Sub-grant Agreement No. 18-613 and
Budget Amendment

Dear Commission Members:

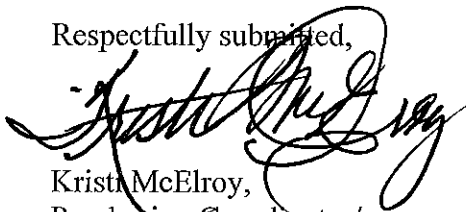
The Oklahoma Historical Society offers assistance through its certified local government's fund. This funding is based on the application submitted by Ardmore's Local Preservation Commission. The City of Ardmore Historic Preservation Commission is entitled to \$5,625.00 in funding for fiscal year 2018-2019.

With acceptance, the City agrees to match the award by 40%, which is \$3,750.00. Personnel travel expenses and administration will provide the 40% in-kind matching share for this grant.

Staff recommends to accept Grant Offer No. 18-613 in the amount of \$5,625.00 from the Oklahoma Historical Society to enforce the local historic preservation zoning ordinance; prepare a complete, computer-generated National Register of Historic Places registration form for one (1) property; maintain the walking tour phone app; maintain the Ardmore Historic Preservation Commission website; renew memberships with National Alliance of Preservation Commissions and other organizations, as approved; and provide educational opportunities for City Staff and Preservation Commission members.

Additionally, staff recommends amending the budget for fiscal year 2018-2019, specifically fund 40, department 415, in the amount of \$5,625.00.

Respectfully submitted,



Kristi McElroy,
Purchasing Coordinator/
Grant Administrator

Reviewed by: K. Gortuglit
Asst. City Manager

**OKLAHOMA HISTORICAL SOCIETY
SUBGRANT AGREEMENT**

Project Number 18-613

Certified Local Governments Program

City of Ardmore	Contact Person:	Stephanie Keyser
P.O. Box 249, Ardmore, OK 73402		FEI # 73-6005072
Ph (580) 221-2508	FAX (580)221-7360	
County: Carter	Congressional District(s):	4th

PURPOSE AND CONDITIONS

In consideration of a Historic Preservation Fund Matching grant-in-aid, administered by the Oklahoma Historical Society, State Historic Preservation Office (hereinafter OKSHPO), the **City of Ardmore** (hereinafter referred to as the Subgrantee) shall carry out the City of Ardmore's Certified Local Governments Program described in detail in Attachment "B", a legally binding part of this document.

The OKSHPO shall provide a matching grant-in-aid in the amount of: \$ 5,625

The Subgrantee shall provide the nonfederal matching share an amount not less than: \$ 3,750

The Subgrantee shall adhere to the terms, conditions, standards, and guidelines set forth in **Attachments "A" and "B"** both legally binding parts of this agreement.

In witness whereof, the OKSHPO and the Subgrantee have caused this agreement and all attachments to be in effect on September 30, 2018, and to remain in effect until September 29, 2019.

OKLAHOMA HISTORICAL SOCIETY

SUBGRANTEE
City of Ardmore

Bob L. Blackburn
Executive Director

By:
Title:

Date

Date