

**MINUTES
OF
A REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF
THE CITY OF ARDMORE, OKLAHOMA, HELD ON JULY 16, 2018
AT 7:00 PM IN THE COMMISSION CHAMBERS**

Present:	Sheryl Ellis Keith King	Mayor Vice-Mayor
	Martin Dyer John Moore Dough Pfau	Commissioner Commissioner Commissioner
	J.D. Spohn Ken Campbell	City Manager City Clerk

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER, BY THE MAYOR

Mayor Ellis called the meeting to order.

2. INVOCATION

The invocation was led by Robert Newell, Director of Information Technology.

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Commissioner Dyer.

4. ROLL CALL

The City Clerk called roll. All were present.

5. PRESENTATION(S)

A. Presentation of Certificate of Recognition by Mayor Ellis to Elizabeth Gaylor for being Recognized by the Library Journal as a "2018 Mover & Shaker" Shaping the Future of Libraries

Mayor Ellis presented a Certificate of Recognition to Elizabeth Gaylor for being recognized by the Library Journal as a "2018 Mover & Shaker" Shaping the Future of Libraries.

B. Presentation of Proclamation by Mayor Ellis to Teresa Ervin, Director of Parks and Recreation, Proclaiming the Month of July as "Parks and Recreation Month" in the City of Ardmore, Oklahoma

Mayor Ellis presented a Proclamation to Teresa Ervin, Director of Parks and Recreation, proclaiming the month of July as "Parks and Recreation Month" in the City of Ardmore, Oklahoma.

6. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Mayor King and seconded by Commissioner Pfau to approve the agenda with changing “Aguilar” to “Parra” in Items 9.D and 11.B.3.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

7. APPROVE MINUTES

A. City Commission Regular Meeting of June 18, 2018

Motion was made by Commissioner Moore and seconded by Commissioner Dyer to approve the minutes of the City Commission Regular Meeting of June 18, 2018.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

8. EXECUTIVE SESSION

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to enter into Executive Session at 7:12 P.M.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

A. Discussion, Consideration and Possible Action to Enter Into an Executive Session to Discuss Confidential Communications between the City and City Attorney Concerning a Claim or Action which the City with the Advice of the City Attorney, has Determined that Disclosure will Seriously Impair the Ability of the City to Process the Claim or Conduct the Investigation or Proceeding in the Public Interest in Compliance with its Duty of Confidentiality Under the Provisions of 25 O.S. §307B(4) (Highway 53, LLC demand for title curative quit claim deed to correct an alleged error in the Warranty Deed dated February 25, 2016 and recorded in Book 6212, Page 265 of the records of the County Clerk of Carter County, Oklahoma, which deed was executed by Highway 53, LLC as Grantor and delivered to City of Ardmore as Grantee)

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to reconvene into Open Meeting at 7:23 P.M.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

B. Discussion, Consideration and Possible Action to Reconvene Open Session and to take Action on Any Matter Discussed in Executive Session including Possible Approval or Rejection of a Quit Claim Deed to Highway 53, LLC Covering the Following Described Property.

The Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 7, Township 3 South, Range 3 East, LESS AND EXCEPT THE FOLLOWING TWO TRACTS:

Tract 1: A parcel of land described as follows: Beginning at the Southeast corner of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$); thence West 420 feet; thence North 240 feet; thence East 420 feet; thence South 240 feet to the point of beginning, in Section 7, Township 3 South, Range 3 East of the I.M., situated in Carter County, Oklahoma;

Tract 2: A tract of land described as follows: Beginning at the Northeast Corner of the Northwest Quarter (NW $\frac{1}{4}$) of Section 7, Township 3 South, Range 3 East, Carter County, Oklahoma, further described as follows: Beginning at the Northeast Corner of the Northwest Quarter (NW $\frac{1}{4}$) of Section 7, Township 3 South, Range 3 East; thence North 89°00'55" East along the North line of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 7 a distance of 11.69'; thence South 45°08'50" East to a point on the South line of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$) a distance of 1840.46'; thence South 89°01'15" West along the South line of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$) a distance of 1302.13' said point being the Southwest corner of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$); thence North 00°37'45" West along the West line of the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ NE $\frac{1}{4}$) a distance of 1320.18' to the true point of beginning, containing 19.91 acres more or less.

Motion was made by Commissioner Dyer and seconded by Commissioner Moore to approve and authorize to execute a Quit Claim Deed to Highway 53, LLC to cover the conveyance of land at the Ardmore Industrial Airpark.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

9. PUBLIC HEARING(S)

A. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request to Rezone 2.08 Acres located at 333 Carter Street SE from RS-6 (Single Family Detached/Attached) to PFI (Public Facilities and Institutions)

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that the City received a Rezoning Application from the property owner of 2.08 acres located at 333 Carter Street SE, requesting rezoning of the subject property from RS-6 (Single Family Detached/Attached) to PFI (Public Facilities and Institutions). In keeping with the requirements of Section 319 of the Unified Development Code, a public hearing was held before the Planning Commission on July 5, 2018. Per Section 319, a public hearing is now required before the City Commission.

Present to Speak for the Rezone – Cindy McCowan, Fox Engineering
No One Present to Against

Public Hearing Closed

B. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request for a Final Plat of 1 Lot on 1.02 Acres of the Callahan Addition No. 3 located at 1204 12th Avenue NW

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that the City received a Final Plat Application from the property owner of 1204 12th Avenue NW requesting approval of a Final Plat at this location. In keeping with the requirements of Section 314 of the Unified Development Code, a public hearing was held before the Planning Commission on June 14, 2018. Per Section 314, a public hearing is now required before the City Commission.

No One Present to Speak For or Against

Public Hearing Closed

C. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request for a Final Plat of 11 Lots on 27.07 Acres of the Bacon Addition located at 4th Avenue NW and P Street NW

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that the City received a Final Plat Application from the property owner of 4th Avenue NW and P Street NW requesting approval of a Final Plat at this location. In keeping with the requirements of Section 314 of the Unified Development Code, a public hearing was held before the Planning Commission on July 5, 2018. Per Section 314, a public hearing is now required before the City Commission.

No One Present to Speak For or Against

Public Hearing Closed

D. Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Minor Subdivision Plat of 1 Lot on 0.26 Acres of the Parra Addition located at 421 12th Avenue SE

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that the City received a Minor Subdivision Plat Application from the property owner of 421 12th Avenue SE requesting approval of a Minor Subdivision Plat at this location. In keeping with the requirements of Section 314 of the Unified Development Code, a public hearing was held before the Planning Commission on July 5, 2018. Per Section 314, a public hearing is now required before the City Commission.

No One Present to Speak For or Against

Public Hearing Closed

10. CONSENT

A. Consider and Take Action on Approval for a Lump Sum Distribution from OkMRF to Audrea Keating

Ms. Audrea Keating requests a lump sum distribution from her retirement account with OkMRF. Under the requirements of the OkMRF agreement with the City of Ardmore, Oklahoma, it is required that the City Commission approve a lump sum distribution to Ms. Audrea Keating.

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve Consent Agenda Item 10.A.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

11. REGULAR BUSINESS

A. ORDINANCE(S)

- 1. Consider and Take Action on Approval of an Emergency Ordinance Amending Article III, Chapter 22 Sections 2-60 through 2-70 of the City Code Pertaining to the City Purchasing Policy (Kristi McElroy, Purchasing Coordinator/Grant Administrator)**

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that on June 4, 2018, the Ardmore City Commission approved changes to the City Purchasing Policy. Staff requests an Ordinance be approved to revise the code of ordinances to match the changes of the purchasing policy.

Motion was made by Commissioner Pfau and seconded by Commissioner Dyer to approve Ordinance 3029.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

- 2. Consider and Take Action on Approval of a Resolution to Rezone 2.08 Acres located at 333 Carter Street SE from RS-6 (Single Family Detached/Attached) to PFI (Public Facilities and Institutions)**

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that staff received a request from Fox Engineering on behalf of Ardmore City Schools, property owner of property located at 333 Carter Street SE to rezone this property from RS-6 (Single Family Detached/Attached) to PFI (Public Facilities and Institutions). The Planning Commission voted (7-0) to recommend approval of rezoning to PFI (Public Facilities and Institutions) zoning district.

Motion was made by Commissioner Moore and seconded by Commissioner Pfau to approve Ordinance 3030.

Ayes: Moore, Pfau, King, Ellis
Nays: None
Abstain: Dyer

B. RESOLUTION(S)

1. Consider and Take Action on Approval of a Resolution for a Final Plat of 1 Lot on 1.02 Acres of the Callahan Addition No. 3 located at 1204 12th Avenue NW

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that on June 14, 2018, the Planning Commission voted (5-0) to recommend approval of the Final Plat of the Callahan Addition No. 3.

Motion was made by Commissioner Dyer and seconded by Commissioner Moore to approve Resolution 4071.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consider and Take Action on Approval of a Resolution for a Final Plat of 11 Lots on 27.07 Acres of the Bacon Addition located at 4th Avenue NW and P Street NW

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that July 5, 2018, the Planning Commission voted (7-0) to recommend approval of the Final Plat of the Bacon Addition.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to approve Resolution 4072.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

3. Consider and Take Action on Approval of a Resolution for a Minor Subdivision Plat of 1 Lot on 0.26 Acres of the Parra Addition located at 421 12th Avenue SE

A presentation was made by Jessica Scott, Director of Development Services, to the Commission. She stated that on July 5, 2018, the Planning Commission voted (7-0) to recommend approval of the Minor Subdivision Plat of the Parra Addition.

Motion was made by Commissioner Moore and seconded by Commissioner Dyer to approve Resolution 4073.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

4. Consider and Take Action on Approval of a Resolution Repealing Resolution No. 4068

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that the City of Ardmore staff evaluated and determined City property be declared surplus by resolution and allow for disposition of property at the City of Ardmore public auction; at the landfill; sold for scrap or donated. However, after review, several items have been removed and other items have been added. Therefore, staff recommends repealing Resolution No. 4068, and will request a new resolution with a revised item inventory.

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to approve Resolution 4074.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

5. Consider and Take Action on Approval of a Resolution Declaring City Property Surplus and Authorizing the Disposition of Surplus City Property

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that the City of Ardmore staff evaluated and determined an amended list of property should be declared surplus by resolution, and allow for disposition of property at the City of Ardmore public auction; at the landfill; sold for scrap or donated. It was determined by staff that the property was excess, obsolete, or unserviceable.

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve Resolution 4075.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

C. BID(S)

1. Consider and Take Action on Approval of the Sealed Bid Sale received from Mr. Alvin Hardison for Property located on Glover Street SE in the Amount of \$1,250.00

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that the City of Ardmore solicited bids for the sale of property described as follows: Lots Three (3), Four (4), Five (5), Six (6) and Seven (7) of Block Four Hundred Fifty-nine (459) of the original plat of the City of Ardmore, Carter County, State of Oklahoma. 34,906.41 Sq. Feet, 0.80 Acres

Two (2) bids were received. The highest offer was \$1,250.00 received from Mr. Alvin Hardison of Ardmore, Oklahoma.

Motion was made by Commissioner Moore and seconded by Commissioner Dyer to approve the sealed bid sale received from Mr. Alvin Hardison for property located on Glover Street SE in the amount of \$1,250.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consider and Take Action on Approval of the Sealed Bid Sale received from Mr. Jack Gentry for Property located on C Street SE in the Amount of \$10,150.00

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that the City of Ardmore solicited bids for the sale of property described as follows: C Street, SE, Ardmore, Oklahoma. Lot 5, and portions of Lots 4 and 6, Block 437, in the City of Ardmore, Oklahoma, more particularly described as follows: Beginning at a point on the East property line of Block 437, a distance of 31.6 feet South of the Northeast corner of Lot 6, block 437 in the City of Ardmore, Oklahoma; thence in a northerly direction, along the East property line of Block 437, a distance of 196.0 feet, to a point 341.0 feet South of the Northeast corner of Block 437; thence in a Westerly direction at an angle of 73°42' to the left, a distance of 98.2 feet to a point on the West property line of Block 437 a distance of 261.3 feet South of the Northwest corner of Block 437, thence in a Southerly direction along the West property line of Block 437 at an angle to the left of 85°39', a distance of 193.8'; thence in an Easterly direction to the point of beginning. 48,887.51 Sq. Feet, 1.12 Acres

Two (2) bids were received. The highest offer was \$10,150.00 received from Mr. Jack Gentry of Ardmore, Oklahoma.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to approve the sealed bid sale received from Mr. Jack Gentry for property located on C Street SE in the amount of \$10,150.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

D. AGREEMENT(S)

1. Consider and Take Action on Approval of the Fiscal Year 2018/2019 Intergovernmental Service Agreement between the City of Ardmore and Carter County for the Detention and Care of Persons Arrested and Taken into Custody by the Ardmore Police Department in the Amount per Annum of \$155,004.00

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Ardmore Police Department requests approval of the Fiscal Year 2018/2019 Intergovernmental Service Agreement with Carter County for the detention and care of persons arrested and taken into custody by Ardmore Police Officers. Per this contract, the City agrees to pay the County a total base cost of \$155,004.00 per annum which shall be paid in monthly installments of \$12,917.00. This is an increase of \$20,004.00 over last fiscal year. This amount includes expenses for an average of 125 inmates and 175 days of incarceration per month. At the end of each year, the totals are averaged over 12 months. Any use that exceeds these limits shall be billed at a rate of \$25.00 each additional inmate and \$25.00 for each additional day. The amount in addition to the \$155,004.00 will be billed at the end of the year.

Motion was made by Vice-Mayor King and seconded by Commissioner Pfau to approve the Fiscal Year 2018/2019 Intergovernmental Service Agreement between the City of Ardmore and Carter County for the detention and care of persons arrested and taken into custody by the Ardmore Police Department in the amount per Annum of \$155,004.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consider and Take Action on Approval of a Contract between the City of Ardmore and Valero Refining Company-Oklahoma for Services of the Ardmore Police Officers for Traffic Control during the Valero Refinery Turnaround Period with Compensation to the City at the Rate of \$40.00 per Officer and Vehicle per Hour

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that staff requests the City Commissioners approve a Contractual Agreement between the City of Ardmore and Valero Refinery for services of Ardmore Police Officers for traffic control for the Refinery Turnaround. Police Officers will be needed from 5:00 A.M. to 7:00 A.M. and 5:00 P.M. to 7:00 P.M. daily beginning August 20, 2018 and ending October 26, 2018. Valero Refinery agrees to compensate the City at the rate of \$40.00 per officer and vehicle, per hour.

Motion was made by Commissioner Pfau and seconded by Commissioner Dyer to approve a contract between the City of Ardmore and Valero Refining Company-Oklahoma for services of the Ardmore Police Officers for traffic control during the Valero Refinery Turnaround Period with compensation to the City at the rate of \$40.00 per officer and vehicle per hour.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

3. Consider and Take Action on Approval to Terminate the Contract with Lumpkin & Associates Architects and Approve the Contract for Remaining Architectural Services with SDG Architects for the New Fire Station No. 3 Project in the Remaining Architectural Fee of \$15,315.83

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that with the unexpected passing of Bill Lumpkin, the City was advised by legal counsel to terminate the contract with Lumpkin & Associates Architects for the New Fire Station No. 3 project effective June 18, 2018. Staff met with Elizabeth Windel with SDG Architects of Ardmore and she has agreed to serve as Contract Administration Architect to oversee the completion of the station, which at this time is approximately 47% complete. SDG Architects has agreed to complete the project for the remaining architectural fee of \$15,315.83.

Motion was made by Commissioner Moore and seconded by Commissioner Dyer to approve to terminate the contract with Lumpkin & Associates Architects and approve the contract for remaining architectural services with SDG Architects for the New Fire Station No. 3 Project in the remaining architectural fee of \$15,315.83.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

4. Consider and Take Action on Approval to Accept the Fiscal Year 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation in the Amount of \$34,190.00

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that the City of Ardmore's application for the Fiscal Year 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation has been approved in the amount of \$34,190.00. On August 21, 2017, the City of Ardmore and Carter County entered into a Memorandum of Understanding to split the allocation 50/50. This will provide each entity with \$17,095.00 for the purchase of law enforcement equipment.

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve to accept the Fiscal Year 2017 Edward Byrne Memorial Justice Assistance Grant (JAG) Program Local Solicitation in the amount of \$34,190.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

5. Consider and Take Action on Approval for the Engagement of Russell & Williams CPAs, PC to Perform the City of Ardmore Audit for Fiscal Year 2017/2018 in a Flat Amount of \$25,000.00

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that it is time again to get started on another audit. This audit will be for the year ending June 30, 2018. Casey Russell has done the actual audit for the past three years and has given staff an engagement letter for Fiscal Year 2017/2018 Audit at the same price as last year. Casey agrees to perform the audit for \$25,000.00.

Motion was made by Vice-Mayor King and seconded by Commissioner Moore to approve the engagement of Russell & Williams CPAs, PC to perform the City of Ardmore Audit for Fiscal Year 2017/2018 in a flat amount of \$25,000.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

6. Consider and Take Action on Approval for the Engagement of Crawford and Associates to Perform the City of Ardmore Accounting Services and Audit Preparation for Fiscal Year 2017/2018 in an Estimated Amount of \$55,000.00 Plus Out of Pocket Expenses

A presentation was made by Ken Campbell, Director of Finance, to the Commission. He stated that it is time again to get started on another audit. This audit will be for the year ending June 30, 2018. Crawford and Associates have prepared the year end accounting entries and audit preparation for the past three years. They have done a wonderful job and are probably the most prestigious firm in the state. They have agreed to perform the accounting functions for Fiscal Year 2017/2018 at the same price as last year in an estimated amount of \$55,000.00 plus out of pocket expenses.

Motion was made by Commissioner Pfau and seconded by Commissioner Dyer to approve the engagement of Crawford and Associates to perform the City of Ardmore Accounting Services and Audit Preparation for Fiscal Year 2017/2018 in an estimated amount of \$55,000.00 plus out of pocket expenses.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

7. Consider and Take Action on Approval of Consent for the Re-Assignment of Hangar Leases located at the Ardmore Downtown Executive Airport of Hangar 27-2 from Glenn Smith, Jr. to Chris McMurray and Hangar 27-3 from Glenn Smith, Jr. to Jerry Rogers

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the lease of Hangar 27-2 and Hangar 27-3 is currently between the City of Ardmore and Glenn Smith, Jr. The consent of the City Commissions is necessary for the re-assignment of the lease of Hangar 27-2 and Hangar 27-3 located at the Ardmore Executive Downtown Airport, 1315 Lake Murray Drive S, Ardmore, Oklahoma. The re-assignments if approved by the City Commissions will be from Glenn Smith, Jr. to Chris McMurray for Hangar 27-2 and from Glenn Smith, Jr. to Jerry Rogers for Hangar 27-3.

Motion was made by Vice-Mayor King and seconded by Commissioner Moore to approve to consent to the re-assignment of Hangar Leases located at the Ardmore Downtown Executive Airport of Hangar 27-2 from Glenn Smith, Jr. to Chris McMurray and Hangar 27-3 from Glenn Smith, Jr. to Jerry Rogers.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

8. Consider and Take Action on Approval of the Amendment to the Market Street Retail Incentive Agreement and Guarantee Agreement to Change Start Date of Construction from June 1, 2018 to September 1, 2018

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that staff recommends approval of the amendment to the Market Street Retail Incentive Agreement and Guarantee Agreement between the City of Ardmore and Market Street at Ardmore, LLC. The Developer requests the start date of construction be changed from June 1, 2018 to September 1, 2018.

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to approve the amendment to the Market Street Retail Incentive Agreement and Guarantee Agreement to change start date of construction from June 1, 2018 to September 1, 2018.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

E. PURCHASE(S)

1. Consider and Take Action on Approval for the Purchase of a Server for First Responder Activities from the Oklahoma State Contract CDW-G in the Amount of \$10,989.88

A presentation was made by Robert Newell, Director of Information Technology, to the Commission. He stated that ITI is an application suite that assists law enforcement and dispatch in maintaining records on first responder activities in the City of Ardmore. The server which stores the data for ITI and houses the software is six years old and needs to be replaced. The old server will be used for a backup. The purchase of the new server will be from the Oklahoma State Contract CDW-G in the amount of \$10,989.88. This item has been budgeted in Fiscal Year 2017/2018.

Motion was made by Vice-Mayor King and seconded by Commissioner Pfau to approve the purchase of a server for first responder activities from the Oklahoma State Contract CDW-G in the amount of \$10,989.88.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

2. Consider and Take Action on Approval for the Purchase of Two (2) Embedded SQL Licenses for ITI Applications with Annual Support from Omnigo Software Information Technologies, LLC in the Total Amount of \$12,486.00

A presentation was made by Robert Newell, Director of Information Technology, to the Commission. He stated that CAD/RMS from ITI is an application suite that assists law enforcement, medical, fire and dispatch in maintaining records on first responder activities in the City of Ardmore. The application keeps track of all incidents from initial reporting to resolution. The application was initially purchased in 2005. In order to update the ITI applications, staff will need to purchase this Embedded SQL update that runs the database. This application will also be used for financial, utility and work order applications used by the City. The purchase of two (2) Embedded SQL Licenses with annual support will be from Omnigo Software Information Technologies, LLC in the total amount of \$12,486.00. This item is budgeted in Fiscal Year 2018/2019.

Motion was made by Vice-Mayor King and seconded by Commissioner Pfau to approve the purchase of two (2) Embedded SQL Licenses for ITI Applications with annual support from Omnigo Software Information Technologies, LLC in the total amount of \$12,486.00.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None

12. ADJOURN

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to adjourn from this meeting.

Ayes: Dyer, Moore, Pfau, King, Ellis
Nays: None