

**AGENDA OF A REGULAR MEETING OF THE  
MAYOR AND BOARD OF COMMISSIONERS  
OF  
THE CITY OF ARDMORE, OKLAHOMA, TO BE  
HELD ON 09/20/2021 AT 7:00 PM IN THE  
COMMISSION CHAMBERS**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Commission may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Commission may refer the matter to the City Manager or the Municipal Counselor. The Commission may also refer items to standing committees of the Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **APPROVE AGENDA - ORDER OF BUSINESS  
AND CONTENTS**
6. **APPROVE MINUTES**
  - 6.A. **City Commission Special Minutes**  
of the Special Meeting held on August 30, 2021

Documents:

[SPECIAL MINUTES 08-30-2021.PDF](#)

- 6.B. **City Commission Special Minutes**  
of the Special Meeting held on September 9, 2021

Documents:

[SPECIAL MINUTES 09-09-2021.PDF](#)

## 7. **PUBLIC HEARING**

### 7.A. **Public Hearing A**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning the Request for a Conditional Use Permit to locate a Garage Apartment in the RS-6 (Residential Single Family 6000sf min) Zoning District at 1009 McLish Street SW

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING A.PDF](#)

### 7.B. **Public Hearing B**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning an Ordinance Amending Code of Ordinances of the City of Ardmore by Amending Chapter 33, Pertaining to Medical Marijuana, Amending Definitions; Regulations Pertaining to Operations, Locations, Facilities, Advertisements, and Permittee Restrictions; Providing for Repealer, Savings, Severability, and Codification, and Declaring an Emergency

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING B.PDF](#)

### 7.C. **Public Hearing C**

Public Hearing for the Purpose of Hearing and Considering Any Objections and/or Complaints Concerning a Text Amendment of the City of Ardmore Code of Ordinances Chapter 4, Article II, Section 4-15, Entitled Occupational Tax for Wine, Beer, and Mixed Beverages Sales for on Premises Consumption and Section 4-36, Entitled Occupational Tax for Wine, Beer, and Mixed Beverage Sales for Off Premises Consumption; Providing for Severability and Declaring an Emergency

(Presented by Jessica Scott, Director of Community Development)

Documents:

[PUBLIC HEARING C.PDF](#)

## 8. **CONSENT AGENDA**

**All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.**

### 8.A. **Consent A**

Consideration of Adoption or Rejection of Resolution Number 4181, a Resolution for a Minor Subdivision Plat of 1 Lot on 0.31 Acres of the Peach Tree Addition located at 1009 McLish Street, Ardmore, Oklahoma and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT A.PDF](#)

### 8.B. **Consent B**

Consideration of Adoption or Rejection of Resolution Number 4182, a Resolution for the Minor Subdivision Plat of 2 Lots on 20.03 Acres of the David's Addition located at 4520 West Broadway Street, Ardmore, Oklahoma and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting

(Submitted by Jessica Scott, Director of Community Development)

Documents:

[CONSENT B.PDF](#)

### 8.C. **Consent C**

Consideration and Possible Approval of the Acknowledgement of Receipt of the American Rescue Plan Act Allocation Letter and Approve the Designation of the Grant Administrator to Act as the Duly Authorized Representative for American Rescue Plan Act Funds and

Approval or Rejection of Any Amendments Proposed and Considered  
by the City Commission at the Meeting

(Submitted by Kevin Boatright, City Manager)

Documents:

[CONSENT C.PDF](#)

8.D. **Consent D**

Consideration and Possible Approval of a Quit Claim Deed Correction to Correct an Error in the Legal Description of the Quit Claim Found in Book 1857, at Page 90 Recorded on February 23, 1994 in the Office of the Carter County Clerk and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Submitted by Thomas Mansur, City Engineer)

Documents:

[CONSENT D.PDF](#)

9. **REGULAR BUSINESS**

9.A. **ORDINANCE(S)**

9.A.1. **Ordinance 1**

Consideration of Adoption or Rejection of Ordinance Number 3105, an Ordinance Amending the Code of Ordinances of the City of Ardmore by Amending Chapter 33, Pertaining to Medical Marijuana; Amending Definitions; Regulations Pertaining to Operations, Locations, Facilities, Advertisements, and Permittee Restrictions; Providing for Repealer, Savings, Severability, and Codification; and Declaring an Emergency and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as May be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Development Services)

Documents:

[ORDINANCE 1.PDF](#)

9.A.2. **Ordinance 2**

Consideration of Adoption or Rejection of Ordinance Number 3106, an Ordinance Amending the Code of Ordinances of the City of Ardmore, Chapter 4, Article II, Section 4-15, Entitled Occupational Tax for Wine, Beer and Mixed Beverage Sales for on Premises Consumption and 4-36 Entitled Occupational Tax for Wine, Beer and Mixed Beverage Sales for Off Premises Consumption; Payment required and Penalty; Providing for Repealer, Saving Clause, Severability, and Declaring an Emergency and Consideration of Adoption or Rejection of Any Amendments to the Proposed Ordinance as May be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[ORDINANCE 2.PDF](#)

## 9.B. **RESOLUTION(S)**

### 9.B.1. **Resolution 1**

Consideration of Adoption or Rejection of Resolution Number 4183, a Resolution for a Conditional Use Permit to locate a Garage Apartment in the RS-6 (Residential Single Family, 6,000sf min) Zoning District at 1009 McLish Street Southwest, Ardmore, Oklahoma and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting

(Presented by Jessica Scott, Director of Community Development)

Documents:

[RESOLUTION 1.PDF](#)

### 9.B.2. **Resolution 2**

Consideration of Adoption or Rejection of Resolution 4184, a Resolution Concerning Bridge Inspection Responsibility by Local Government for Compliance with National Bridge Inspection Standards Providing for the Selection of an Engineer by the Oklahoma Department of Transportation and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as May be Considered by the City Commission at the Meeting

(Presented by Thomas Mansur, City Engineer)

Documents:

[RESOLUTION 2.PDF](#)

9.C. **BID(S)**

9.C.1. **Bid 1**

Consideration and Possible Approval of the Low Bid Submitted by Ramsey Ward Electric for the Water Treatment Plant Variable Frequency Drive Replacement Project in the Total Amount of \$215,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Thomas Mansur, City Engineer)

Documents:

[BID 1.PDF](#)

9.D. **AGREEMENT(S)**

9.D.1. **Agreement 1**

Consideration and Possible Approval of an Agreement between the City of Ardmore and Fox Engineering, Inc. for Engineering Services of the Commerce Street Channel Improvements Project in a Total Amount Not to Exceed \$47,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Thomas Mansur, City Engineer)

Documents:

[AGREEMENT 1.PDF](#)

9.D.2. **Agreement 2**

Consideration and Possible Approval of Fiscal Year-End 2020/2021 Supplemental Budget Amendments and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Sandy Doughty, Director of Finance)

Documents:

[AGREEMENT 2.PDF](#)

9.D.3. **Agreement 3**

Consideration and Possible Approval of Fiscal Year-End 2021/2022 Supplemental Budget Amendments and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Sandy Doughty, Director of Finance)

Documents:

[AGREEMENT 3.PDF](#)

9.D.4. **Agreement 4**

Consideration and Possible Approval of a Fee Schedule for an Agreement between the City of Ardmore and Clean Uniform Services for City Uniform Rental and Services and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Cheryl Smith, Director of Human Resources)

Documents:

[AGREEMENT 4.PDF](#)

9.D.5. **Agreement 5**

Consideration and Possible Approval for the Director of Parks and Recreation to Negotiate to Enter Into an Agreement with a Qualified Ice Rink Rental Company for an Ice Rink to be located at The Clubhouse and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Teresa Ervin, Director of Parks and Recreation)

Documents:

[AGREEMENT 5.PDF](#)

9.D.6. **Agreement 6**

Consideration and Possible Approval for the Renewal of the

Interstate Cooperation Contract with the State of Texas Department of Information Resource Technology Until Terminated by the City Commission and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Norris, Chief of Police)

Documents:

[AGREEMENT 6.PDF](#)

9.D.7. **Agreement 7**

Consideration and Possible Approval to Execute a Memorandum of Understanding between the City of Ardmore and Ardmore Development Authority a Public Trust of the City of Ardmore for a 2021-2022 Federal Aviation Administration Early Project Development at the Ardmore Municipal Airport for the Ardmore Development Authority to Provide All the Grant Match and Any Additional Required Funding Over a Future Grant Award and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 7.PDF](#)

9.D.8. **Agreement 8**

Consideration and Possible Approval to Amend a Memorandum of Understanding between the City of Ardmore and Ardmore Development Authority a Public Trust of the City of Ardmore for the Ardmore Municipal Airport AIP; Federal Aviation Administration Project (Number 3-40-0005-21-2021); Oklahoma Aeronautics Commission State Project (Number ADM-22-S) to Clearly Reflect that All Grant Match and Any Additional Funding Above the Federal Aviation Administration and or Oklahoma Aeronautic Commission Grant Award Amount shall be Paid by the Ardmore Development Authority and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:



[AGREEMENT 8.PDF](#)

9.D.9. **Agreement 9**

Consideration and Possible Approval to Extend an Agreement between the City of Ardmore and KMA Aviation, LLC, to Provide Fixed-Base Operator Services and Lease Space at the Ardmore Downtown Executive Airport for a Second Five (5) Year Term Ending June 30, 2026 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Boatright, City Manager)

Documents:

[AGREEMENT 9.PDF](#)

9.D.10. **Agreement 10**

Consideration and Possible Approval for the Continuation of Annual Software Support from October 1, 2021 to September 30, 2022 with Onmigo Software for CAD/RMS utilized by Law Enforcement, Medical, Fire and Dispatch in Maintaining Records on First Responder Activities in the City of Ardmore in the Total Amount of \$52,539.80 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Director of Information Technology)

Documents:

[AGREEMENT 10.PDF](#)

9.D.11. **Agreement 11**

Consideration and Possible Approval for Continuation of Annual Software Support from October 1, 2021 to September 30, 2022 with Tyler Technologies for New World CAD/RMS that Assist Law Enforcement, Medical, Fire and Dispatch in Maintaining Records on First Responder Activities in the City of Ardmore in the Total Amount of \$97,743.00 and Approval or Rejection Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Director of Information Technology)

Documents:

9.E. **PURCHASE(S)**

9.E.1. **Purchase 1**

Consideration and Possible Approval for the Purchase of Six (6) Panasonic Toughbooks and Accessories from the Oklahoma State Contract SW1020P from Turn-Key Mobile for Use by Various City Department in the Total Amount of \$30,303.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Robert Newell, Director of Information Technology)

Documents:

[PURCHASE 1.PDF](#)

9.E.2. **Purchase 2**

Consideration and Possible Approval for the Purchase of a 2021 Ford F150 4WD Supercrew Cab for the Patrol Division of the Ardmore Police Department from the Oklahoma State Contract SW0035 from Joe Cooper Ford in the Total Amount of \$34,304.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Norris, Chief of Police)

Documents:

[PURCHASE 2.PDF](#)

9.E.3. **Purchase 3**

Consideration and Possible Approval for the Purchase of Twelve (12) APX8500 All-Band Base Unit Radios for Ardmore Police Department Units from the Oklahoma State Contract SW1053M from Motorola Solutions, Inc. in the Total Amount of \$52,363.44 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting

(Presented by Kevin Norris, Chief of Police)

Documents:

10. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

11. **ADJOURN**