AGENDA OF A REGULAR MEETING
OF THE CHAIRPERSON AND TRUSTEES
OF THE ARDMORE PUBLIC WORKS
AUTHORITY,
TO BE HELD ON 09/18/2023 AT 7:00 PM
IN THE COMMISSION CHAMBERS
FOLLOWING
REGULAR CITY COMMISSION MEETING

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. CALL TO ORDER

2. ROLL CALL

3. APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS

4. APPROVE MINUTES

4.A. Ardmore Public Works Authority Regular Minutes
of the Meeting held on September 5, 2023

Documents:
APWA MINUTES 09-05-23.PDF

5. CONSENT AGENDA
All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which
event the item will be removed from the consent status and considered in its normal sequence on the agenda and approval or rejection of any amendments proposed and considered by the Trustees at the meeting.

5.A. **Consent A**
Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of the Annual Payment to Tyler Technologies, a Single Source Provider for Incode Software and Cloud Storage for the Customer Service Department, Finance Department and Ardmore Public Works Authority the Third Year of a Five Year Term Agreement in the Per Annum Amount of $85,145.00

(Submitted by Sissy Burge, City Treasurer)

Documents:

CONSENT A.PDF

5.B. **Consent B**
Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of a Payment to Ardmore Auto Works, Limited Liability Company for the Repairs of an Operation Pride Truck in the Total Amount of $28,252.36

(Submitted by Sissy Burge, City Treasurer)

Documents:

CONSENT B.PDF

6. **NEW BUSINESS**
(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

7. **ADJOURN**
MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE
ARDMORE PUBLIC WORKS AUTHORITY HELD ON
SEPTEMBER 5, 2023 AT 7:00 PM IN THE COMMISSION CHAMBERS

Present:  Sheryl Ellis  Chairman
Nancy Sjulin  Vice-Chairman
David Plesher  Trustee
Kevin Boatright  Manager
Lori Linney  Secretary

Absent:  Doug Pfau  Trustee
John Credle, Jr.  Trustee

This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

1. CALL TO ORDER BY THE CHAIRPERSON

Chairperson Ellis called the meeting to order.

2. ROLL CALL

The Secretary called roll. All were present except Trustee Pfau and Trustee Credle.

3. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS

Motion was made by Vice-Chairwomen Sjulin and seconded by Trustee Plesher to approve the agenda as written.

Ayes:  Plesher, Sjulin, Ellis
Nays:  None
Absent:  Pfau, Credle

4. APPROVE MINUTES

A. of the Ardmore Public Works Authority Regular Meeting held on August 21, 2023

Motion was made by Vice-Chairwomen Sjulin and seconded by Trustee Plesher to approve the Regular Minutes of August 21, 2023 as written.

Ayes:  Plesher, Sjulin, Ellis
Nays:  None
Abstain:  Pfau, Credle
5. CONSENT

A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission to Declare a Water Distribution Department, Ingersoll Rand Air Compressor (Asset No. 006987); Ingersoll Rand Air Compressor (Asset No. 006988); and Truck Utility Bed with Top Compartment (Asset No. 007777), and a Sewer Collection Department, Verisight Pro 200 Push Camera (Asset No. 010258), and Truck Utility Bed with Top Open Compartment (Asset No. 007775) as Surplus and to be Disposed of in Accordance with City Code

The Water Distribution Department requests to declare an Ingersoll Rand Air Compressor (Asset No. 006987); Ingersoll Rand Air Compressor (Asset No. 006988); and Truck Utility Bed with Top Compartment (Asset No. 007777); as surplus and to be disposed of in accordance with City Code. The Sewer Collection Department requests to declare a Verisight Pro 200 Push Camera (Asset No. 010258) and Truck Utility Bed with Top Open Compartment (Asset No. 007775) as surplus and to be disposed of in accordance with City Code.

Motion was made by Trustee Plesher and seconded by Vice-Chairwomen Sjulin to approve Consent Agenda Items 5.A.

Ayes: Plesher, Sjulin, Ellis
Nays: None
Absent: Pfau, Credle

B. NEW BUSINESS

None

C. ADJOURN

Motion was made by Vice-Chairwomen Sjulin and seconded by Trustee Plesher to adjourn from this meeting.

Ayes: Plesher, Sjulin, Ellis
Nays: None
Absent: Pfau, Credle
Chairman and Trustees
Ardmore Public Works Authority

Re: Tyler Technologies Incode Payment

Dear Trustees:

The Finance Department and the Ardmore Public Works Authority's (APWA) staff respectfully request that you ratify the approval by the City of Ardmore Commission to approve the payment to Tyler Technologies for FY 23/24. The Customer Service Department budgeted $85,145.00 in the Customer Service Budget for this expense. The current agreement provides a fixed annual cost of $85,145.00 for the remaining two years of the contract.

Respectfully,

[Signature]

Sissy Burge
City Treasurer

Reviewed by: [Signature]
City Manager
**Remittance:**
Tyler Technologies, Inc.
(FEIN 75-2303920)
P.O. Box 203556
Dallas, TX 75320-3556

**Questions:**
Tyler Technologies - Local Government
Phone: 1-800-772-2260 Press 2, then 2
Email: ar@tyler.tech

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<td>2020-107281</td>
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**Description**

**Milestone Details**

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<td>INCODE - System Software Non SQL - Third Party Software</td>
<td>4,360.00</td>
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<td>2,120.00</td>
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**Subtotal**
85,145.00

**Sales Tax**
0.00

**Invoice Total**
85,145.00

**ATTENTION**

Order your checks and forms from
Tyler Business Forms at 877-749-2090 or
tylerbusinessforms.com to guarantee
100% compliance with your software.
ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 08511
Meeting Date: September 18, 2023

Chairman and Trustees
Ardmore Public Works Authority

Re: Operation Pride Truck Repair Expenditure

Dear Trustees:

The Finance Department and the Ardmore Public Works Authority's (APWA) staff respectfully request that you ratify the approval by the City of Ardmore Commission to approve the payment of $28,252.36 to Ardmore Auto Works, LLC. This payment is for repairs for an Operation Pride Truck that was recently involved in an accident.

Respectfully,

Sissy Burge
City Treasurer

Reviewed by: ______________________
City Manager
ARDMORE AUTO WORKS LLC  
1602 MARY NIBLACK ROAD  
ARDMORE, OKLAHOMA 73401  
CONTACT NAME: LONNIE MAYS

PHONE: 580-226-5754  
CELL: 580-221-1484  
FAX: 580-226-3710  
E-MAIL: ARDMOREAUTOWORKSLLC@GMAIL.COM

BILL TO: The City of Ardmore  
(580)221-5425

Date: 8/25/2023

Vendor: 226-5754

P.O.: 

Unit No.: 2023 Freightliner M2

Mileage: 

Salesman: L. Mays

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<td>repaired wreck damage to front end of truck, transmission, and motor, as per estimate</td>
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<td>parts, labor, and material</td>
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| TOTAL    | $20,025.74 |

THANK YOU FROM ARDMORE AUTO WORKS!
# Invoice

**ARDMORE AUTO WORKS LLC**

1602 MARY NIBLACK ROAD  
ARDMORE, OKLAHOMA 73401  
CONTACT NAME: LONNIE MAYS

**BILL TO:** The City of Ardmore  
(580)221-5425

**Date:** 8/11/2023  
**Vendor:** 226-5754  
**P.O.:**  
**Unit No.:** Parts for Trash Truck  
**Mileage:**  
**Salesman:** L. Mays

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**TOTAL** | **$8,226.62**

THANK YOU FROM ARDMORE AUTO WORKS!