

**MINUTES  
OF  
A REGULAR MEETING OF THE MAYOR AND BOARD OF COMMISSIONERS OF  
THE CITY OF ARDMORE, OKLAHOMA, HELD ON JUNE 18, 2018  
AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Sheryl Ellis Keith King	Mayor Vice-Mayor
	Martin Dyer John Moore Dough Pfau	Commissioner Commissioner Commissioner
	J.D. Spohn Ken Campbell	City Manager City Clerk

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. CALL TO ORDER, BY THE MAYOR**

Mayor Ellis called the meeting to order.

**2. INVOCATION**

The invocation was led by Robert Newell, Director of Information Technology.

**3. PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Commissioner Moore.

**4. ROLL CALL**

The City Clerk called roll. All were present.

**5. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve the agenda with Item 9.B.2 to read \$190,036.00 not \$195,536.00.

Ayes:	Dyer, Moore, Pfau, King, Ellis
Nays:	None

**6. APPROVE MINUTES**

**A. City Commission Regular Meeting of June 4, 2018**

Motion was made by Commissioner Moore and seconded by Commissioner Pfau to approve the minutes of the City Commission Regular Meeting of June 4, 2018.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**8. EXECUTIVE SESSION**

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to enter into Executive Session at 7:03 P.M.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**A. Consideration and Possible Vote to Enter Into Executive Session for (1) Discuss the Status of Negotiations between the City of Ardmore and the IAFF, Local 1881 for a New Collective Bargaining Agreement for Fiscal Year 2018-2019 as Authorized by 25 O.S. Section 307 § (B)(2) and (2) to Discuss the Status of Negotiations between the City of Ardmore and FOP Lodge 108 for a New Collective Bargaining Agreement for Fiscal Year 2018-2019 as Authorized by 25 O.S. Section 307 § (B)(2)**

**B. Come Out of Executive Session and Vote to Reconvene Into Open Meeting**

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to reconvene into Open Meeting at 7:22 P.M.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**9. CONSENT**

**A. Consider and Take Action on Approval to Accept a Utility Easement and Right of Way from Longest Investments LLC for Property located West of Caddo Street Southeast for the East Main Streetscape Project Phase 1**

The City of Ardmore has recently completed the successful bidding necessary to begin the East Main Streetscape Project Phase 1. In order to assist the City, various property owners have agreed to give the City a temporary construction easement and/or a utility easement in connection with the performance of the construction work needed on East Main Street and Caddo Street. The Utility Easement and Right of Way is from the Longest Investments LLC for property located on the west side of Caddo Street Southeast, between Paradise Alley and Broadway. This is necessary in order to move an AT&T line off of Caddo Street.

**B. Consider and Take Action on Approval for a Lump Sum Distribution from OkMRF to Ms. Anna Clough the Widow of Mr. Charles Clough**

A City of Ardmore ex-employee, Mr. Charles Clough, passed away several years ago and recently staff requested approval from the Commission to allow a lump sum payout of the remaining funds to his surviving spouse. The Commission did approve the request; however, there was an error in calculating the amount originally requested and in order to follow the legal requirements for the pension plan staff must again request the Commission to approve the lump sum payment from OkMRF to Ms. Anna Clough the widow of Mr. Charles Clough.

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve Consent Agenda Items 9.A. – 9.B.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**10. REGULAR BUSINESS**

**A. RESOLUTION(S)**

**1. Consider and Take Action on Approval of a Resolution Supporting the Continued Participation in the Oklahoma Main Street Center Program**

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that the Resolution is supporting the continued participation in the Main Street Center Program. The Oklahoma Main Street Center has been established by the Oklahoma Department of Commerce to assist small towns and cities to develop a public/private effort to revitalize their “Main Street” areas.

Motion was made by Commissioner Moore and seconded by Commissioner Dyer to approve Resolution No. 4069.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**2. Consider and Take Action on Approval of a Resolution to Adopt a Budget for Fiscal Year 2018-2019 in the Total Amount of \$76,333,932.00**

A presentation was made by Ken Campbell, Director of Finance/City Clerk, to the Commission. He stated that at the Commission meeting held on June 4, 2018, the required public hearing was held for the proposed budget for Fiscal Year 2018-2019. There were no citizens that spoke regarding the budget. There were a few changes made to that budget. The \$1,000.00 stipend for each employee in lieu of a cost of living allowance (COLA) was increased to \$1,200.00. The total amount of new expenses is \$63,480,670.00; the amount of internal transfers is \$12,853,262.00 for a grand total amount of \$76,333,932.00. State law requires the new budget be approved by Resolution at least seven (7) days prior to the beginning of the new fiscal year starting July 1, 2018.

Motion was made by Commissioner King and seconded by Commissioner Pfau to approve Resolution No. 4070.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**B. AGREEMENT(S)**

**1. Consider and Take Action on Approval of the Annual Fee to the Oklahoma Municipal Assurance Group for the Cities Property Insurance in the Total Amount of \$140,699.00**

A presentation was made by Cheryl Smith, Director of Human Resources, to the Commission. She stated that staff requests the City Commission's approval of the annual fee of \$140,699.00 to Oklahoma Municipal Assurance Group for the Cities property insurance. The annual fee is \$4,942.00 greater than the previous year, due to the addition of three (3) structures to the coverage. The fee is paid quarterly with an estimated amount of \$35,174.75 being paid each quarter. This is for Policy Year July 1, 2018 to June 30, 2019. This is a budgeted item.

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to approve the annual fee to the Oklahoma Municipal Assurance Group for the Cities Property Insurance in the total amount of \$140,699.00.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**2. Consider and Take Action on Approval of the Annual Fee to the Oklahoma Municipal Assurance Group for the Cities Liability and Auto Insurance in the Total Amount of \$190,036.00**

A presentation was made by Cheryl Smith, Director of Human Resources, to the Commission. She stated that staff requests the City Commission's approval of the annual fee of \$190,036.00 to Oklahoma Municipal Assurance Group for the Cities liability and auto insurance. The annual fee is \$5,500.00 less than the previous year. The fee is paid quarterly with an estimated amount of \$47,509.00 being paid each quarter. This is for Policy Year July 1, 2018 to June 30, 2019. This is a budgeted item.

Motion was made by Commissioner Moore and seconded by Commissioner Pfau to approve the annual fee to the Oklahoma Municipal Assurance Group for the Cities Liability and Auto Insurance in the total amount of \$190,036.00.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**3. Consider and Take Action on Approval to Consent to the Appointment of Julie Austin as Municipal Judge for the City of Ardmore**

A presentation was made by J.D. Spohn, City Manager, to the Commission. He stated that he requests the Mayor and Commissions consent to the appointment of Julie Austin as Municipal Judge for the City of Ardmore.

Motion was made by Commissioner Dyer and seconded by Commissioner Pfau to approve to consent to the appointment of Julie Austin as Municipal Judge for the City of Ardmore.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**C. BID(S)**

**1. Consider and Take Action on Approval to Rescind the Bid Awarded to Ferguson Waterworks and Approve the Bid Received from Core and Main, Inc. for the Purchase of Materials and Supplies as needed for Street Construction, Maintenance and Repair**

A presentation was made by Thomas Mansur, City Engineer, to the Commission. He stated that the City advertised for and received bids for a variety of materials and supplies used for street construction, maintenance and repair; and the Commission approved the bids in its meeting of May 21, 2018. One bidder, Ferguson Waterworks, informed the Purchasing Coordinator that they wish to rescind their bid. Staff requests the Commission approve the bid and purchase of the same materials from Core and Main, Inc.

Motion was made by Commissioner Pfau and seconded by Commissioner Moore to approve to rescind the bid awarded to Ferguson Waterworks and approve the bid received from Core and Main, Inc. for the purchase of materials and supplies as needed for street construction, maintenance and repair.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None

**11. ADJOURN**

Motion was made by Commissioner Pfau and seconded by Vice-Mayor King to adjourn from this meeting.

Ayes: Dyer, Moore, Pfau, King, Ellis  
Nays: None