

**AGENDA OF A REGULAR MEETING OF THE  
MAYOR AND BOARD OF COMMISSIONERS  
OF  
THE CITY OF ARDMORE, OKLAHOMA, TO BE  
HELD ON 06/07/2021 AT 7:00 PM IN THE  
COMMISSION CHAMBERS**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Commission may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Commission may refer the matter to the City Manager or the Municipal Counselor. The Commission may also refer items to standing committees of the Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **PRESENTATIONS**
  - 5.A. **Presentation A**  
Presentation by Mayor Glasgow of Certificate of Recognition for Budget Preparation and a Distinguished Budget Presentation Award for Fiscal Year Beginning July 1, 2020, to Sandy Doughty, Director of Finance
6. **APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS**
7. **APPROVE MINUTES**
  - 7.A. **City Commission Regular Minutes**  
of the Meeting Held on May 17, 2021

Documents:

[MINUTES OF 05-17-21.PDF](#)

7.B. **City Commission Special Minutes  
of the Meeting Held on May 27, 2021**

Documents:

[SPECIAL MINUTES 05-27-2021.PDF](#)

8. **CONSENT AGENDA**

All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

8.A. **Consent A**

**Consideration and Possible Action to Confirm Mayor and City Commissions Appointments to the Cemetery Advisory Board to Serve a First Three Year Term to be Mike Thomas and to Serve a Second Three Year Term to be Bob Humphrey with Terms to Expire in May of 2024 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Teresa Ervin, Director of Parks and Recreation)**

Documents:

[CONSENT A.PDF](#)

8.B. **Consent B**

**Consideration and Possible Action to Confirm Mayor and City Commission Appointments to the Parks and Recreation Advisory Board to Serve a First Three Year Term to be Jadean Fackrell and to Serve a Second Three Year Term to be Luciana McCallister with Terms to Expire in May of 2024 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Teresa Ervin, Director of Parks and Recreation)**

Documents:

[CONSENT B.PDF](#)

8.C. **Consent C**

**Consideration and Possible Action to Confirm Mayor and City**

**Commissions Appointment to the Board of Adjustment to Serve a Second Three Year Term to be Carolyn Yeager with Term to Expire in May of 2023 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Jessica Scott, Director of Community Development)**

Documents:

[CONSENT C.PDF](#)

8.D. **Consent D**

**Consideration and Possible Action of a Cooperation Agreement between the City of Ardmore and the Chickasaw Housing Authority for Construction of One New Single Family Residence to be located at 708 C Street SE, Ardmore and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Jessica Scott, Director of Community Development)**

Documents:

[CONSENT D.PDF](#)

8.E. **Consent E**

**Consideration and Possible Action of a Partial Lump Sum Distribution to Ms. Joanie Burns from the Oklahoma Municipal Retirement Fund and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Cheryl Smith, Director of Human Resources)**

Documents:

[CONSENT E.PDF](#)

8.F. **Consent F**

**Consideration and Possible Action of an Annual Payment to the Oklahoma Municipal Assurance Group for the City's Liability and Auto Insurance for Policy Year July 1, 2021 to June 30, 2022 in the Total Amount of \$173,117.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Cheryl Smith, Director of Human Resources)**

Documents:

[CONSENT F.PDF](#)

8.G. **Consent G**

**Consideration and Possible Action of an Annual Payment to Oklahoma Municipal League Assurance Group for the City's Property Insurance for Policy Year July 1, 2021 to June 30, 2022 in the Total Amount of \$158,823.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Submitted by Cheryl Smith, Director of Human Resources)**

Documents:

[CONSENT G.PDF](#)

9. **REGULAR BUSINESS**

9.A. **RESOLUTION(S)**

9.A.1. **Resolution 1**

**Consideration of Adoption or Rejection of Resolution Number 4171 a Resolution Adopting a Budget for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022 and Consideration of Adoption or Rejection of Any Amendments to the Proposed Resolution as may be Considered by the City Commission at the Meeting  
(Presented by Sandy Doughty, Director of Finance)**

Documents:

[RESOLUTION 1.PDF](#)

9.B. **AGREEMENT(S)**

9.B.1. **Agreement 1**

**Consideration and Possible Action of an Engagement Letter between the City of Ardmore and Casey Russell for Accounting Consultation and Audit Preparations for Fiscal Year 2020/2021 in the Total Amount of \$25,000.00 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Presented by Sandy Doughty, Director of Finance)**

Documents:

[AGREEMENT 1.PDF](#)

9.B.2. **Agreement 2**

**Consideration and Possible Action of an Engagement Letter between the City of Ardmore and Crawford & Associates for Accounting Consultation and Audit Preparations for Fiscal**

**Year 2020/2021 in the Total Amount of \$55,000.00 Plus Expenses and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Presented by Sandy Doughty, Director of Finance)**

Documents:

[AGREEMENT 2.PDF](#)

**9.B.3. Agreement 3**

**Consideration and Possible Action of Change Orders with Merritt Companies for the Regional Park Pickleball Courts with Change Order Number 1 in the Amount of \$5,909.12 for Labor Cost of a View Pad, and Change Order Number 2 in the Amount of \$4,581.00 for Additional Leveling to Asphalt with the Total Increased Amount of Change Order Number 1 and Change Order Number 2 being \$10,490.12 with the Project Cost in the Total Amount of \$164,339.12 and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Presented by Teresa Ervin, Director of Parks and Recreation)**

Documents:

[AGREEMENT 3.PDF](#)

**9.B.4. Agreement 4**

**Consideration and Possible Action of the Renewal of a Maintenance Agreement with Azteca Systems, Inc. for Cityworks Application to Maintain Inventory and Infrastructure as well as a Work Order System from July 1, 2021 to June 30, 2022 with the Ardmore Public Works Authority Paying \$30,000.00 and the City of Ardmore Paying \$9,000.00 for a Total Amount of \$39,000.00 for the Renewal Period and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Presented by Robert Newell, Director of Information Technology)**

Documents:

[AGREEMENT 4.PDF](#)

**9.B.5. Agreement 5**

**Consideration and Possible Action to Consent to a Ground Sublease Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and WP Global, LLC for the Lease of Certain Property located in the Ardmore Municipal Airport and Approval or Rejection of Any**

**Amendments Proposed and Considered by the City  
Commission at the Meeting  
(Kevin Boatright, City Manager)**

Documents:

[AGREEMENT 5.PDF](#)

9.B.6. **Agreement 6**

**Consideration and Possible Action to Consent to an Agreement between the Ardmore Development Authority, a Public Trust of the City of Ardmore and WP Global, LLC for the Purpose of Developing a Multimodal Transportation Hub at the Ardmore Municipal Airport and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Presented by Kevin Boatright, City Manager)**

Documents:

[AGREEMENT 6.PDF](#)

9.B.7. **Agreement 7**

**Consideration and Possible Action of an Encroachment Easement between the City of Ardmore and Oklahoma Natural Gas, a Division of ONE Gas, Inc. an Oklahoma Corporation (ONE Gas) for the Exit 29 Waterline Project and Approval or Rejection of Any Amendments Proposed and Considered by the City Commission at the Meeting  
(Presented by Shawn Geurin, Director of Utilities)**

Documents:

[AGREEMENT 7.PDF](#)

10. **NEW BUSINESS**

**(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).**

11. **ADJOURN**