

**AGENDA OF A REGULAR MEETING OF THE  
CHAIRPERSON AND TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY, TO  
BE  
HELD ON 05/03/2021 AT 7:00 PM IN THE  
COMMISSION CHAMBERS FOLLOWING  
REGULAR CITY COMMISSION MEETING**

NOTICE: "Official action can only be taken on items which appear on the agenda. The Trustees may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any item. When more information is needed to act on an item, the Trustees may refer the matter to the Manager or the Municipal Counselor. The Trustees may also refer items to standing committees of the City Commission or to a board or commission for additional study. Under certain circumstances, items are deferred to a specific later date or stricken from the agenda entirely."

**1. REGULAR MEETING VIDEO CONFERENCE  
INSTRUCTIONS**

Please click the link below to join the meeting:  
[https://us02web.zoom.us/j/88689071133?](https://us02web.zoom.us/j/88689071133?pwd=aFVHUEZCazILMWdaS2E3Wk4xZFVvdz09)  
pwd=aFVHUEZCazILMWdaS2E3Wk4xZFVvdz09  
Passcode: 781432

Or iPhone one-tap:

+13462487799,,88689071133#,,, \*781432#  
+16699009128,,88689071133#,,, \*781432#

Or Telephone Dial(for higher quality, dial a number based on your current location):

+1 346 248 7799  
+1 669 900 9128  
+1 253 215 8782  
+1 301 715 8592  
+1 312 626 6799  
+1 646 558 8656

Webinar ID: 886 8907 1133  
Passcode: 781432

- 1.A. Trustee Attendance Status**  
**Chairperson Glasgow - In-Person**  
**Vice-Chairperson Ellis - In-Person**

Trustee Credle - In-Person  
Trustee Pfau - Video Conference  
Trustee Plesher - In-Person

2. **CALL TO ORDER**

3. **ROLL CALL**

4. **APPROVE AGENDA - ORDER OF BUSINESS AND CONTENTS**

5. **APPROVE MINUTES**

5.A. **Ardmore Public Works Authority Regular Minutes of the Meeting held on April 5, 2021**

Documents:

[APWA MINUTES 04-05-2021.PDF](#)

6. **CONSENT AGENDA**

All items listed are considered to be routine by the Authority and will be enacted by one motion. There will be no separate discussion of these items unless a Trustee or a citizen so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.

6.A. **Consent A**

Consideration and Possible Action to Ratify an Approval by the Ardmore City Commission the Purchase and Installing of Sixteen (16) New Transmitters for the Water Production Plant by Haynes Equipment Company in a Total Amount of \$43,166.16 of which \$42,816.16 will be Paid from the City's Insurance Recovery Fund and \$350.00 will be Paid from the Water Production Budget and Approval or Rejection of Any Amendments Proposed and Considered by the Trustees at the Meeting  
(Submitted by Shawn Geurin, Director of Utilities)

Documents:

[CONSENT A.PDF](#)

7. **NEW BUSINESS**

(As defined by the Oklahoma Open Meeting Act 25 OK Statutes § 311 (A) (9) as “matters not known about or which could not have reasonably been foreseen prior to the time of posting the agenda”).

8. **ADJOURN**



**MINUTES OF A REGULAR MEETING OF THE TRUSTEES OF THE  
ARDMORE PUBLIC WORKS AUTHORITY HELD ON  
APRIL 5, 2021 AT 7:00 PM IN THE COMMISSION CHAMBERS**

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Present:	Doug Pfau Beth Glasgow	Chairman Vice-Mayor
	Sheryl Ellis John Moore	Trustee Trustee
	J.D. Spohn Lori Linney	Manager Secretary

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This meeting was held in compliance with the Oklahoma Open Meeting Act (OSS 25)

**1. VIDEO CONFERENCE MEETING INFORMATION**

**2. CALL TO ORDER BY THE CHAIRMAN**

Chairman Pfau called the meeting to order.

**3. ROLL CALL**

The Secretary called roll. All were present.

Chairman Pfau	In-Person
Vice-Chairman Glasgow	In-Person
Trustee Ellis	In-Person
Trustee Moore	In-Person

**4. APPROVE AGENDA – ORDER OF BUSINESS AND CONTENTS**

Motion was made by Trustee Moore and seconded by Vice-Chairman Glasgow to approve the agenda as written

Ayes:	Ellis, Moore, Glasgow, Pfau
Nays:	None

**5. APPROVE MINUTES**

**A. of the Ardmore Public Works Authority Regular Meeting held on February 1, 2021**

Motion was made by Trustee Ellis and seconded by Trustee Moore to approve the minutes as written

Ayes: Ellis, Moore, Glasgow, Pfau  
Nays: None

## 6. CONSENT

**A. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of an Engineering Services Agreement between the City of Ardmore and Barker & Associates, Inc. for Design Services Required for the Ardmore Industrial Airpark Wastewater Treatment Plant in the Total Amount of \$264,500.00**

Staff requests approval of an Engineering Services Agreement between the City of Ardmore and Barker & Associate, Inc. for design services required for the Ardmore Industrial Airpark Wastewater Treatment Plant. The total cost for these services is \$264,500.00 and includes the development of the Engineering Report, design, DEQ permitting, bidding, construction administration, topographic survey and geotechnical exploration report. This will be funded by the Wastewater Treatment Plant annual budget.

**B. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Change Order Number 1 for the Exit 29 Water Line Extension Project in an Increased Amount of \$16,329.00 with the Project Total Amount being \$1,559,309.62**

Changer Order Number 1 is for Exit 29 Waterline Project in the additional amount of \$16,329.00. This Change Order includes adding 50' to bore on Southern Hills Drive, adding two 22.5 degree bends and an additional driveway bore on Plainview Road. This changes the total cost of the project from \$1,542,980.62 to a cost of \$1,559,309.62. This project is being funded by a loan through the Ardmore Public Works Authority Bankfirst account.

**C. Consideration and Possible Action to Consent to Ratify an Approval by the Ardmore City Commission of Work Order Number 2 Received from Insituform for the Repair and Rehab of Sewer Lines and Manholes in Various Locations throughout Ardmore in the Total Amount of \$1,113,772.00**

Staff requests approval of Work Order Number 2 received from Insituform based on their 2020 Maintenance Contract unit pricing for the repair and rehab of sewer lines and manholes in various locations throughout Ardmore in the amount of \$1,113,772.00. This project is funded in the current Sewer Collection Department Budget.

Motion was made by Trustee Moore and seconded by Vice-Chairman Glasgow to approve Consent Agenda Items 5.A. - 5.C.

Ayes: Ellis, Moore, Glasgow, Pfau  
Nays: None

## **7. ADJOURN**

Motion was made by Trustee Ellis and seconded by Trustee Moore to adjourn from this meeting.

Ayes: Ellis, Moore, Glasgow, Pfau  
Nays: None

ARDMORE PUBLIC WORKS AUTHORITY

Authority Letter No. 5071  
Meeting Date May 3, 2021

Ardmore Public Works Authority  
City of Ardmore, Oklahoma

Re: Request to Purchase and install 16 transmitters for the  
Water Production Plant

Dear Trustees:

Staff is requesting the approval to purchase and install 16 new transmitters for the Water Production Plant, from Haynes Equipment Company, that were damaged in February due to the extreme temperatures. This is a sole source purchase funded by the City's Insurance Recovery Fund in the amount of \$42,816.16 for the purchase and installation. The cost of freight is \$350 and will be paid by the Water Production budget for a total cost of \$43,166.16.

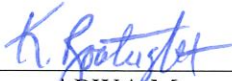
Staff recommends the approval of purchasing and installing 16 transmitters from Haynes Equipment Company for a total cost of \$43,166.16 of which \$42,816.16 will be paid from the City's Insurance Recovery Fund and \$350 will be paid from the Water Production budget.

Sincerely,



Shawn Geurin, Utilities Director

Reviewed by: \_\_\_\_\_



APWA Manager